

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000017487**

Background:

User Department:	Health
Purchasing Agent:	Ann Patz
Contract Description:	Vendor Service Contract for Security Services for Homeless Housing during COVID-19
Vendor Name and Location:	Elite Protection Specialists, LLC (Pewaukee, WI)
Contract Term:	03/30/2020 through 12/31/2020 as needed for the COVID-19 Pandemic
Requisition # and Date Received:	Req #0000018000 Received 01/11/2021
Original Contract Amount:	\$411,648.00 (GRANT-FUNDED/CARES ACT)
Expenditures to Date:	\$371,692.75
Current Contract Amount:	\$411,648.00

History of Contract Amendments:

Date	Item	Term	Cost
05/20/2020	Original Contract Approved by F&P Committee on: 05/20/2020	03/30/2020 through 12/31/2020	\$411,648.00
Pending	Amendment #1: Extend contract term from 01/01/2021 through 12/31/2021 and increase the estimated contract total by \$936,000.00 from \$411,648.00 to \$1,347,648.00.	01/01/2021 through 12/31/2021	\$936,000.00
Total (including the pending amendment)			\$1,347,648.00

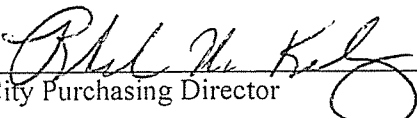
Purpose of Amendment:

The purpose of this amendment is to allow the City of Milwaukee Health Department to amend the City's existing Single Source Vendor Service Contract for Security Services for Homeless Housing during COVID-19 with Elite Protection Specialists, LLC by extending the contract term from 01/01/2021 through 12/31/2021 as needed for the COVID-19 Pandemic and increase the estimated contract total by \$936,000.00 from \$411,648.00 to \$1,347,648.00. In addition, this amendment will add Security Services to the South Side Health Center (SSHC) and Northwest Health Center (NWHC) COVID-19 testing sites.

Justification for Waiver:

The Security Services are being provided to protect the employees, temporary homeless tenants, and the property at Clare Hall during the COVID-19 Pandemic. This vendor was selected by the National Guard because they employ people with a police background, which was required by the National Guard. The Security Services started March 30th, 2020 and the length of service is currently fluid due to the unknown length that the Stay at Home order and COVID-19 Pandemic will last. The vendor has met the Health Department's needs with little to no turnover in staff.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

2.12.2021

Date

F&P Waiver Presentation Date: 02/24/2021

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000017986**

Background:

User Department:	Health
Purchasing Agent:	Ann Patz
Contract Description:	Vendor Service Contract for Traffic Control Staff at COVID-19 Test Sites
Vendor Name and Location:	Imperial Parking (U.S.), LLC dba Impark (Collingswood, NJ)
Contract Term:	10/12/2020 through 10/11/2021
Requisition # and Date Received:	0000017986 Rec'd 12/23/2020
Original Contract Amount:	\$500,000.00 (GRANT FUNDED/CARES ACT)
Expenditures to Date:	\$0.00
Current Contract Amount:	\$500,000.00

Purpose of Contract:

The purpose of this contract is to allow the City of Milwaukee Health Department to dispense with the competitive bidding process and enter into a Vendor Service Contract for Traffic Control Staff at COVID-19 Test Sites with Imperial Parking (U.S.), LLC dba Impark for a term of one (1) year, from 10/12/2020 through 10/11/2021, for an estimated contract total of \$500,000.00. Federal Cares Act grant funding will be used to purchase these services.

Justification for Waiver:

Traffic control services for the three (3) COVID-19 Test Sites (American Family Field, Southside Health Center, and Northwest Health Center) is needed to help direct cars awaiting COVID-19 testing in order to prevent dangerous or disruptive backups on the city streets and ensure safe, effective traffic flow through the testing stations. Imperial Parking (U.S.), LLC is the only vendor who can provide traffic control services at the three (3) COVID-19 Test Sites in the time frame needed and is a requirement of the Brewers organization for the American Family Field site.

