



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Meeting Minutes - Draft

### BOARD OF CITY SERVICE COMMISSIONERS

*Frank Bock, President*  
*Marilyn Miller, Vice President*

*Commissioners Janet Cleary and Steve Smith*

*Harper Donahue, IV, Executive Secretary*  
*Patrick McClain, Assistant City Attorney*

*Administrative Support Specialist, Elizabeth Moore,*  
*414-286-3398. [elmoor@milwaukee.gov](mailto:elmoor@milwaukee.gov)*

---

Tuesday, November 5, 2024

1:30 PM

VIRTUAL

---

This is a virtual meeting that will be conducted via Microsoft Teams only.

Microsoft Teams  
<https://bit.ly/4fozxpS>

Meeting ID: 295 742 266 989  
Passcode: FXX3tN

Dial in by phone  
414-251-0392  
United States, Milwaukee  
Phone conference ID: 512 042 184

**Present** 3 - Bock, Miller and Smith

**Excused** 1 - Cleary

1. CALL TO ORDER

*The meeting commenced at 1:36 p.m.*

2. ROLL CALL

*Commissioner Janet Cleary was excused.*  
*Present: Frank Bock, Marilyn Miller, Steve Smith*

3. [241045](#)

Communication for the approval of the October 22, 2024 meeting minutes.

**A motion was made by Steve Smith, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Smith

No 0

Excused 1 - Cleary

GENERAL HEARING

4. [241046](#) Communication from the Department of Public Works, Infrastructure Services Division, to extend the temporary appointment for Catherine White, Custodial Worker 3, for 6-months, retroactive from October 27, 2024 through April 12, 2025. This is the first extension request.

**A motion was made by Marilyn Miller, seconded by Steve Smith, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Smith

**No** 0

Excused 1 - Cleary

5. [241047](#) Communication from the Milwaukee Water Works to extend the temporary appointment for 90-days, from November 9, 2024 through February 15, 2025, for the following Water Repair Crew Leaders. These are the first extension requests:

1. George Donald
2. Zachary Rzepkowski

**A motion was made by Steve Smith, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Smith

**No** 0

Excused 1 - Cleary

6. [241048](#) Communication from the Department of Public Works, Administration, to extend the temporary appointment for Parthina Wright Trapp, Human Resources Analyst-Senior, for 3-months, retroactive from October 27, 2024 through January 25, 2025. This is the first extension request.

**A motion was made by Marilyn Miller, seconded by Steve Smith, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Smith

**No** 0

Excused 1 - Cleary

7. [241049](#) Communication from the Department of Neighborhood Services to extend the probationary period for Fernando Martinez, Plan Examiner

Specialist 1, for 3-months, from October 8, 2024 through January 8, 2025. This is the second extension request.

**A motion was made by Marilyn Miller, seconded by Steve Smith, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Smith

**No** 0

**Excused** 1 - Cleary

8. [241050](#) Communication from Milwaukee Water Works to extend the probationary period for Tiffeny Marsh, Human Resources Representative, for 3-months, from October 29, 2024 through January 29, 2025. This is the first extension request.

**A motion was made by Steve Smith, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Smith

**No** 0

**Excused** 1 - Cleary

9. [241058](#) Communication from the Department of Public Works, Infrastructure Services-Sewer, for the reinstatement of Luis Galvan to the Sewer Repair Worker 1 (formerly Sewer Laborer 1) position.

**A motion was made by Marilyn Miller, seconded by Steve Smith, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Smith

**No** 0

**Excused** 1 - Cleary

#### PUBLIC HEARING

10. [241051](#) Communication from the Milwaukee Health Department to re-exempt the Deputy Commissioner of Policy, Innovation and Engagement position, Pay Range 1PX.

**A motion was made by Steve Smith, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Smith

**No** 0

**Excused** 1 - Cleary

11. [241052](#) Communication from the Department of Public Works, Administration,

regarding the 2024 Seasonal Layoff Plan, from November 10, 2024 through mid-April 2025, for six (6) Bridge Operator positions:

- |                     |                    |                 |
|---------------------|--------------------|-----------------|
| 1. David Lucas      | 3. Brett Dominguez | 5. Ryan Metcalf |
| 2. Melissa Sharrard | 4. Mark Tufte      | 6. Jacob Hoffer |

**An adjustment was made to this item at the request of DPW:**

- 1. Mark Tufte, at his request, will be reassigned to a City Laborer position.**
- 2. Ted Seaver, #8 on the seniority list, requested a volunteer layoff.**
- 3. David Lucas, #16 on the seniority list, will maintain working in his Bridge Operator position.**

**A motion was made by Steve Smith, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Smith

**No** 0

**Excused** 1 - Cleary

#### ADJOURNMENT

*Steve Smith motioned to adjourn the meeting, seconded by Marilyn Miller. None opposed. All in favor. The motion carried.*

*The meeting adjourned at 1:59 p.m.*

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Executive Secretary to the City Service Commission 286-3335, (FAX)286-0800, (TDD)286-2960 or by writing to the Executive Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

Persons engaged in lobbying as defined in s. 305-43-4 of the Milwaukee Code of Ordinances are required to register with the City Clerk's Office License Division. Registered lobbyists appearing before a Common Council committee are required to identify themselves as such. More information is available at <http://city.milwaukee.gov/Lobbying>

