



Audit of MPD Citation Filings with Municipal Court

City of Milwaukee
Internal Audit Division
May 2023

Agenda

- Scope & Objectives
- Procedures
- Conclusions
- Results
- Findings

Audit Scope and Objective

Audit Scope

- Citations issued by MPD between May 1, 2021 and December 31, 2022 that were intended to be sent to Municipal Court.

Audit Objective

- Determine if citations issued by MPD are successfully received by Municipal Court.

Audit Procedures

Audit activities consisted of:

- Process walkthroughs
- Observations
- Testing of controls

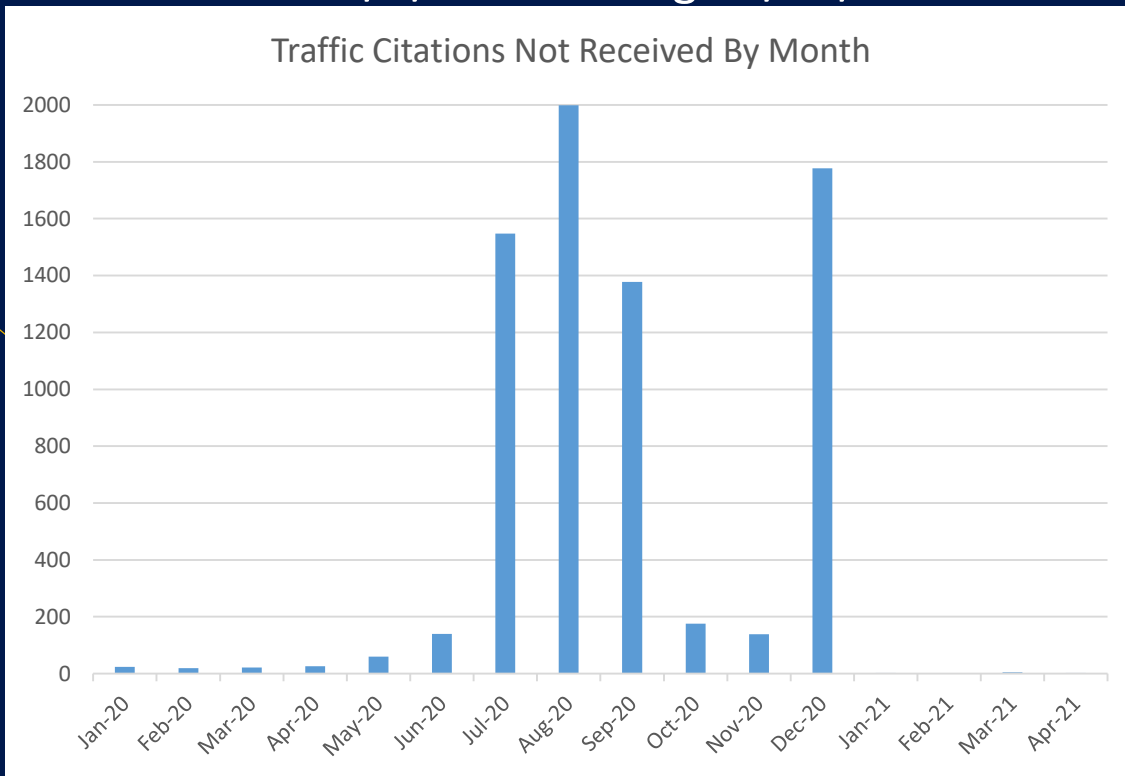


