



Office of the City Clerk

**Jim Owczarski**  
City Clerk  
jowcza@milwaukee.gov

**Richard G. Pfaff**  
Deputy City Clerk  
rpfaff@milwaukee.gov

August 9, 2019

**CERTIFIED MAIL**

Lisa Groskopf  
4757 N. Cramer St.  
Whitefish Bay, WI 53217

Terry Penschbacker  
M Design Build, Inc.  
11512 N. Port Washington Rd.  
Mequon, WI 53092

**RE: Resolution relating to a Certificate of Appropriateness for roof repairs and alterations at 2803 E. Bradford Avenue, in the North Point North Historic District, for Lisa Groskopf.**

Dear Applicants:

You recently submitted applications for the above listed Certificate of Appropriateness.

A public hearing has been scheduled for Monday, September 9th at 3:00 p.m. in City Hall, 200 East Wells Street, Room 301-B to determine whether or not to grant the requested Certificates of Appropriateness. You or employees designated by yourself will be given an opportunity to speak at this hearing.

If you have any questions relating to the hearing process, please contact Linda Elmer at 414-286-2231.

Sincerely,

JIM OWCZARSKI  
City Clerk *for*

