

# Department of Administration

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**2018 Budget Overview**  
**Finance & Personnel Committee**  
**October 9, 2017**

# Community Goals and Objectives

## Objectives:

1. Increase training and employment opportunities for Milwaukee residents
2. Provide mission critical city services through annual budgets that limit the impact of tax levy and municipal service charge changes on the typical residential property to 3% or less
3. Limit the proportion of the annual city tax levies allocated to debt service and employer pension contributions to 60% or lower, in a fiscally responsible manner
4. Improve citywide information technology customer service
5. Improve energy efficiency in homes and business firms
6. Maximize annual savings achieved through contracting activities and initiatives

# Community Goals and Objectives

## Key Performance Measures

Measure	2016 Actual	2017 Projected	2018 Planned
Combined percentage increase from prior year of changes to the property tax levy and municipal service charges on the average valued residential property	0.3%	3.1%	3.1%
Percent of tax levy allocated to debt service and employer pension contribution	47.4%	47.9%	52.7%
Combined number of jobs created and persons trained and placed in jobs through CDBG and HOME funded projects	557	525	475
Number of firms receiving SBE certification*	82	90	90
RPP hours worked as a percentage of total project hours**	39%	40%	40%

\* The number of certifications reported represents both new and renewal certifications. Only new certifications were reported in previous budgets.

\*\* Refers to RPP participation on private development projects, not city-let contracts as reported by DPW.

# Community Goals and Objectives

## Key Performance Measures

Measure	2016 Actual	2017 Projected	2018 Planned
Average speed time for response at Unified Call Center {minutes:seconds}	:35	:45	:45
Days needed to resolve IT service requests	5	5	5
Number of homes receiving energy efficiency upgrades via Me2 and Milwaukee Shines	68	80	80
Number of manufacturing firms receiving Me3 grants	2	0	0

# 2018 Budget Summary

	2017 ADOPTED BUDGET	2018 PROPOSED BUDGET	DIFFERENCE (amount, %)
<b>FTEs – O&amp;M</b>	103.10	97.80	-5.30 (-5.1%)
<b>FTEs - Other</b>	35.95	36.75	+0.80 (2.2%)
<b>Salaries &amp; Wages</b>	\$6,502,489	\$5,975,069	-\$527,420 (-8.1%)
<b>Fringe Benefits</b>	2,926,120	2,748,531	-177,589 (-6.1%)
<b>Operating Expenditures</b>	2,006,444	2,371,500	+365,056 (+18.2%)
<b>Equipment</b>	31,800	30,300	-1,500 (-4.7%)
<b>Special Funds</b>	2,821,538	1,981,750	-839,788 (-29.8%)
<b>TOTAL</b>	\$14,288,391	\$13,107,150	-\$1,181,241 (-8.3%)

# Special Purpose Accounts

	<b>2017 ADOPTED BUDGET</b>	<b>2018 PROPOSED BUDGET</b>	<b>DIFFERENCE (amount, %)</b>
<b>E-Government Payment Systems</b>	\$70,000	\$65,000	-\$5,000 (-7%)
<b>E-Civis Grants Locator</b>	27,000	15,000	-12,000 (-44%)
<b>Wages Supplement Fund</b>	1,200,000	10,870,000	+9,670,000 (+806%)
<b>Children's Savings Accounts</b>	50,000	25,000	-25,000 (-50%)
<b>Total</b>	\$1,347,000	\$10,975,000	+\$9,628,000 (+715%)

# Revenues

	2017 ADOPTED BUDGET	2018 PROPOSED BUDGET	DIFFERENCE (amount, %)
<b>Charges for Services</b>	\$80,500	\$86,000	+\$5,500 (+6.8%)
<b>Miscellaneous</b>	\$342,200	\$351,000	+8,800 (+2.6%)
<b>TOTAL</b>	\$422,700	\$437,000	+\$14,300 (+3.4%)

# Capital Improvements Budget

<b>Project</b>	<b>2018 PROPOSED BUDGET</b>
ADA Web and Public App Compliance	\$250,000
PeopleSoft PUM Upgrade	\$150,000
Open Data-Dashboard & Analytics	\$150,000
City Assessor Modernization	\$170,000
IT Upgrades/ Replacements	\$300,000
Public Safety Communications	\$540,000
Better Buildings Challenge	\$100,000
<b>TOTAL</b>	<b>\$1,660,000</b>



# Major Changes and Priorities

## □ FTE Reductions\*

- Net reduction of 4.5 O&M FTEs in ITMD
  - Programmer II
  - IT Support Specialist-Lead
  - IT Support Specialist (0.5 FTE)
  - UCC Customer Service Rep. IV
  - UCC Program Assistant III
- One CDBG funded Office Assistant IV eliminated

\*All positions proposed for elimination are vacant

# Major Changes and Priorities

- Increased investment in technology
  - Nearly \$600,000 due to increased licensing fees and first time maintenance costs
    - Treasurer's Tax Collection System 1st year maintenance costs are \$530,000
    - \$62,000 increase for various software licensing fees
  - Reduction of \$210,000 in other IT costs

# Major Changes and Priorities

## Equity and Inclusion

- ❑ Promoting inclusion in City contracting and development opportunities
  - City Accelerator Initiative
  - Business Capacity Building Program
- ❑ Equal Rights Commission
  - Ordinance rewrite approved
  - Infrastructure building includes forming partnerships with key stakeholders including State Equal Rights Division, Federal EEO Office, and Congressional Delegation

# Major Changes and Priorities

## Equity and Inclusion

- ❑ Community Engagement & Achievement Collaborative
  - Black Male Achievement and My Brother's Keeper
    - Dignity/Implicit Bias Training provided to 165 DNS employees
    - Five AmeriCorps VISTA workers assigned to MBK action plan goals
  - Milwaukee Fatherhood Initiative
    - Over 12,000 served to date
    - Barrier reduction services include child support debt reduction, driver's license recovery, expungement, and other services
- ❑ Office of African American Affairs
  - Significant progress made in collaboration with Ald. Rainey and County OAAA

# Major Changes and Priorities

## Equity and Inclusion

### ❑ Children's Savings Accounts

- Significant progress made on program development
- Access to additional resources via partnerships
  - Greater Milwaukee Foundation, United Way, National Coalition, etc.
- \$25,000 budgeted for program administration and implementation costs

### ❑ ADA Compliance

- \$150,000 in 2018 proposed budget for the independent licensed architect and employee training
- One-third of initially identified violations remediated
- More than 3,000 employees have received training