



**Milwaukee Police Department**  
Police Administration Building  
749 West State Street  
Milwaukee, Wisconsin 53233  
<http://www.milwaukee.gov/police>

November 5, 2025

**Jeffrey B. Norman**  
Chief of Police

(414) 933-4444

The Board of  
Fire and Police Commission  
200 East Wells Street, Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Building Maintenance Supervisor:

Jennifer K. Gruener

to the position of Police Facilities Assistant Manager (Pay Range 1JX) effective Sunday, November 23, 2025.

Ms. Gruener was appointed to the Department as a Building Maintenance Supervisor on January 9, 2023, and she is currently assigned to the Facilities Services Division. Her training and experience qualifies her for the position. She has been recommended for promotion by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Gruener to the position of Police Facilities Assistant Manager.

Sincerely,

JEFFREY B. NORMAN  
CHIEF OF POLICE

JBN:ms  
F&P: 10/29/2025  
CC: Payroll Supervisor Santiago

I hereby certify that the above agenda item has been approved by the Commission:

\_\_\_\_\_  
Executive Director

Date: \_\_\_\_\_