



Department of Employee Relations

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To: Chris Lee
Staff Assistant
Finance and Personnel Committee
Common Council
City of Milwaukee

From: Andrea Knickerbocker
Human Resources Manager
Department of Employee Relations
City of Milwaukee

Date: February 20, 2024

Re: Common Council File No. 231615

Please make the following corrections to the 2024 Salary Ordinance:

Effective PP 18, 2023:

Under Pay Range 1IX:

- Add footnote (9) to the title 'Carpenter Manager'

Under Pay Range 7IN:

- Create footnote (16) and apply to the title 'Special Enforcement Inspector 2'
(16) An employee designated as a lead worker by the DNS Commissioner will receive an additional 5% when assigned those functions.

Under Pay Range 8HN:

- Create footnote (1) and apply to the title 'Special Equipment Operator I':
(1) Employees who receive an emergency temporary appointment to this title shall receive the 1% snow and ice control operation assignment pay.

Under Pay Range 8IN:

- Create footnote (2) and apply to the title 'Special Equipment Operator II':
(2) Employees who receive an emergency temporary appointment to this title shall receive the 1% snow and ice control operation assignment pay.

Effective PP 2, 2024:

Under Pay Range 1GX:

- Delete title 'EMERGENCY COMMUNICATIONS SUPERVISOR'
- Delete footnotes (3) and (4) in their entirety and renumber accordingly.

Under Pay Range 1IX:

- Add title 'EMERGENCY COMMUNICATIONS SUPERVISOR' and assigned footnote (12)

Under Pay Range 2IN:

- Correct the title 'EMERGENCY COMMUNICATIONS OFFICER V' to read "EMERGENCY COMMUNICATIONS OFFICER V – LEAD' and assign footnote (5)

Under Pay Range 2JX:

- Add title 'Lead Program Information Specialist' and apply footnote (2)

Under Pay Range 2KN:

- Delete title 'Lead Program Information Specialist'

Under Pay Range 2LX:

- Create footnote (13) and apply to the title 'Business Systems Coordinator':
(13) "The incumbents of positions in this class, if certified by the Commissioner of Public Works as being, when appropriate, regularly involved in snow and ice control operations which result in an excessive amount of overtime work, to receive 4.8% additional biweekly salary as compensation for such overtime work."

Under Pay Range 2MX:

- Remove footnote (2) from the title 'Database Analyst – Senior'
- Assign footnote (4) to the title 'Database Analyst – Senior'

Under Pay Range 2NX:

- Delete title 'Information Security Manager'
- Delete footnote (7) and renumber accordingly

Under Pay Range 2OX:

- Add title 'Information Security Manager' and apply footnote (3).
- Create (4) and apply to the title 'Information Security Manager':

(4) Appointment may be at any rate in the pay range with the approval of DER.

Please make the following corrections to the 2024 Positions Ordinance:

Under DEPARTMENT OF ADMINISTRATION; INFORMATION AND TECHNOLOGY MANAGEMENT DIVISION, Policy and Administration Section:

- Delete 1 Position of 'Administrative Assistant II'
- Add 1 Position of 'ITMD Administrative Assistant'

Under DEPARTMENT OF EMERGENCY COMMUNICATIONS:

- Delete 1 Position of 'Emergency Communications Administrative Assistant IV'

- Add 1 Position of ‘Administrative Support Specialist’

Under DEPARTMENT OF PUBLIC WORK – WATER WORKS, BUSINESS ORGANIZATION, Meter Services:

- Delete 4 positions of ‘Customer Service Representative IV (B)’
- Add 4 positions of ‘Customer Service Representative III (B)’