

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Single/ Sole Source Contract  
Contract #E14579**

**Background:**

<b>User Department:</b>	DOA – Environmental Collaboration Office
<b>Purchasing Agent:</b>	Catina Slocum
<b>Contract Description:</b>	VSC for Professional Services
<b>Vendor Name and Location:</b>	Midwest Energy Research Consortium (M-WERC) (Milwaukee, WI)
<b>Contract Term:</b>	3/29/2016 through 7/31/2018
<b>Requisition # and Date Received:</b>	Requisition #14579, Received 3/24/2016
<b>Original Contract Amount:</b>	\$144,902.00 (GRANT-FUNDED)
<b>Expenditures to Date:</b>	N/A
<b>Current Contract Amount:</b>	N/A

**Purpose of Contract/Amendment:**

The Environmental Collaboration Office (ECO) is seeking to enter into a Vendor Service Contract for Professional Services with Midwest Energy Research Consortium (M-WERC). Common Council File #151315 was passed January 19, 2016, authorizing the ECO to enter into contracts with the partner organizations that supported its application for a cooperative agreement with the U.S. Department of Energy (DOE) to develop and implement a comprehensive energy efficiency program for up to two hundred (200) commercial buildings that the ECO is calling the Better Buildings Challenge. This vendor helped with the development of the application that received the DOE award and is mentioned as an organizational partner. The contract period will be from 3/29/2016 through 7/31/2018 and the estimated contract amount will be \$144,902.00.

M-WERC is a leading hub for clean energy research and they have extensive experience with and connections to networks that have experience with energy efficient products. They will be responsible for the development of a catalogue of Wisconsin and American-Made building efficiency products, providing energy efficient implementation strategies from an already established working group that can be incorporated by other grant partners into audit and evaluation tools and processes, holding workshops for energy efficiency professionals and updating a resource for relevant education and training offerings. M-WERC will be supporting an intern to assist with these activities, perform data entry and track program progress in the Standard Energy Efficient Database (SEED) platform. Lastly, M-WERC's familiarity with the program is essential to meeting strict Go/No-Go checkpoints set by the DOE.

**Justification for Waiver:**

This VSC for Professional Services with M-WERC was authorized by the Common Council. For this reason, Finance and Personnel Committee approval is waived.

  
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City Purchasing Director

4-1-2016  
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Date

**F&P Waiver Presentation Date:** 4/7/2016

**Department of Administration  
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval  
For Sole Source Contract  
Contract #E11612**

**Background:**

<b>User Department:</b>	ITMD
<b>Purchasing Agent:</b>	Mason Lavey
<b>Contract Description:</b>	Vendor Service Contract for GeoCortex Licensing, Maintenance, Training and Support.
<b>Vendor Name and Location:</b>	Latitude Geographics Group, LTD. (Victoria, British Columbia, Canada)
<b>Contract Term:</b>	05/11/2012-05/10/2013
<b>Requisition # and Date Received:</b>	14561 – 03/11/2016
<b>Original Contract Amount:</b>	\$ 31,090.00
<b>Expenditures to Date:</b>	\$47,740.00
<b>Current Contract Amount:</b>	\$47,740.00

**If Amendment, History of Contract Amendments:**

Date	Item	Term	Cost
05/11/2012	Original Contract E11612 - Vendor Service Contract for GeoCortex Licensing, Maintenance, Training, and Support.	05/11/2012 to 05/10/2016	\$31,090.00
05/23/2013	<b>Amendment #1:</b> Increase the estimated contract total by \$5,550.00 from \$31,090.00 to \$36,640.00 and extend the contract for one (1) year from 06/21/2013 to 06/20/2014.	06/21/2013 to 06/20/2014	\$5,550.00
06/05/2014	<b>Amendment #2:</b> Increase the estimated contract total by \$5,550.00 from \$36,640.00 to \$42,190.00, extend the contract for one (1) year from 06/21/2014 to 06/20/2015, and incorporate the option to extend annually as needed.	06/21/2014 to 06/20/2015	\$5,550.00
04/08/2015	<b>Amendment #3:</b> Increase the estimated contract total by \$5,550.00 from \$42,190.00 to \$47,740.00 and extend the contract for one (1) year from 06/21/2015 to 06/20/2016, exercising the annually option to extend for one (1) year as needed.	06/21/2015 to 06/20/2016	\$5,550.00
Pending	<b>Amendment #4:</b> Increase the estimated contract total by \$5,550.00 from \$47,740.00 to \$53,290.00 and extend the contract for one (1) year from 06/21/2016 to 06/20/2017, exercising the annual option to extend for one (1) year as needed.	06/21/2016 to 06/20/2017	\$5,550.00
<b>Total (including the pending amendment)</b>			<b>\$53,290.00</b>

**Purpose of Amendment:** The purpose of this amendment is to continue to provide annual GeoCortex Essentials software maintenance which is used in conjunction with Map Milwaukee, COMPASS, PlatMilwaukee, and Community Mapping. This amendment will increase the estimated contract total by

