

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000012018-A**

Background:

User Department:	Health
Purchasing Agent:	Ann Patz
Contract Description:	Vendor Service Contract for Physician Services
Vendor Name and Location:	Board of Regents of the University of WI System (Madison, WI)
Contract Term:	01/01/2013 through 12/31/2015 with option to extend annually
Requisition # and Date Received:	Req#0000018516 Rec'd 10/27/2021
Original Contract Amount:	\$1,314,927.00 (GRANT-FUNDED)
Expenditures to Date:	\$2,334,763.19
Current Contract Amount:	\$3,512,443.00

History of Contract Amendments:

Date	Item	Term	Cost
11/21/2012	Original Contract: E0000012018 VSC for Physician Services (Chief Medical Officer/Medical Director and Associate Medical Director) Approved by F&P Committee on: 11/21/2012	01/13/2013 through 12/31/2015	\$1,314,927.00
10/27/2015	Amendment #1: Extended the contract term three (3) years from 01/01/2016 through 12/31/2018 and increased the estimated contract total by \$1,499,706.00 from \$1,314,927.00 to \$2,814,633.00. Approved by F&P Committee on: 10/27/2015	01/01/2016 through 12/31/2018	\$1,499,706.00
11/22/2017	Amendment #2: Extended the contract term one (1) year and increased the contract total by \$565,224.00 from \$2,814,633.00 to \$3,379,857.00. Approved by F&P Committee on: 11/22/2017	01/01/2019 through 12/31/2019	\$565,224.00
n/a	Amendment #3: Extended the contract term for one (1) year, removed the Chief Medical Officer role and reduced Dr. Hunter's role to 0.05 FTE. F&P Committee Approval not required.	01/01/2020 through 12/31/2020	n/a
n/a	Amendment #4: Replaced Exhibit 1 of Amendment #3. F&P Committee Approval not required.	n/a	n/a
n/a	Amendment #5: Extended contract term for one (1) year. F&P Committee Approval not required	01/01/2021 through 12/31/2021	n/a
02/24/2021	Amendment #6: Increased the contract total by \$132,586.00 from \$3,379,857.00 to \$3,512,443.00. Approved by F&P Committee on: 02/24/2021	n/a	\$132,586.00
Pending	Amendment #7: Increase the contract total by \$109,787.00 from \$3,512,443.00 to \$3,622,230.00 and extend the contract term one (1) year from 01/01/2022 through 12/31/2022 exercising the option to extend annually.	01/01/2022 through 12/31/2022	\$109,787.00
Total (including the pending amendment)			\$3,622,230.00

Purpose of Amendment:

The purpose of this amendment is to increase the contract total by \$109,787.00 from \$3,512,443.00 to \$3,622,230.00 in accordance with projected budget listed on Health Department Letter dated September 10, 2021 (Exhibit 1). In addition, extend the contract term one (1) year from 01/01/2022 through 12/31/2022, exercising the option to extend annually.

Projected Contract Costs to MHD 1/1/2022 through 12/31/2022	CY 2022 Total
Medical Consultant for Sexually Transmitted Diseases (Dalby)-0.15 FTE	\$47,598.00
Medical Consultant for Communicable Diseases (Hunter)-0.05 FTE	\$15,863.00
Additional as-needed, mutually-agreeable, UW faculty physician support (TBD)-up to 0.1 FTE	\$46,326.00
Total Budget	\$109,787.00

Background:

Physician services, essential medical support and consultation have been provided to the Milwaukee Health Department by Dr. Geof Swain as Chief Medical Officer/Medical Director from late 1993 through August 2017, and by Dr. Paul Hunter as Associate Medical Director since August 2009.

Currently, Dr. Paul Hunter, Medical Consultant for Communicable Diseases, Dr. Jessica Dalby, Medical Consultant for Sexually Transmitted Diseases (STD), and the to-be-named mutually approved successors, provide contracted services. These include medical consultation for all programmatic divisions, administrative leadership and to the Health Department as a whole, as well as running the Immunization Program, the Communicable Disease Program, the TB Control Program, and clinical activities at the STD Clinic. The medical consultants also provide support for limited occupational health issues, assist with program and policy development in conjunction with clinic managers, and facilitate/perform various research and evaluation activities.

The City of Milwaukee has a long-standing relationship with the University of Wisconsin-Madison (UW-Madison) and the previous knowledge of the services required is very important in providing continued medical and public health consultative services to the citizens of Milwaukee. The partnership with UW-Madison allows the city access to top research and medical facilities within southeast Wisconsin as well as continued expertise from associated physicians, researchers, and other faculty and staff. The partnership also allows UW-Madison to send medical and public health students to learn under the direction of experienced public health physicians and other public health professionals.

