

SISTER CITIES COMMITTEE City of Milwaukee

2017 Annual Report

The attached report is submitted pursuant to s. 320-47 of the Milwaukee Code of Ordinances.



SISTER CITIES COMMITTEE

2017 ANNUAL REPORT



Purpose: (Per s. 320-47 of the Milwaukee Code of Ordinances)

The Sister Cities Committee is created to assist the City, through its Common Council, with the establishment and maintenance of sister city relationships in accordance with Sister Cities International regulations.

Members (for 2017)

CHAIR

Ald. Russell W. Stamper, II

(Chair of the Community and Economic Development Committee)

MEMBERS

Oscar Tovar

(Representative of Mayor Tom Barrett)

Alexander Durtka, Jr.

(Representative of the International Institute of Wisconsin)

Charles Vang

(Public Member)

Tiffany Barta

(Representative of the Health Commissioner)

STAFF

Mr. Chris Lee, Staff Assistant
Aaron Cadle, Legislative Liaison

Previous Staff

Lawanda Fletcher, Legislative Liaison

Milwaukee Sister Cities Website

<http://city.milwaukee.gov/sistercities>

SISTER CITIES AND FRIENDLY EXCHANGES SUMMARY 2017

The City of Milwaukee currently has 7 (seven) active sister city relationships with signed agreements:

- Bomet County, Kenya
- Daegu Metropolitan City, South Korea
- Galway, Ireland
- Medan, Indonesia
- Tarime District, Tanzania
- uMhlathuze, South Africa
- Zadar, Croatia

The City of Milwaukee had 1 (one) new sister city relationship established with a signed agreement in 2017:

- Daegu Metropolitan City, South Korea

The City of Milwaukee terminated one sister city relationship in 2017:

- Morogoro, Tanzania

The City of Milwaukee had 1 (one) pending sister city relationships without a signed agreement in 2017:

- Irpin, Ukraine

The City of Milwaukee had no sister city relationship renewals in 2017.

The City of Milwaukee has no expired sister city relationship with a signed agreement in 2017.

The City of Milwaukee has no active or pending friendly exchange relationships.

The City of Milwaukee has one expired friendly exchange relationship:

- Ningbo, China

The tables below summarize the City's current active sister city relationships, local sponsoring entities, and information.

Current Sister City Relationships								
Sister City	Local Sponsoring Organization	File Number Establishing Relationship	Council Final Action	Mayor Signed Resolution	Signed Sister City Relationship Agreement	Relationship Expiration	Sister City Relationship Renewal Deadline	Annual Report Deadline
Bomet County, Kenya (2015 - Present)	Pan-African Community Association, Inc.	141899	7/21/2015	7/30/2015	11/23/2015	11/23/2020	5/23/2020	8/29
Daegu Metropolitan City, South Korea	The Water Council	160733	3/28/2017	4/6/2017	9/20/2017	9/20/2022	3/20/2022	5/6
Galway, Ireland** (2002 - Present)	Irish Festivals, Inc.	131640*	5/13/2014	5/22/2014	8/15/2008	5/23/2019	11/23/2018	6/21
Medan, Indonesia (2014 - Present)	Pan-African Community Association, Inc.	140085	5/13/2014	5/22/2014	10/30/2014	10/30/2019	4/30/2019	6/21
Tarime District, Tanzania (2016 - present)	Mosorec International Foundation	160176	7/6/2016	7/14/2016	11/7/2016	11/7/2021	5/7/2021	8/13
uMhlatuze, South Africa* (2008 - Present)	Pan-African Community Association, Inc.	140008*	5/13/2014	5/22/2014	5/1/2008	5/23/2019	11/23/2018	6/21
Zadar, Croatia (2015 - Present)	Federation of Croatian Societies, Inc. of Milwaukee	140088	11/25/2014	11/25/2014	5/12/2015	5/12/2020	11/12/2019	12/25
*Sister city relationship renewed.								
**This relationship was established prior to the creation of Chapter 335 Sister Cities, which was adopted October 24, 2006 and became effective November 10, 2006.								

The tables below summarizes the City's pending sister city relationships, local sponsoring entities, and information.

