City of Milwaukee

Department of City Development

· Projects · Business Climate · Planning/Permits · City Real Estate · Housing Resources · Boards/Commissions · About









Milwaukee Summer Youth Internship Program

Looking for a summer job?

To provide employment opportunities in City Departments for high school youth and young adults, preparing them for the working world and improving workforce preparedness among local youth

Mission

Contact Information
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City of Milwaukee Office of Mayor Tom Barrett At the direction of Mayor Barrett and the Common Council, the Department of City Development is coordinating a Milwaukee Summer Youth Internship Program. Over 200 high school <u>Summer Interns</u> will be recruited to fill six week internships in City government. <u>Team Leaders</u> will work with the interns to ensure attendance and accountability. Jobs are expected to begin June 20th, 2005 and end July 29th, 2005.

All internships will be paid equally and all students will be expected to devote twenty hours a week to assigned tasks. Every Friday, Summer Interns will attend Education Fridays, with guest speakers and presentations on resume writing and building, interviewing techniques, teamwork strategies, and appropriate workplace behavior.

Who can apply?

Summer interns: All Milwaukee high school students between the ages of 16-19 may apply. Students must have an excellent school attendance record and a willingness to work. Students must be available to work June 20– July 29, 2005, four hours a day, Monday through Friday.

Team Leaders: College students 21 years and older may apply. Team Leaders will oversee high school interns, acting as role models and liaisons between employers and students. Team Leaders will work 20 to 30 hours per week for 8 weeks. Some youth experience is required and coursework in psychology and/or secondary education is preferred. Applicants must have their own transportation and valid driver's license.

How do I apply?

Summer intern application

Team leader application

Download an application, complete it, and submit it to Danielle Luer, Summer Youth Internship Program Coordinator, Milwaukee Department of City Development, 809 North Broadway, Milwaukee, WI 53202.

Intern applications are due April 15^{th} , 2005. Team Leader applications are due March 18^{th} , 2005.

How do I find out more?

If you have any questions, contact:

Danielle Luer Program Coordinator, Summer Youth Internship Program Phone: 414.286.5829

Email: Danielle.Luer@mkedcd.org

Milwaukee Department of City Development 809 N Broadway Milwaukee, WI 53202 Contact DCD