

RESUME

RACHEL MORGAN, B.S.N., R.N.
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PROFESSIONAL GOAL:

To obtain administrative and managerial positions designed to provide accessibility and quality health care, targeted to improve the health status of the community.

SKILLS: Ability to work with clients & staff of all educational levels & racial backgrounds; Ability to sensitively negotiate value issues while demonstrating respect for the dignity and individuality of clients, peers, and others; Ability to effectively influence goal-directed behaviors of others in a positive manner

Computers: Microsoft Word, WordPerfect, Excel

EDUCATION: Rufus King High School, 6/1967; Milwaukee County General Hospital School of Nursing with Diploma, 1971; Mt. Scenario College BSN Completion, 1989. Honors-Cum Laude

EMPLOYMENT HISTORY:

December, 2004 to Present – Milwaukee Healthy Beginnings Project; *Place:* Black Health Coalition of Wisconsin. *Duties/Responsibilities:* Coordinator of the project. Oversee a Healthy Start HRSA Grant to reduce infant mortality in the City of Milwaukee.

March 5, 1997 to November, 2004 - Position: Home Care Supervisor; *Place:* Visiting Nurses Association of Wisconsin. *Duties/Responsibilities:* Management of the North Team Home Health Aides, HHA Clerk and Scheduler. Oversee client assignments of each HHA. Responsible for recruitment and retention;

June 10, 1996 - January 15, 1997- Position: Quality Improvement; Home Health Aide Manager and Substitute Administrator/Director of Nursing *Place:* C. Ross Home Health Care Agency; *Duties/Responsibilities:* Supervision of Home Health Aides (HHA) and Scheduler. Inservice Coordinator for HHA's to meet State and Federal requirements; Staff Development; Home Supervisory Visits.

January 1, 1995 to February 29, 1996 - Position: Executive Director *Place:* Mary Mahoney Health Services, Inc. *Duties/ Responsibilities:* Recruited and supervised personnel and coordinated staff activities to maintain efficient operation of two clinics, Metcalfe Park Health Center and Hillside Family Health Center. Developed personnel policies and served as a liaison between the Board of Directors and staff; Resource and Fund Development: Proposal writing Assistant and Fiscal Management.

August 5, 1991 to December 31, 1994- Position: Clinic Coordinator - @ Metcalfe Park *Place:* Marquette University - College of Nursing. *Duties:* Responsible for the day to day management and coordination of services. Other responsibilities included, but not limited to the following: Scheduling, Marketing, Sales, Networking, Collaboration, Advertising, Education (community residents and clients, both group and individual), report writing to funding sources and data collection. Obtained Medicaid Certification for Healthcheck, Prenatal Care Coordination, Nurse Practitioner provider numbers and contracts with major HMO's.

March 15, 1988 to August 3, 1991 - Position: Paraprofessional Supervisor *Place:* Kimberly Quality Care; *Duties:* Responsible for day to day running of the scheduling of approximately 150 Home Health Aides and some LPNs in the delivery of services to clients in their homes. Management involved office and field supervision of quality of services provided. Responsibilities also included the recruitment and retention of the paraprofessional staff, as well as, the evaluation of their performance. Provided inservices to insure compliance with State and Federal regulations.

1981 to March 13, 1988 - Positions: Staffing Coordinator, PM Supervisor Place: Northwest General Hospital ; Duties: Staffing Coordinator - In charge of PM and Night Supervisors and responsibilities included assessing the staffing needs of all shifts, nursing units, and functioned as the Assistant to the Director of Nursing.

PM Supervisor - In charge of all nursing units on shift. Supervised approximately 75 full time equivalents of professional and support staff. Units supervised included Medical, Surgical, Emergency Room, Intensive Care Unit, OB, Pediatrics and Surgery.

1979 to 1981- Position: Staff Nurse, ICU Place: St. Michael Hospital; Duties: Responsible for administering primary nursing care in a 12 bed unit, during the PM shift. This included some charge nurse responsibilities.

1976 to 1979 - Position: Staff Nurse Place: Sinai Samaritan Medical Center; Duties: PM Charge Nurse, Recovery Room Nurse, Intermediate Surgical Care Unit

1971 to 1976 - Position: Head Nurse, PM Charge Nurse, Staff Nurse Place: John Doyne Hospital (Formerly Milwaukee Co. Medical Complex); Duties: Staff nurse 45 bed surgical unit, became PM Charge Nurse 1972; Recovery Room, two years; Head Nurse Neuro Unit, supervising 20 to 30 employees, both professional and support staff.

COMMUNITY ACTIVITIES: PROFESSIONAL INVOLVEMENT

1/01 to present: Financial Secretary of the Milwaukee Chapter-National Black Nurses

9/98 - 9/99: Black Achiever for Aurora Health Care; 100 point Club Member, a YMCA Program

1/92 - 12/96: Milwaukee Chapter-National Black Nurses Assoc., Inc. (MC-NBNA) President. Other positions held: Treasurer, Board Member and Program Chair Person. Member since 1983.

- Developed Position Statement on Health Care Reform, 1995
- Met with U.S. Senator, Herb Kohl re: Health Care Reform

1996: Milwaukee Child Welfare Project, Steering Committee, represented Black Health Coalition (BHC) for Dr. Patricia McManus, E.D.

3/96 - 5/2000: Mary Mahoney Health Services, Inc. Board of Directors - Treasurer

1/17/96 - 1/97: Public Health Advisory Forum (PHAF), State of Wisconsin

8/94 to 12/04: Milwaukee Area Health & Education Center (AHEC) Board of Directors member; Elected Secretary, 5/2000.

1/91 to 12/5/04: Black Health Coalition of Wisconsin (BHC) V.P., 5/99 to 5/2000; President 5/2000.

12/94: Eastern Regional Health Care Advisory Committee, met with U.S. Senator Russ Feingold

9/92 - 6/95: Board of Education, Emmaus Lutheran School; **1992 - 1994:** Youth Group Chair

1995: Advisory Council, Child Protection Center

1993 - 1995: Focus Seven/2000, Subcommittee on Teen Pregnancy; City of Milwaukee Health Department

1/94 - 12/94: Milwaukee Violence Prevention Coalition & Program Committee member

AWARDS/HONORS:

12/00: Appreciation Award from my daughter upon graduation from UWM

09/99: 100 Plus Award for contributing more than 100 hours of volunteer service to the YMCA's Black Achievers Program.

11/96: In Appreciation For Serving As President, 1992-1996; MC-NBNA

02/96: Executive Director, Mary Mahoney Health Services, Inc. For Metcalfe Park Health Center and Hillside Family Health Center; Award states: " In Deep Appreciation for the Dedication and Commitment To Improving the Health Status of the People In Our Community."

08/95: Community Service Award from National Black Nurses Association

03/93: C.Y.D. Image Award; Excellence in Community Service and Love Of Youth - Jeanetta Robinson, Director.