Pending Sister City Relationships								
Sister City	Local Sponsoring Organization	File Number Establishing Relationship	Council Final Action	Mayor Signed Resolution	Signed Sister City Relationship Agreement	Relationship Expiration	Sister City Relationship Renewal Deadline	Annual Report Deadline
Irpin, Ukraine*	St. Michael's Ukrainian Catholic Church	171188	12/19/2017					
*Requires a signed sister city relationship agreement. A signing ceremony will be scheduled in the near future when both mayors from both cities are able to come together.								

The table below summarizes the City's terminated sister city relationships since the creation of Chapter 335 Sister Cities, which was adopted October 24, 2006 and became effective November 10, 2006.

Terminated Sister City Relationships*										
Sister City	Local Sponsoring Organization	File Number Establishing Relationship	Council Final Action	Mayor Signed Resolution	Signed Sister City Relationship Agreement	Relationship Expiration	Sister City Relationship Renewal Deadline	Annual Report Deadline	File Number Terminating Relationship	Effective Termination Date
Morogoro, Tanzania (2007 - 2012)	Hope in Tanzania Foundation	070043	5/8/2007	5/15/2007	8/3/2007	8/3/2012*	2/3/2012	6/14/2014	161199	4/6/2017
Carora, Venezuela* (2009 - Present)	The Peace Education Project of Peace Action Wisconsin	131429*	3/4/2014	3/7/2014	3/24/2009	3/8/2019	9/8/2018	4/6	160547	10/19/2016
*Since the creation of Chapter 335 Sister Cities, which was adopted October 24, 2006 and became effective November 10, 2006.										

The table below summarizes the City's expired friendly exchange relationships since October 10, 2014 when Chapter 335 Sister Cities established that friendly exchange relationships shall expire after 5 years unless extended for another 5 years by council resolution.

Expired Friendly Exchange Relationships							
Friendly Exchange City	Local Sponsoring Organization	File Number Establishing Relationship	Council Final Action	Mayor Signed Resolution	Relationship Expiration	Friendly Exchange Relationship Renewal Deadline	Annual Report Deadline
Ningbo, China (2005 - 2014)		050754	9/27/2005	10/6/2005	10/10/2014*		11/5
*Chapter 335 Sister Cities, on October 10, 2014, established that friendly exchange relationships shall expire after 5 years unless extended for another 5 years by council resolution. There was no resolution to extend the relationship.							

Accomplishments and Activities in 2017

New Sister City Relationship Established

Daegu Metropolitan City, South Korea

Daegu Metropolitan City, South Korea became the City of Milwaukee's seventh active official sister city with a signed agreement. The sister city relationship became official when City of Milwaukee Mayor Tom Barrett and Mayor Kwon Young-jin remotely signed a sister city relationship agreement that culminated in a signing ceremony in Daegu Metropolitan City on **September 20, 2017**. Substitute resolution establishing a sister city relationship between the City of Milwaukee and Daegu Metropolitan City, South Korea (Common Council File Number 160733) was adopted by the Common Council and signed by Mayor Tom Barrett on April 6, 2017. The Sister Cities Committee approved the application and recommended approval to establish a sister city relationship with Daegu Metropolitan City at its March 2, 2017 meeting.

The Water Council, led by its president and CEO, Dean Amhaus, is the local sponsoring organization in the City of Milwaukee. Daegu Metropolitan Government/International Affairs & Trade Division will support the relationship along with their NGO partner the Daegu-Gyeongbuk International Exchanges Association in Daegu Metropolitan City.

The relationship is fully supported by the municipal government of Daegu Metropolitan City. Mayor Kwon had traveled to Milwaukee in September of 2015 to meet with Mayor Barrett and signed a Memorandum of Understanding. Representatives from the City of Milwaukee and The Water Council have traveled to Daegu and Daegu City officials have traveled to Milwaukee within the last few years to attend water summits locally or nearby. Efforts by Mayor Kwon and The Water Council have been vital in initiating, spearheading, and establishing the sister city relationship.

Area of mutual interest is mainly based on exchanges in water industry technologies and freshwater.

The sister city relationship with Daegu Metropolitan City is for five years with an expiration date of September 20, 2022. An annual report regarding this sister city relationship will be due May 6th of every year to the Sister Cities Committee.