Audit Conclusions

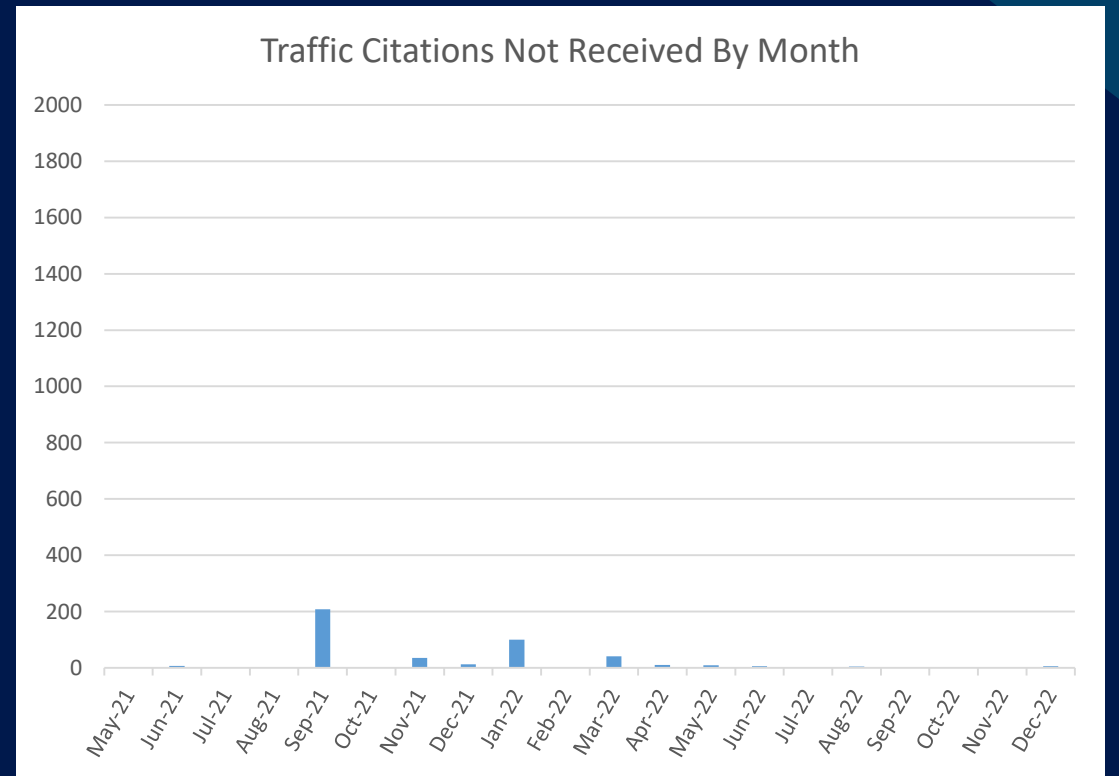
- Monitoring controls are not adequately designed to ensure that MPD-originated citations are received by Municipal Court.
- However, the monitoring controls have improved since the previous audit.

Traffic Citations

7,820 traffic citations on MPD report show as being sent, but not on Municipal Court report as received from 1/1/2020 through 4/30/2021

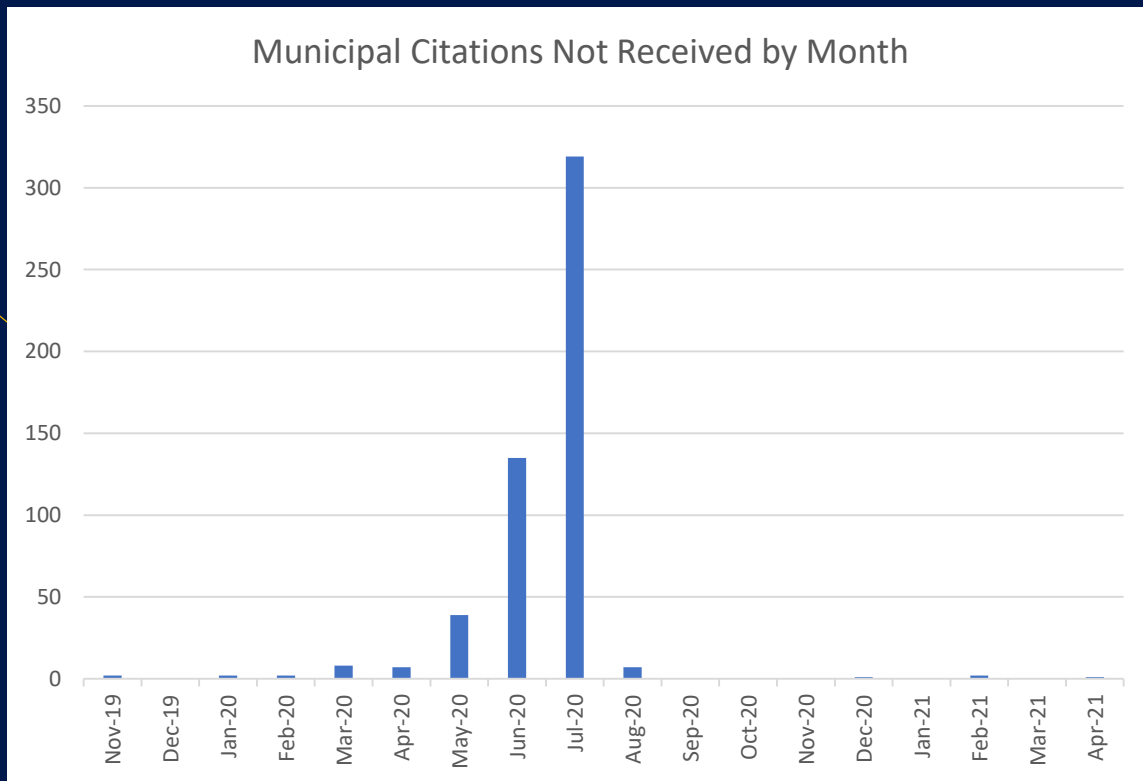


445 traffic citations on MPD report show as being sent, but not on Municipal Court report as received from 5/1/2021 through 12/31/2022

