

**INVITATION FOR BIDS**  
**TABULATION, ANALYSIS, AND RECOMMENDATION**

Contracting Agency: Travaux Inc.  
Official Notice Number: 58085  
Date and Time of Opening: February 16, 2022, 2:00 PM (CST)  
Type of Work, Services, or Material: Fire Protection System  
for Phase 4A Townhomes (Westlawn Renaissance VII)  
Housing Development and Number: Westlawn Gardens Phase 2  
Budget Amount/Cost Estimate: \$387,517.00  
Budget Source/Account Number: Westlawn Renaissance VII Mixed Financing, 554B/556B-148000

<b><u>Bidder</u></b>	<b><u>City, State</u></b>	<b><u>Amount</u></b>
<b><i>Complete Fire Solutions Inc.</i></b>	<b><i>Neenah, WI</i></b>	<b><i>\$275,300.00</i></b>

**PROCUREMENT REVIEW**

**PROCURING SECTION: Modernization & Development Services**

Based on the review of bids by staff, the Modernization & Development Services section recommends award to Complete Fire Solutions Inc., the lowest responsive and responsible bidder.

Vice President of Construction \_\_\_\_\_ Date \_\_\_\_\_

**EMERGING BUSINESS ENTERPRISES**

Target Contracting     25 %     20% MBE and/or WBE  
                                                                                  5% any designation (MBE, WBE, DBE, EBE, SBE, VOB)

Proposed Contracting     0 %

Proposed WHEDA Hires   zero

Complete Fire Solutions Inc. (Complete Fire) is not a certified EBE with the State of Wisconsin or any other EBE certifying agency. Complete Fire has not identified a need to subcontract or to hire at this time. If Complete Fire needs to subcontract any portion of the work or to hire in the future, then Complete Fire will contact Purchasing/Contracts Services prior to seeking any subcontractors or candidates on its own. Purchasing/Contracts Services recommends proceeding with award.

Procurement/Contracts Director \_\_\_\_\_ Date \_\_\_\_\_

**SECTION 3**

This award falls under the new Section 3 rule. Our consultant, Motivation Inc., will be working with Complete Fire Solutions Inc. on Section 3 participation under the new rule. Purchasing/Contracts Services recommends proceeding with award.

Procurement/Contracts Director \_\_\_\_\_ Date \_\_\_\_\_

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**FINANCE AND ACCOUNTING**

Finance and Accounting concurs with the recommendation of the Procuring Section to award contract to Complete Fire Solutions Inc. Charge the account number(s) as indicated above.

Grants Accountant/Budget Analyst \_\_\_\_\_ Date \_\_\_\_\_

**RECOMMENDATION**

RECOMMEND AWARD OF CONTRACT TO COMPLETE FIRE SOLUTIONS INC., THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER.

**APPROVAL RECOMMENDED**

Chief Financial Officer \_\_\_\_\_ Date \_\_\_\_\_

**APPROVED**

Secretary-Executive Director \_\_\_\_\_ Date \_\_\_\_\_

HA-195 (11/2015)