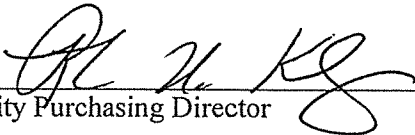
~~\$5,550.00 from \$47,740.00 to \$53,290.00 to ensure adequate funding through the term of the contract, and extend the contract for one (1) year from 06/21/2016 to 06/20/2017.~~

**Justification for Waiver:** In 2012, ITMD requested to dispense with the City's competitive bid process to enter into a Sole-Source Exception to Bid Vendor Service Contract for GeoCortex Licensing, Maintenance, Training, and Support with Latitude Geographics Group, LTD. for a period of one (1) year from 05/11/2012 to 05/10/2013, and an estimated contract total of \$31,090.00.

GeoCortex Essentials software provides tools, processes, and features, which integrate with and add to the functionality of Environmental Systems Research Institute, Inc. (Esri) ArcGIS (Geographic Information System) software used with the City's Map Milwaukee, COMPASS, PlatMilwaukee, and Community Mapping applications.

Latitude Geographics Group, LTD. is the sole developer and distributor of GeoCortex Essentials software for Esri's ArcGIS platform. GeoCortex Essentials software is proprietary and it is not available through other software resellers or vendors.

For this reason, Finance and Personnel Committee approval is waived.

  
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City Purchasing Director

4-1-2016  
Date

**F&P Waiver Presentation Date: April 7, 2016**

**Waiver of Finance & Personnel Committee Approval  
For Single Source Contract  
Contract #E0000012200**

**Background:**

<b>User Department:</b>	Milwaukee Police Department ('MPD')
<b>Purchasing Agent:</b>	Karen Jeffries, CPPB
<b>Contract Description:</b>	Vendor Service Contract for Liebert Uninterruptible Power System (UPS) Battery System Maintenance
<b>Vendor Name and Location:</b>	Emerson Network Power, Liebert Services (Columbus, OH)
<b>Contract Term:</b>	One (1) Year from 3/14/2013 through 3/13/2014 with the option to extend for up to four (4) additional one year periods
<b>Requisition # and Date Received:</b>	0000014523, 03/03/2016
<b>Original Contract Amount:</b>	\$21,000.00
<b>Expenditures to Date:</b>	\$60,215.00
<b>Current Contract Amount:</b>	\$60,765.00

**History of Contract Amendments:**

Date	Item	Term	Cost
3/13/2013	Original Contract	3/14/2013 – 3/13/2014	\$21,000.00
3/3/2014	Amendment No. 1: Extend the contract one (1) year from 3/14/2014 through 3/13/2015 to exercise the first (1 <sup>st</sup> ) of four (4) one-year options to extend the contract term and increase the estimated contract total by \$19,575.00 from \$21,000.00 to \$40,575.00.	3/14/2014 – 3/13/2015	\$19,575.00
3/18/2015	Amendment No. 2: Extend the contract term one (1) year from 3/14/2015 through 3/13/2016 to exercise the second (2 <sup>nd</sup> ) of four (4) one-year options to extend the contract term and increase the estimated contract total by \$20,190.00 from \$40,575.00 to \$60,765.00. F&P Approval Waived 03/25/2015	3/14/2015 – 3/13/2016	\$20,190.00
Pending	Amendment No. 3: Extend the contract term one (1) year from 3/14/2016 through 3/13/2017 to exercise the third (3 <sup>rd</sup> ) of four (4) one-year options to extend the contract term and increase the estimated contract total by \$21,045.00 from \$60,765.00 to \$81,810.00.	3/14/2016 – 3/13/2017	\$21,045.00
Total (including the pending amendment)			\$81,810.00

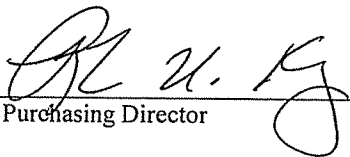
**Purpose of Amendment:**

This represents the third (3<sup>rd</sup>) amendment request by the Milwaukee Police Department to the original contract amount of \$21,000.00. This amendment extends the term of the contract for one (1) year from 3/14/2016 through 3/13/2017, exercising the third (3<sup>rd</sup>) of four (4) available options to extend and increases the total value of the contract by \$21,045.00 from \$60,765.00 to \$81,810.00.

**Justification for Waiver:**

The Uninterruptible Power System (UPS) Battery System was purchased in 2013 for the MPD Communications Operation Center (D3), located in Milwaukee at 2333 N. 49<sup>th</sup> Street, to maintain critical MPD communication and data systems. The component parts and preventive maintenance system are proprietary to Emerson Network Power, Liebert Systems; therefore, no other vendors have the authority to maintain and/or replace the system hardware and software.

For this reason, Finance and Personnel Committee approval is waived.

  
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City Purchasing Director

4-1-2016  
Date

**F&P Waiver Presentation Date:** 04/7/2016