

Reply to Common Council File No. 140873  
From DOA-Budget and Management Division

October 28, 2014

Ref: 15BF

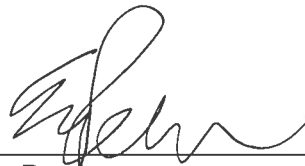
Common Council File Number 140873 creates a periodic property inspection program. The purpose is to monitor properties and ensure compliance with the zoning code and with any variance, special use or plan of operation approved by the board of zoning appeals.

The program authorizes the Commissioner of Neighborhood Services to establish a periodic inspection program to monitor properties to confirm that activities and uses of the properties are in compliance with the zoning code and with any variance, special use or plan of operation approved by the board of zoning appeals. The Commissioner will establish inspection intervals based on the nature of the business or operation and its potential negative impacts upon the surrounding neighborhood. Inspection intervals may be increased if there is documented non-compliance. The Commissioner can also revoke any permits issued to a property under chapter 295 if non-compliance continues.

The Zoning Code Technical Committee reviewed the proposed ordinance and determined that it is legal and enforceable and consistent with the zoning code. The City Plan Commission has recommended approval of the file.

This ordinance is part of Mayor Barrett's Proposed 2015 Budget. If the program is created, the program will require two authorized Special Enforcement Inspector positions with a salary cost of \$113,700. Estimated fringe benefit costs are \$51,165. Other costs, including supplies, materials, and auto allowance, are estimated to be \$12,300. Total estimated costs are \$177,165.

**RECOMMENDATION: ADOPT COMMON COUNCIL FILE NUMBER  
140873**



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Eric Pearson  
Budget and Policy Manager

ECP:dmr

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