



W. Martin Morics, C.P.A.  
Comptroller

John M. Egan, C.P.A.  
Deputy Comptroller

Michael J. Daun  
Special Deputy Comptroller

Office of the Comptroller  
March 24, 2004

Ref: Revenue & Cost Division

Finance & Personnel Committee  
Attn: Kathy Marquardt  
City Hall, Room 205  
200 East Wells Street  
Milwaukee, WI 53202-3567

Dear Committee Members:

Re: Common Council File #031671

Common Council File #031671 amends various sections of the City's Code of Ordinances to exempt from Common Council approval the application and acceptance of grants involving amounts not exceeding \$10,000 and which do not require city share out of pocket matches.

The City Comptroller's office has no objection to this file, but would offer one caution. All grants the city receives from Federal and State sources must be included in an annual audited report which is submitted to various Federal and State agencies. In order to track these grants more easily, our office accounts for them within separate, non-departmental funds on the city's books. Currently City Departments individually apply for these grants and if they are awarded grant funds, must prepare a Council Resolution for approval. Although the ordinance requires the submittal of grant agreements and budgets to our office, departments have not always done so in the past. Our control to insure that all grants were correctly recorded on the City's books and the audited reports, has been our review of the Committee agendas for all grant related resolutions. This control would be lost for grants below \$10,000 with the passage of this ordinance. Our office would need to rely solely on the City Departments to supply us with the necessary information.

Should you have further questions regarding this file, our office would be happy to address them.

Very Truly Yours,



W. MARTIN MORICS  
Comptroller

cc: Barry Zalben -- Legislative Reference Bureau  
Ald. Fredrick Gordon  
Ald. Willie Hines  
Ald. Michael Murphy  
Ald. Michael D'Amato  
Ald. Robert Donovan  
Ref: ANL281