



Memorandum

To: Charter School Review Committee

From: Institute for the Transformation of Learning

Date: May 23, 2022

Re: Extension of Contract to July 31, 2022

To avoid the interruption of critical services needed for the administration and oversight of Milwaukee City charter schools, we recommend an extension of the City of Milwaukee Contract with Marquette University's Institute for the Transformation of Learning (ITL) with a new end date of July 31, 2022.

For July, ITL will continue to provide the following services and deliverables:

- Manage the RFP process for education monitoring services.
- Process 4th quarter payments.
- Collect and monitor annual compliance data for the 2022-23 schools from the seven charters.
- Attend WRCCS conference (authorizer compliance for schools receiving the grant).
- Initiate research and strategic plan for changes to the charter application process.
- Assist, as needed, to the CSRC and address issues that arise throughout the year, including drafting memos and making recommendations for CSRC consideration as the need for policy revisions arises.
- Onboard any new CSRC members

Total Cost of extension: \$18,333. (no levy dollars)