



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Meeting Minutes - Draft

### BOARD OF CITY SERVICE COMMISSIONERS

*Frank Bock, President*  
*Marilyn Miller, Vice President*

*Commissioners Janet Cleary, Kobena-Marcus Collins and Steve Smith*

*Harper Donahue, IV, Executive Secretary*  
*Patrick McClain, Assistant City Attorney*

*Administrative Support Specialist, Elizabeth Moore,*  
*414-286-3398. [elmoor@milwaukee.gov](mailto:elmoor@milwaukee.gov)*

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Tuesday, January 23, 2024

1:30 PM

VIRTUAL

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This is a virtual meeting that will be conducted via Microsoft Teams and City Channel 25. Those wishing to view the proceedings via City Channel 25 can do so at <http://city.milwaukee.gov/citychannel> and use Live Stream 2.

Microsoft Teams meeting  
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Meeting ID: 297 649 310 87  
Passcode: u3683d  
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United States, Milwaukee  
Phone Conference ID: 239 284 393

**Present** 5 - Bock, Miller, Smith, Cleary and Collins

1. CALL TO ORDER

*The meeting commenced at 1:31 p.m.*

2. ROLL CALL

*All Commissioners were present.*

3. [231517](#)

Communication for the approval of the January 10, 2024 meeting minutes.

**A motion was made by Janet Cleary, seconded by Kobena-Marcus Collins, that this Communication be APPROVED. This motion PREVAILED by the following**

vote:

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

4. [231518](#) Communication for the approval of the Classification Report(s) as submitted.
- A motion was made by Steve Smith, seconded by Janet Cleary, that this Communication be APPROVED. This motion PREVAILED by the following vote:**
- Aye** 5 - Bock, Miller, Smith, Cleary, and Collins
- No** 0
5. [231519](#) Communication for the approve of the Probationary Report(s) as submitted.
- This Communication was PLACED ON FILE**

GENERAL HEARING

6. [231520](#) Communication from the Department of Public Works, Infrastructure Services Division, to extend the temporary appointment for Randall W. Bolze, Electrical Services Blacksmith, for 6-months, from February 4, 2024 through August 4, 2024. This is the second extension request.
- A motion was made by Kobena-Marcus Collins, seconded by Janet Cleary, that this Communication be APPROVED. This motion PREVAILED by the following vote:**
- Aye** 5 - Bock, Miller, Smith, Cleary, and Collins
- No** 0
7. [231521](#) Communication from the Department of Public Works, Administration Services, to extend the temporary appointment for Arlanda Freeman, Administrative Services Manager, from February 17, 2024 through April 13, 2024. This is the first extension request.
- A motion was made by Steve Smith, seconded by Janet Cleary, that this request be extended for 4-months and that this Communication be APPROVED. This motion PREVAILED by the following vote:**
- Aye** 5 - Bock, Miller, Smith, Cleary, and Collins
- No** 0
8. [231522](#) Communication from Milwaukee Water Works to extend the temporary appointment for Melissa Ritchey, Water Billing Specialist, for 90-days, from January 29, 2024 through April 29, 2024. This is the first extension request.

**A motion was made by Steve Smith, seconded by Janet Cleary, that this be amended to extend the request for 6-months and that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

9. [231531](#) Communication from the Department of Employee Relations to extend the temporary appointment for Megan Kemmerling, Functional Applications Manager, retroactively from October 16, 2022 through December 31, 2026. This is the first extension request.

**A motion was made by Marilyn Miller, seconded by Steve Smith, that this be amended from 10.1.23 through 12.31.24 and that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

PUBLIC HEARING

10. [231532](#) Communication from the Department of City Development to re-exempt the Housing Rehabilitation Manager position, Pay Range 11X.

**A motion was made by Kobena-Marcus Collins, seconded by Janet Cleary, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

11. [231533](#) Communication from the Milwaukee Health Department for re-instatement of Kwadwo Owusu-Ofori to her former position of Public Health Laboratory Operations Manager.

**A motion was made by Janet Cleary, seconded by Kobena-Marcus Collins, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

**No** 0

12. [231535](#) Communication from the City Attorney's Office regarding the Findings of Fact for the REED Discharge Appeal Hearing.

**A motion was made by Marilyn Miller, seconded by Kobena-Marcus Collins, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 5 - Bock, Miller, Smith, Cleary, and Collins

No 0

ADJOURNMENT

*Kobena-Marcus Collins motioned to adjourn the meeting, seconded by Janet Cleary. None opposed. All in favor. The motion carried.*

*The meeting adjourned at 1:53 p.m.*

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Executive Secretary to the City Service Commission 286-3335, (FAX)286-0800, (TDD)286-2960 or by writing to the Executive Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.