Further details on the sister city relationship and activities between Daegu Metropolitan City and the City of Milwaukee can be found within Common Council File Number 160733.

A certified copy of CCFN 160733 and signed agreements establishing the sister city relationship with Daegu Metropolitan City, South Korea are attached as Exhibit A.

Termination of Expired Sister City Relationship

Morogoro, Tanzania

The sister city relationship with the City of Morogoro, Tanzania was terminated on April 6, 2017 after Mayor Tom Barrett signed a resolution terminating the sister city relationship via Common Council File Number 161199. The local sponsor to the relationship, Hope in Tanzania Foundation, no longer operated in Milwaukee. Due to inactivity and lack of a local nonprofit sponsor to foster the relationship, the Sister Cities Committee at its March 2, 2017 meeting recommended to terminate the sister city relationship with Morogoro. The Common Council adopted resolution CCFN 161199 to terminate the sister city relationship on March 28, 2017.

The sister city relationship with Morogoro was first established on August 3, 2007 when the sister city agreement was signed at a signing ceremony at African World Festival (Maier Festival Park) between Mayor Tom Barrett and Mayor Romanus Ishengoma of Morogoro. CCFN 070043 was the original resolution establishing the relationship. The relationship expired after one term on August 3, 2012 and was not renewed for any subsequent terms.

A certified copy of CCFN 161199 terminating the sister city relationship with Morogoro, Tanzania is attached as Exhibit B.

Changes in Sister Cities Committee Membership and Staff

Aaron Cadle replaced Lawanda Fletcher as the legislative liaison to the committee in July 2017.

Sister Cities Committee meetings held in 2017:

March 2, 2017
April 27, 2017
June 22, 2017
September 27, 2017
October 13, 2017
November 15, 2017

2017 Committee Meeting Highlights:

At the **March 2, 2017** meeting, the committee:

- Accepted the withdrawal of the application to establish a sister city relationship with Lublin, Poland, due to the lack of local sponsorship support at the request of the applicant.

- Reviewed and approved an application, submitted by the Water Council, and a draft resolution (CCFN 170733) to establish a sister city relationship with Daegu Metropolitan City, South Korea.
- Recommended termination of the sister city relationship with Morogoro, Tanzania (expired since August 3, 2012) and approved draft resolution (CCFN 161199) terminating the sister city relationship due to inactivity and lack of local sponsorship.
- Reviewed, amended, and approved a Sister City Annual Report Form, as prepared by staff, for all sister city relationship local sponsors to use as a standard when submitting annual reports going forward.
- Discussed committee goals, purpose, and activities relative to programming, additional position and duties, and recommendations. Recommendations made included increasing public awareness of sister cities, using social media for promotion, holding a committee brainstorming session on committee goals and duties of a new position, and inviting the heads of sister city programs from other cities to make presentations to the committee on how their programs are structured and operated.

At the **April 27, 2017** meeting, the committee:

- Reviewed a study of 14 sister city programs from various municipalities, discussed further creating a position and its duties, and made various recommendations. Recommendations included researching sister city programming from other municipalities, hosting a Sister Cities International annual conference, finding possible sister cities, having working sessions on goals and capacity building, and having local sponsors report on progress.
- Discussed an interest, proposed by a private citizen, to establish a sister city relationship with Irpin, Ukraine.
- Announced the adoption of CCFN 170733, a substation resolution establishing a sister city relationship with Daegu Metropolitan City, South Korea, and discussed holding an agreement signing ceremony.
- Announced the adoption of CCFN 161199, a substitute resolution terminating the sister city relationship with Morogoro, Tanzania
- Announced the 2017 Sister Cities International 61st Annual Conference.

At the **June 22, 2017** meeting, the committee:

- Discussed via teleconference calls with the coordinators of the sister city programs from Denver, Colorado and Lexington, Kentucky relative to

infrastructure, capacity, and programming activities.

- Discussed letters from the City Clerk to send out to various entities to seek resources.
- Supported holding a signing ceremony in Daegu, South Korea in September with Mayor Tom Barrett signing the agreement first and sending representatives to Daegu on his behalf to complete the signing there.
- Discussed with various local sponsors on their recent activities, promoting each other's events, and possibly participating together in a meet and greet and the Holiday Folk Fair in November.
- Authorized member Al Durtka to vote on Milwaukee's behalf at the upcoming Sister Cities International Annual Conference regarding the election of new officers and board members.

