



Department of Administration  
Budget and Management Division

Tom Barrett  
Mayor

Sharon Robinson  
Administration Director

Mark Nicolini  
Budget and Management Director

October 20, 2016

Ref: BMD-45 Day  
General Reports  
16020

Mayor Tom Barrett  
City Hall - Room 201

Finance and Personnel Committee  
City Hall - Room 205

Subject: Report for the third quarter of 2016 covering authorization granted by this department for:  
45 Day Temporary Positions  
Expenditures for In-Kind City Contributions for Federal or State Grants

Dear Mayor Barrett and Honorable Members:

Charter Ordinance No. 461 (CC File No. 76-1428-c), which was adopted by the Common Council on June 29, 1978, requires the Department of Administration-Budget and Management Division to submit a quarterly report to the Finance and Personnel Committee and to the Mayor on the above subject matters.

In accordance with this ordinance, the following is a report for the third quarter of 2016 (July 1, 2016-September 30, 2016).

1. This Division considered one request for one 45-day temporary position. The request and the action taken by this office was as follows:

<u>Department</u>	<u>No. of Positions</u>	<u>Position Title</u>	<u>Action Taken</u>
DOA-Intergovernmental Relations Division	1	Legislative Fiscal Manager	Approved

2. This Division did not consider any requests for variances for In-Kind City contributions for Federal or State Grants.

Respectfully submitted,

Mark Nicolini  
Budget and Management Director

cei

c: Jim Owczarski

Finance:45day16-3.doc