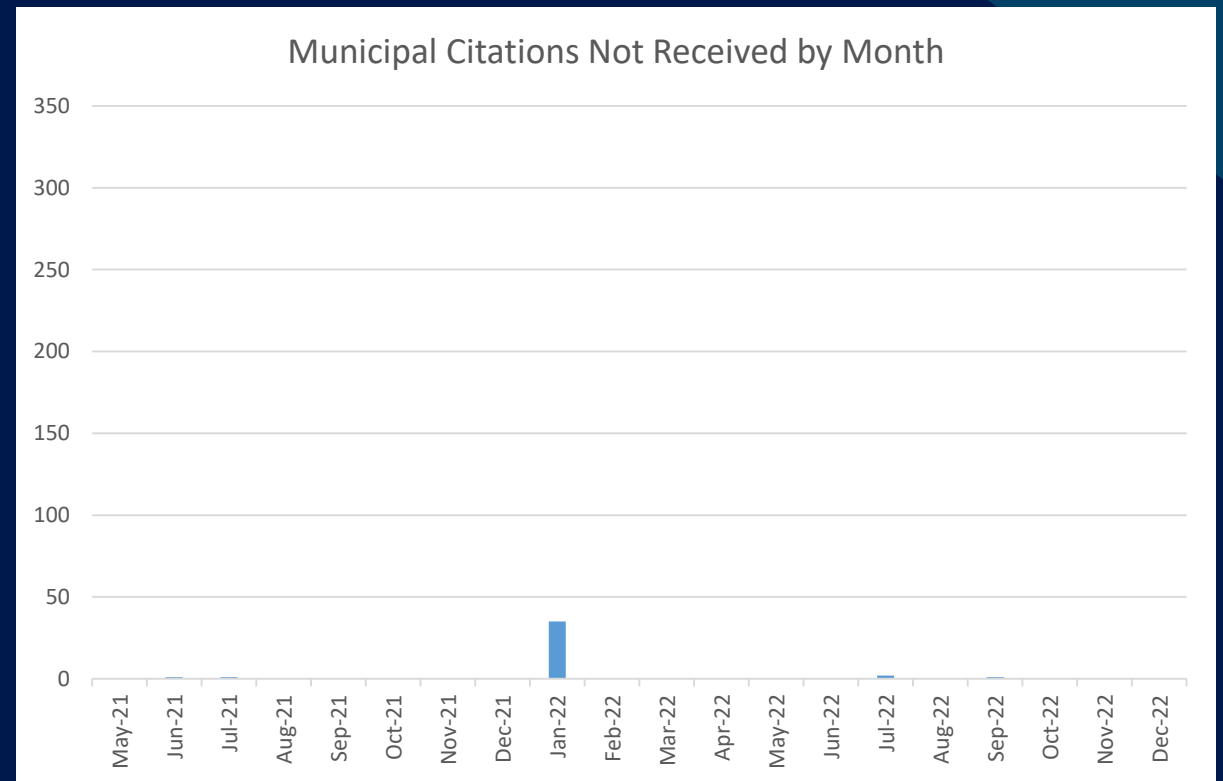


Municipal Citations

525 municipal citations on MPD report show as being sent, but not on Municipal Court report as received from 1/1/2020 through 4/30/2021



40 municipal citations on MPD report show as being sent, but not on Municipal Court report as received from 5/1/2021 through 12/31/2022



Audit Finding

- **Finding:** Municipal Court did not receive 445 traffic citations and 40 municipal citations intended to be transmitted by MPD.
- **Risk:** Cited individuals may not be held accountable. Potential for lost citation revenue.
- **Risk Severity:** Low.
- **Recommendation:** MPD should evaluate if they can reissue citations that were not received by Municipal Court. Additionally, MPD should continue with their process of communicating with Municipal Court on a daily basis to ensure all cases intended to be sent to Municipal Court are received.



Thank You.

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