At the **September 27, 2017** meeting, the committee:

- Discussed the signing ceremony that occurred in Daegu, South Korea, which officially established the sister city relationship with Daegu Metropolitan City, South Korea, with a representative from the local sponsor, the Water Council.
- Briefly discussed the Sister Cities International Annual Conference that occurred July 13 to 15, 2017 in Virginia Beach. Main takeaways were the election of new officers and board and the resignation of the president.
- Discussed participation from the City to set up a Sister Cities booth at the upcoming Holiday Folk Fair International on November 17 to 19, 2017. Members and staff are to work to coordinate for a booth and staffing of a booth.
- Reviewed a letter of intent from St. Michaels' Ukrainian Catholic Church, and extended an application to establish a sister city relationship with Irpin, Ukraine to the church
- Reviewed and approved the annual reports for Galway (Ireland), Medan (Indonesia), and Bomet County (Kenya). Annual reports not submitted for uMhlathuze (South Africa) and Tarime District (Tanzania).
- Discussed a job description draft presented by the City Clerk, exploring further a meet and greet event, and a Welcoming Week event held by the International Institute of Wisconsin.

At the **October 13, 2017** meeting, the committee:

- Discussed with City Clerk staff details on coordinating and setting up a booth at

the Holiday Folk Fair International for November 17 to 19, 2017.

At the **November 15, 2017** meeting, the committee:

- Reviewed and approved an application, submitted by St. Michael's Ukrainian Catholic Church, to establish a sister city relationship with Irpin, Ukraine.
- Discussed with City Clerk staff final details on coordinating and setting up a booth at the Holiday Folk Fair International for November 17 to 19, 2017.
- Discussed and held review of the job description for a new City position due to concerns over travel requirements and interest to explore an outside entity to do sister city programming for the City.
- Discussed further to explore holding a meet and greet event.

Complete meeting minutes from 2017 are attached as Exhibit C.

Annual Reports from Local Sponsors of Sister City Relationships in 2017

2017 Annual Reports were submitted, received, and approved for the following sister city relationships except Zadar, Croatia, which awaits committee review and approval:

- Bomet County, Kenya
- Galway, Ireland
- Medan, Indonesia
- Zadar, Croatia

All annual reports received from 2017 are attached as Exhibit D.

No 2017 Annual Reports were submitted and received for the following sister city relationships:

- Tarime District, Tanzania
- uMhlathuze, South Africa

No 2017 Annual Reports were due for the following sister city relationship:

- Daegu Metropolitan City, South Korea

Pending Interests to Establish Sister City Relationships

Irpin, Ukraine

A letter of intent was received from St. Michael's Ukrainian Catholic Church on

September 5, 2017 to establish a sister city relationship with the City of Irpin. The Sister Cities Committee had met to review the letter of intent and extended an application at its September 27, 2017 meeting to the St. Michael's Ukrainian Catholic Church. An application was submitted October 3, 2017. The Sister Cities Committee met, approved the application, and recommended to establish a sister city relationship to the Common Council at its November 15, 2017.

The Community and Economic Development Committee recommended adoption of CCFN 171188, a substitute resolution establishing a sister city relationship between the City of Milwaukee and Irpin, Ukraine, at its December 6, 2017. The resolution was adopted by the Common Council on December 19, 2017 and is awaiting signature from Mayor Tom Barrett.

The sister city relationship will become official when an agreement is signed by either mayors, or their authorized representatives, from both cities. It is anticipated that an agreement signing ceremony either in Milwaukee or Irpin will be arranged in the near future.

Participation at Holiday Folk Fair International

Committee members, City staff, local sponsor representatives, and volunteers participated in holding and staffing a booth exhibit at the Holiday Folk Fair International from November 17 to 19, 2017 at Wisconsin State Fair Park Exposition Center. This was the first time the City has participated at the fair. The booth exhibit included an informational display of the City's current sister cities, a welcoming message by Ald. Stamper, banners, flags, and contributing materials from local sponsors, such as from Irish Festivals Inc. The booth was a great success in promoting and bringing public awareness for the City's sister cities. Many visitors young, old, foreign, and those familiar with sister cities stopped by the booth with much intrigue. Ms. Arlisia McHenry, Community Outreach Liaison in the City Clerk's Office, was crucial in coordinating the booth exhibit and its staff volunteers.