Services began on 12/12/2020 at the Southside Health Center and Northwest Health Center, while services at American Family Field began on 12/19/2020. This contract is necessary to ensure the public safety of all persons located at the testing sites from the expected high volume of motor vehicle traffic.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

02/02/2021

Date

F&P Waiver Presentation Date: 02/24/2021

Department of Administration
Purchasing Division

Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000018031

Background:

User Department:	Health
Purchasing Agent:	Ann Patz
Contract Description:	Service Contract for Providing Visual Compliance Checks and Issuance of Quarantine Orders
Vendor Name and Location:	Elite Process Service, LLC (Waukesha, WI)
Contract Term:	Date of award through 12/31/2021 with option to extend
Requisition # and Date Received:	Req# 0000018031 Rec'd 02/02/2021
Original Contract Amount:	\$97,164.00 (Grant Funded) Cares Act
Expenditures to Date:	\$0.00
Current Contract Amount:	\$97,164.00

Purpose of Contract:

The purpose of this contract is to allow the City of Milwaukee Health Department to dispense with the competitive bidding process and enter into a Service Contract for Providing Visual Compliance Checks and Issuance of Quarantine Orders with Elite Process Service, LLC, from the date of award through 12/31/2021 with the option to extend, for a contract total of \$97,164.00. Compliance Checks will be provided at a cost of \$25.00 per check and Isolation and Quarantine Order Checks will be provided at a cost of \$30.00 per check in accordance with the vendor's quote dated 01/14/2021 (Exhibit 2). Federal Cares Act grant funding will be used to purchase these services.

Justification for Waiver:

Per the City of Milwaukee Code of Ordinances – Volume 1, Sections 62-8: Face Covering Requirements During the COVID-19 Pandemic and 62-9: Isolation, Quarantine, Placarding, Orders, the City of Milwaukee Health Department needs to provide Visual Compliance Checks documented through photos and written reports at establishments and for individuals that have or are suspected of having contracted COVID-19 within the City of Milwaukee. Elite Process Service, LLC can provide these Visual Compliance Checks and reports necessary within the Scope of Work (Exhibit 1).

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

2.12.2021
Date

F&P Waiver Presentation Date: 02/24/2021

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract # E0000015929-A**

Background:

User Department:	DPW – Operations – Fleet Services
Purchasing Agent:	Marina Litvinets
Contract Description:	VSC for Leach Packer Body Service
Vendor Name and Location:	Wastebuilt Environmental Solutions, LLC (Menomonee Falls, WI)
Contract Term:	May 1, 2018 through April 30, 2021
Requisition # and Date Received:	0000017946, 11/30/2020
Original Contract Amount:	\$150,000.00
Expenditures to Date:	\$262,365.33
Current Contract Amount	\$250,000.00

History of Contract Amendments:

Date	Item	Term	Cost
05/01/2018	Original Contract: Vendor Service Contract for Supplemental Service Work on Leach Packer Bodies with Stepp Equipment Company. F&P Committee Approval Waived on: 05/23/2018	05/01/2018 through 04/30/2021	\$150,000.00
01/30/2020	Amendment #1: Incorporated the vendor name change from Stepp Equipment Company to Wastebuilt Environmental Solutions, LLC, (Tax ID number 46-1469770), effective July 10, 2019, due to the consolidation of their legal entities and implemented a contract number change from E0000015929 to E0000015929-A. For administrative purposes, all remaining funds from E0000015929, in the amount of \$7,975.47, were transferred to E0000015929-A. F&P Committee Approval was not required	n/a	n/a
07/22/2020	Amendment #2 –Increased the estimated contract total by \$100,000.00 from \$150,000.00 to \$250,000.00. For administrative purposes, contract total for E0000015929-A was increased from \$7,975.47 to \$107,975.47. F&P Committee Approval Waived on: 07/22/2020	n/a	\$100,000.00
Pending	Amendment #3 –Increase the estimated contract total by \$150,000.00 from \$250,000.00 to \$400,000.00. For administrative purposes, contract total for E0000015929-A will be increased from \$107,975.47 to \$257,975.47.	n/a	\$150,000.00
Total (including the pending amendment)			\$400,000.00

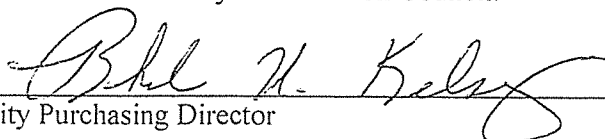
Purpose of Amendment:

Recommend amending the City's existing vendor service contract for supplemental service work on Leach packer bodies with Wastebuilt Environmental Solutions, LLC by increasing the estimated contract total by \$150,000.00 from \$250,000.00 to \$400,000.00.

Under this contract, Wastebuilt Environmental Solutions, LLC provides supplemental service work on Leach refuse packer bodies consisting of overflow work that DPW Repairs Division cannot handle due to seasonal demands or other repairs that are pending on other equipment.

Justification for Waiver:

Wastebuilt Environmental Solutions, LLC is the only local factory-authorized service dealer for Leach equipment. For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

2-12-2021

Date

F&P Waiver Presentation Date: 02/24/2021