



MILWAUKEE POLICE DEPARTMENT

STANDARD OPERATING PROCEDURE

640 – DEPARTMENT OWNED VEHICLES AND PROPERTY

GENERAL ORDER: 2022-XX
ISSUED: May 23, 2022

EFFECTIVE: May 23, 2022

REVIEWED/APPROVED BY:
Assistant Chief Nicole Waldner
DATE: April 21, 2022

ACTION: Amends General Order 2017-16 (March 9, 2017)

WILEAG STANDARD(S): 6.1.2, 6.1.6, 6.2.6

ROLL CALL VERSION

Contains only changes to current policy.
For complete version of SOP, see SharePoint.

640.15 VEHICLE OPERATIONS – GENERAL (WILEAG 6.1.6, 6.2.6)

A. OPERATING REQUIREMENTS

8. Department members shall not convey citizens in department vehicles except in conjunction with official business. However, when in the course of their duties police members come upon a victim of a crime or a person who, in their judgment, requires assistance for safety reasons, such person may be transported to a secure location or to the nearest police facility. Members assigned to the Patrol Bureau may operate their department vehicle outside of their district to convey a citizen in accordance with this subsection when authorized by the member's shift commander.
9. Members assigned to the Patrol Bureau may operate their department vehicle outside of their district when authorized by the member's shift commander. This subsection does not apply when the police member/operator is in immediate pursuit of a law violator, is making a prisoner conveyance, when directed to respond by the Technical Communications Division, or in exigent circumstances.
10. Members operating unmarked department vehicles shall obey all local parking ordinances and regulations barring any exigent circumstances.

C. OPERATION BEYOND CITY LIMITS

~~2. Travel within Milwaukee County~~

~~Department vehicles may be operated anywhere in the Milwaukee County area for specific police purposes when authorized by the member's shift commander.~~

~~23. Intrastate Travel Outside Milwaukee County~~

- a. Department vehicles may be operated anywhere in Milwaukee, Ozaukee, Racine, Washington, and Waukesha County for specific police purposes when authorized by the member's commanding officer, or in his/her absence the field inspector shift commander or acting shift commander.

- b. Department vehicles may be operated anywhere in the state of Wisconsin outside of the ~~four~~ counties listed in subsection (2)(a) for specific police purposes when authorized by an inspector or assistant chief, ~~or the field-inspector night watch commander~~, or a Criminal Investigation Bureau (CIB) commanding officer for members assigned to the CIB.
- c. An *Out-of-Town Trip Record* (form PB-6) shall be filed whenever intrastate travel occurs in accordance with subsection (2)(b) except when in vehicle pursuit or when the Facility Services Division conveys a vehicle outside the jurisdiction for Fleet Services purposes.

34. Interstate Travel

Vehicles shall be used for interstate travel in accordance with the following provisions:

- a. ~~A commanding officer~~ An assistant chief, or his/her designee, authorizes their use.

45. Procedure For Out Of Town Travel

- c. All requests for out-of-town squads/vehicles must be approved by ~~a member of the executive command staff, or their designee~~, the appropriate supervisor listed in subsection (2) or (3) above who will affix his/her signature and rank to the "Approved/Denied" portion of the PB-6 report.

640.20 MOBILE COMMAND POST AND EMERGENCY EQUIPMENT TRUCK (WILEAG 6.1.2)

A. MOBILE COMMAND POST (SQUAD 991)

- 2. The mobile command post shall be requested through the Technical Communications Division with the authority of a captain or higher rank for occurrences listed in subsection 1. Shift commanders shall contact the ~~field-inspector night watch commander~~ if their commanding officer is not available.
(WILEAG 6.1.2.1)

640.40 FAILURE OF THE COMPUTER OCTANE FUELING FUELFOCUS AUTOMATED FUEL MANAGEMENT SYSTEM



JEFFREY B. NORMAN
CHIEF OF POLICE