City Purchasing Director

Date

F&P Approval Presentation Date: 11/16/2021



EXHIBIT 1

September 10, 2021

David Rakel, MD, Chair
Department of Family Medicine and Community Health
UW School of Medicine and Public Health
1100 Delaplaine Ct. Madison, WI 53715-1896

Re: Renewal of MHD-UW Contract for Physician Services

Dear Dr. Rakel:

I am writing to formalize the desire of the City of Milwaukee Health Department (MHD) to extend the contract between MHD and UW regarding physician consultant services for the Milwaukee Health Department. I wish to amend the terms of the current contract effective January 1, 2022 for 1 year, through December 31, 2022.

The current contract a Medical Consultant for Communicable Diseases (Dr. Hunter) and Medical Consultant for Sexually Transmitted Diseases (STD, Dr. Dalby). The attached page (page 3) shows the specific scope of services for each position.

Dr. Hunter will continue at 0.05 FTE. Dr. Dalby will increase to 0.15 FTE (previously 0.12 FTE). The current contract also includes the option for additional as-needed, mutually-agreeable, UW faculty physician support up to 0.1 FTE. The table on page 2 of this letter specifies the consulting dollars that I am willing to earmark for these crucial services.

Paul Hunter MD has provided essential and significant medical support and consultation to MHD since August 2009. Jessica "Jess" Dalby MD provides crucial support to MHD specifically related to our STD clinical services. The additional time requested in this year's contract will allow Dr. Dalby to play a key role on a multi-year CDC initiative, Strengthening the United States Response to Resistant Gonorrhea (SURRG). Milwaukee is one of 9 sites for SURRG and the MHD plays a lead role statewide.

I am committed to continuing this mutually beneficial relationship, and to providing appropriate and competitive remuneration to individuals like Drs. Hunter and Dalby who are essential to MHD's ongoing operations. I would also like to leave the door open for potential shorter-term or project-specific collaborations with UW faculty physicians.

In every case, these UW faculty physician collaborations stand in strong support of the mutually-held public health goals of the UW SMPH broadly and your department specifically, as well as the MHD. I would also point out that MHD provides 100% of the salary and fringe benefit support for these FTEs. Therefore, I hope and trust that the UW SMPH will support me in implementing the contract renewal as requested in this letter.



Renewing MHD-UW Contract for Physician Services, September 7, 2021, page 2


The projected budget for the contract extension would be as follows, using figures from the 2020 contract in addition to Dr. Hunter's additional FTE:

Projected Contract Costs to MHD 1/1/2022 – 12/31/2022	CY 2022 Total
Medical Consultant for Sexually Transmitted Diseases (Dalby) – 0.15 FTE	\$ 47,598
Medical Consultant for Communicable Diseases (Hunter) – 0.05 FTE	\$ 15,863
Additional as-needed, mutually-agreeable, UW faculty physician support (TBD) – up to 0.1 FTE	\$ 46,326
Total Budget	\$ 109,787

The contract numbers above, as estimated by an average MHD-funded FTE of for each of these positions averaged over the course of the 1-year contract renewal, represent MHD's maximum total financial commitment to supporting these positions (combined) over that period.

Additionally, beginning January 2022 we are requesting monthly invoices with itemization showing salary vs. fringe costs. Monthly itemized invoices can be sent electronically MHDAccounting@milwaukee.gov. Please let me know if you need additional information.

Sincerely,

DocuSigned by:

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Kirsten Johnson, MPH, CPH, CHES
Commissioner of Health
City of Milwaukee

Attachments: Scope of Services

Cc: Nicholas Bolden, Interim Health Budget & Administration Manager
Jeanne Rotter, UW Department of Family Medicine and Community Health
Denise Runyan, UW Department of Family Medicine and Community Health
Paul Hunter, MD, UW Department of Family Medicine and Community Health
Jess Dalby, MD, UW Department of Family Medicine and Community Health
Ken Mount, Dean's Office, UW School of Medicine and Public Health

Scope of Services

Medical Consultant for Communicable Disease (Dr. Hunter):

- Provide limited, remote medical consultation to the Immunization and Communicable Disease programs when the MHD Medical Director is unavailable
- Provide limited, remote medical consultation by telephone to the STD program when the STD Physician Consultant (Dr. Dalby) is unavailable.
- Provide limited consultation and support for medical and public health teaching of professional students within the health department
- In collaboration with the MHD Medical Director, provide limited support to MHD for research and data analysis related to immunization and communicable disease

Medical Consultant for Sexually Transmitted Diseases (Dr. Dalby):

- Serve as Medical Consultant for the Sexual Health and Family Planning clinic, including:
 - o development and maintenance of up-to-date STD and contraception-related medical protocols; and
 - o medical supervision and staff development for nursing staff at the Sexual Health and Family Planning clinic
- Provide availability to Sexual Health and Family Planning clinic staff for telephone consultation as needed
- Provide limited supervision and oversight of sexual health and family planning-related medical teaching within the health department
- Provide limited support for various sexual health-related research and data analysis activities
- Provides consultation to and supervision of MHD Advanced Practice Providers, including entering in a documented collaborative agreement
- Act as medical specialist for SURRG grant and related activities, including workgroup and meeting participation