OFFICE OF THE CITY CLERK

Milwaukee, Wisconsin

October 1, 2004

BID #26 (Menomonee Valley) Attention: Lilith Fowler

> Re: Common Council File Number 040762 Reappointment of Cynthia Coakley to the Business Improvement District Board #26

Dear Sir/Madam:

In accordance with Common Council resolution File Number 65-2210, adopted November 30, 1965, all reappointments are to be referred to an appropriate standing committee.

Under this policy, the appropriate committee is to be informed in writing of the incumbent's attendance record during his/her last term of service.

Please provide the following required information and return immediately to our office for consideration at the Community and Economic Development Committee of October 5, 2004.

Number of meetings held

Number of meetings attended

Number of excused absences

Please return this information to Charlotte Rodriguez Crodri@ci.mil.wi.us, City Clerk's Office, Room 205, City Hall.

Very truly yours, RONALD D. LEONHARDT City Clerk

reappt crr