Ongoing Discussion on Goals to Enhance the Sister Cities Program

The committee continued to discuss over its meetings goals in 2017 on enhancing the City's sister cities program. Various recommendations were considered. Of priority to the committee are promoting sister city relationships, adding capacity via a new City position, and acquiring capacity both inside and outside city government.

Detailed information on these discussions can be found within the meeting minutes in Exhibit C.

City of Milwaukee

Office of the City Clerk

200 E. Wells Street

Milwaukee, Wisconsin 53202

Certified Copy of Resolution

FILE NO: 160733

Title:

Substitute resolution establishing a sister city relationship between the City of Milwaukee and Daegu Metropolitan City, South Korea.

Body:

Whereas, The Common Council created the Sister Cities Committee to assist in the establishment and maintenance of sister city relationships pursuant to Sister Cities International guidelines; and

Whereas, The Sister Cities Committee reviews requests for new relationships and investigates and makes recommendations to the Common Council concerning the establishment of new relationships and the maintenance or termination of existing friendly exchange relationships and sister city relationships; and

Whereas, The Sister Cities Committee has reviewed the application of Daegu Metropolitan City, South Korea, and recommends that a sister city relationship be established pursuant to ch. 335 of the Code; and

Whereas, Daegu Metropolitan City has a population of 2.49 million and is the 3rd largest metropolitan area in South Korea with respect to both population and commerce; and

Whereas, Daegu Metropolitan City is home to several large, prestigious South Korean universities, including Kyungpook National University, and many smaller, specialized public and private colleges and universities; and

Whereas, Daegu Metropolitan City is a riverfront city working to establish itself as a ‘Water City’ and to establish global networks among water industry experts, and has hosted South Korea’s Water Expo, a large water-related forum and professional conference; and

Whereas, A sister city relationship between the City of Milwaukee and Daegu Metropolitan City, South Korea, will benefit both parties in water industry related technologies, trade, policies, trends and environmental changes, and will facilitate collaboration in water education, water technology and business as well as best practices related to municipal water treatment and supply; and

Whereas, The sister city relationship will receive local support through The Water Council; and

Whereas, The sister city relationship will also receive support in Daegu Metropolitan City, South Korea, through the Daegu Metropolitan Government/International Affairs & Trade Division and the

Daegu-Gyeongbuk International Exchange Association; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that the establishment of a sister city relationship between the City of Milwaukee and Daegu Metropolitan City, South Korea, is authorized; and, be it

Further Resolved, That this sister city relationship shall expire after 5 years unless extended for another 5 years by Common Council resolution.



I, James R. Owczarski, City Clerk, do hereby certify that the foregoing is a true and correct copy of a(n) Resolution Passed by the COMMON COUNCIL of the City of Milwaukee, Wisconsin on March 28, 2017.

James R. Owczarski

January 16, 2018

Date Certified

**AGREEMENT FOR THE ESTABLISHMENT OF
SISTER CITIES RELATIONSHIP BETWEEN
THE CITY OF MILWAUKEE (U.S.A.) AND
DAEGU METROPOLITAN CITY (REPUBLIC OF SOUTH KOREA)**

Whereas, A sister city relationship was deliberated by Milwaukee Sister Cities Committee and by Daegu Global Urban Committee respectively to encourage greater friendship and understanding between the two cities; and

Whereas, In order to foster those goals, the people of Milwaukee and Daegu Metropolitan City in a gesture of friendship and goodwill, agree to collaborate for the mutual benefit of their communities by exploring economic, educational and cultural opportunities; and

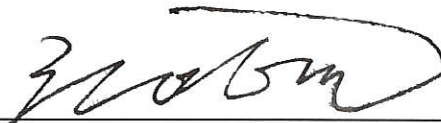
Whereas, We agree to support and encourage opportunities for mutually beneficial practical exchanges in the fields of business, education, culture, health care and tourism; and to share other common interests to promote mutual understanding among our citizens; and

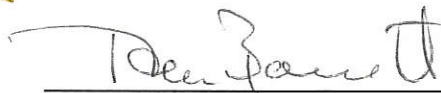
Whereas, The resolutions of establishing the sister cities were approved by Daegu Metropolitan Council on September 9, 2016 and by Milwaukee Common Council on March 28, 2017 respectively, and became effective;

Now Therefore, Milwaukee and Daegu Metropolitan City do hereby proclaim themselves Sister Cities, and declare their intent to abide by these guidelines according to their Sister Cities policies.

