



**Jezamil Arroyo-Vega**  
Commissioner

**Michael Mazmanian**  
Deputy Commissioner

**Department of Neighborhood Services**

April 22, 2025

City Service Commission  
200 E. Wells Street, Room 706  
Milwaukee, WI 53202

Dear Commissioners,

The Department of Neighborhood Services respectfully requests to extend the probationary period for Matthew Imperl for an additional three months, starting April 29, 2025 ending on July 29, 2025. This is the first request.

Matthew Imperl is a Residential Code Enforcement Inspector 1 in our Residential Code Enforcement Division-DNS, under the supervision of District Code Enforcement Supervisor, Kristen Reed. Throughout his probationary period, Matthew Imperl has demonstrated a high level of customer service ability, knowledge and initiative. However, concerns have been expressed with Matthew Imperl inspection counts, order writing, and management of his assigned district, as of his hire date of April 29, 2024. We are confident that given the additional time to improve in this area, Matthew Imperl will be able to successfully pass probation.

The completed probationary service form and performance improvement plan is included in this request. Matthew Imperl has been notified of this request to extend the probationary period.

I appreciate your thoughtful consideration of this request. If you have any questions, please contact our Human Resources Administrator, Sha’Nese Burnell Jones at 414-286-2563.

Sincerely,

Jezamil Arroyo-Vega  
Commissioner