Signed on 9/20/2017 in duplicate in the English and Korean languages, both text being equally authentic.




Kwon Young-jin
Mayor of Daegu Metropolitan City


Tom Barrett
Mayor of Milwaukee

대한민국 대구광역시와 미합중국 밀워키시 간

자매결연 협약서

대한민국 대구광역시와 미국 밀워키시는 각각 대구글로벌도시위원회와 밀워키자매도시위원회가 승인한 양 도시 간 자매도시 관계에 따라,

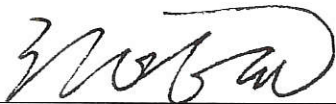
대구광역시 및 밀워키 시민들이 우정과 선의를 가지고 경제, 교육 및 문화 분야 등에서 교류기회를 발굴하여 양 지역사회에 상호 이익을 높일 수 있도록 협력기로 하는 한편,

비즈니스, 교육, 문화, 보건 및 관광 분야에서도 상호 호혜적이며 실리적인 교류를 추구할 기회를 장려하고 지원하며 이 외에도 양 도시 시민들 간 상호 이해를 증진시키고자 하는 공동이해관계들을 공유하기로 한다.

대구광역시와 밀워키시는 양 도시 자매결연 안건이 2016. 9. 9 대구광역시의회에서, 2017. 3. 28 밀워키 공동위원회에서 각각 의결되었으므로 자매도시관계 효력이 발생하였기에 자매도시임을 선언하고 양 도시의 자매도시정책 관련지침을 준수하고자 한다.

이 협약서는 영어와 한국어로 2 부씩 서명하며, 양 문서는 동등한 효력을 가진다.

2017. 9. 20



권 영 진
대구광역시장



툼 바렛
밀워키시장

City of Milwaukee

Office of the City Clerk

200 E. Wells Street
Milwaukee, Wisconsin 53202

Certified Copy of Resolution

FILE NO: 161199

Title:

Substitute resolution terminating the sister city relationship with Morogoro, Tanzania.

Body:

Whereas, The Common Council created the Sister Cities Committee to assist in the establishment and maintenance of sister city relationships pursuant to Sister Cities International guidelines, and the committee reviews requests for new relationships, investigates and makes recommendations to the Common Council concerning the establishment of new relationships and maintenance or termination of existing sister city relationships; and

Whereas, The Sister Cities Committee has reviewed the current sister city relationship with Morogoro, Tanzania, and recommends that the sister city relationship be terminated due to lack of information on activities, reports, and documentation as required to meet the goals and guidelines set by Sister City International; and

Whereas, This relationship is no longer active, does not have local community support that fosters opportunities for reciprocal cultural, educational, municipal, business, professional or humanitarian exchanges and projects, and is recommended for termination by the Sister Cities Committee; now, therefore, be it

Resolved, By the Common Council of the City of Milwaukee, that Resolution File Number 070043, adopted on May 7, 2007, is rescinded, thereby terminating the sister city relationship with Morogoro, Tanzania.



I, James R. Owczarski, City Clerk, do hereby certify that the foregoing is a true and correct copy of a(n) Resolution Passed by the COMMON COUNCIL of the City of Milwaukee, Wisconsin on March 28, 2017.

James R. Owczarski

January 16, 2018

Date Certified



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes

SISTER CITIES COMMITTEE

ALD. RUSSELL W. STAMPER, II, CHAIR
Al Durtka, Tiffany Barta, Oscar Tovar and Charles Vang
Staff Assistant, Chris Lee, 286-2232, Fax: 286-3456,
clee@milwaukee.gov
Legislative Liaison, La-Wanda Fletcher, 286-8661,
lfletc@milwaukee.gov

Thursday, March 2, 2017

1:00 PM

Room 301-B, Third Floor, City Hall

Meeting convened at 1:07 p.m.

Present 4 - Stamper, Durtka, Barta, Tovar
Excused 1 - Vang

1. Review and approval of the previous meeting minutes from September 21, 2016.

Member Durtka moved approval, seconded by member Tovar, of the meeting minutes from September 21, 2016. There were no objections. Member Vang excused.

2. Discussion relating to establishing a sister city relationship with Lublin, Poland.

-Withdrawal of application

Individuals appearing:
Atty. Joanna Fraczek, City Attorney's Office
Ald. Mark Borkowski, 11th Aldermanic District

Atty. Fraczek said that the request is to withdraw the application due to the lack of solid sponsorship support. The application should not linger in limbo. If solid support can be acquired, the initiative to establish a sister city relationship can be reintroduced. Gratitude is expressed for the committee's consideration.

Ald. Stamper said that the committee still wants to be invited to Polish events and perhaps Ald. Borkowski can assist with the initiative going forward.

Ald. Borkowski said he was present in support of Atty. Fraczek and the withdrawal.

Member Durtka moved acceptance of the withdrawal of the application to establish a sister city relationship with Lublin, Poland. There were no objections. Member Vang excused.

3. Discussion relating to establishing a sister city relationship with Daegu, South Korea.

-Review of application

Individuals appearing:
Elizabeth Hittman, Environmental Collaboration Office

Amy Jensen, The Water Council

Ald. Stamper questioned the mutual benefits, water industry in Daegu, and vision for collaboration.

Ms. Jensen replied. The relationship with Daegu and Milwaukee has been developing over the last several years through The Water Council. The mutual interest is to exchange ideas on water technology and solutions. The City of Daegu is in the process of developing a water technology complex there similar to the water complex in Milwaukee. Daegu has initiated the exchange and have attended the council's water summits the last several years. Representatives from the council have also traveled to Daegu to attend its water summit there.

The water industry in Daegu is funded and set up by its government as opposed to the mix of private and public interests that structures The Water Council. Another goal of Daegu is to gain understanding of creating private sector companies in its water industry. The council and Milwaukee should want to be at the forefront for anything water tech related. The council has partners with many other countries, and a sister city relationship with Daegu would be key to adding Daegu as an important partner. The council has launched a new initiative to develop and adopt new water technologies to provide solutions for water quality and quantity globally. Other countries should adopt these technologies to help not only local businesses in Milwaukee but also areas in need of these solutions.

Ald. Stamper further inquired about generating revenue for Milwaukee with its water industry, other top countries in water industry, and local sponsorship on the Daegu side.

Member Tovar asked about the council's annual water summit.

Ms. Jensen responded. A combination of activities has and will generate revenue for the City. The council promotes start-up entrepreneurs with water tech solutions. There is state funding for six companies through the council. There are over 150 water tech companies locally. A main goal of the council is to strengthen local water companies and attract new and foreign companies to establish businesses in Milwaukee. The placement of the ZURN headquarters in the City is an example. Having a global water center in the City has help lead to development in the Fifth Ward.

The Water Summit, named "Water Leaders Summit, will occur May 23 and 24, 2017 in its 10th year. The summit averages 300 attendees from member companies nationally and abroad. The summit serves to bring networking and connection amongst companies and promote Milwaukee's offerings. This year's summit is focused on water security and issues of protecting water from potential external threats. Registration is open online to anyone who is interested in water issues.

Ms. Hittman commented. The other top countries in the water industry are the Netherlands, Israel, France, and South Korea. Daegu is among those who have registered to attend the summit and has been a member with the council for a number of years. The main connection in Daegu is the mayor and his office. There is a NGO sponsor in Daegu. Both mayors have met each other. Mayor Barrett is invited to visit Daegu this September.

Member Durtka questioned other areas of exchange that are planned or have been arranged other than water.

Ms. Hittman replied. In the works is the launching of Mayor Barrett's Water Centric Cities initiative. The first step is to make Milwaukee a visible water city. Phase 2 is to reach other countries globally. The initiative can be holistic of other aspects, such as the effect of water on global health.

Ms. Jensen added that although the focus is on water, they are more than willing to make connections outside of water.

Member Barta said that she liked the community engagement piece and believed that the water centric initiative would pull other elements together.

Member Barta moved approval of the application submitted by The Water Council to establish a sister city relationship with Daegu Metropolitan City, South Korea. There were no objections. Member Vang excused.

Ald. Stamper made further remarks. The matter, via resolution, will go before the Common Council for adoption and the mayor for his signature. Agreements will be drafted, and the committee will review the agreement drafts. The process will conclude with a signing ceremony with both mayors present to sign the agreements. The location of the ceremony is to be determined. Perhaps the ceremony can occur this May during the water summit when the mayor of Daegu is in Milwaukee.

Ms. Hittman said that the mayor of Daegu will be in Chicago for a water event this September, which is another possible ceremonial date.

-Review of draft resolution (CCFN 160733)

Member Durtka moved approval of draft resolution, CCFN 160733, establishing a sister city relationship with Daegu Metropolitan City, South Korea. There were no objections. Member Vang excused.

4. Discussion relating to the sister city relationship with Morogoro, Tanzania.

-Review of relationship status

Mr. Lee said that, as housekeeping measure, the relationship with Morogoro, Tanzania should be terminated. The relationship has been expired and inactive for a number of years with no local support and sponsorship. A new, active relationship with Tarime District, Tanzania has been established.

Mr. Durtka said that the relationship with Morogoro was focused on medical exchange of equipment and fire trucks to Morogoro. The relationship fell into disarray with leadership changes in Morogoro and local support in Milwaukee. The termination does not affect the relationship with Tarime District.

Member Tovar moved termination of the sister city relationship with Morogoro, Tanzania. There were no objections. Mr. Vang excused.

-Review of draft resolution (CCFN 161199)

Member Durtka moved approval of draft resolution, CCFN 161199, terminating the sister city relationship with Morogoro, Tanzania. There were no objections. Mr. Vang excused.

5. Review of the Sister Cities Committee 2016 Annual Report.

Mr. Lee said that the report summarizes committee activities and accomplishments in 2016. There was the establishment of a new sister city relationship with Tarime District, Tanzania. There were discussions to establish relationships with Daegu, South Korea and Lublin, Poland. Another main activity is the continuing discussion on committee goals and improving the program. The report contains spreadsheets summarizing the status and history of the City's sister city relationships.

Members inquired about the activities and progress of some of the sister city relationships, such as the relationship with Medan, Indonesia.

Ms. Leni Siker joined the committee and gave an update on the sister city relationship with Medan, Indonesia. She is working with the new Indonesian consul general in Chicago to develop a strategic plan to focus and identify areas of exchange. Areas identified so far are higher education exchanges with students and professors, establishing a B2B relationship, attracting US companies to help with the infrastructure in Indonesia, and learning more about public water. The desire is to have a trade delegation this October with Mayor Barrett, and she will work with member Tovar and Khay Khong from the WEDC. Indonesia has the fourth largest population and the fastest growing economy in the world. Medan has the third most population in Indonesia and is the wealthiest city in Indonesia. Areas of most potential are infrastructure such as tollways, hospitals, and exports such as coffee and rubber.

Ms. Siker added comments. The City of La Crosse has a vibrant sister city program. She would like their contact information to consult with them on best practices. She wants to report back to the committee at the next quarterly meeting. There are plans to adequately arrange a sister city event and invite Mayor Barrett and city officials.

Ald. Stamper made comments. He had met the new Indonesian consul general from Chicago in Milwaukee when the consul general was in town for an Indonesian dinner event two months ago. The committee will discuss later in meeting about attaching a position to the committee or program with the responsibilities of promoting, assisting, and connecting the City's sister city relationships with other cities to make fruitful and productive relationships.

Member Durtka added remarks. The Indonesian community was represented at the last Holiday Folk Fair. Community involvement should continue as part of the relationship with Medan. He has been in conversations with Ms. Siker and the consul general to increase the cultural and business aspects of the relationship in a larger fashion. The City of La Crosse has an active sister cities program with seven sister cities. Their program is structured differently and showcases their relationships to their community, such as the installations of a Chinese park and a Russian pavilion there. He is the state representative for Sister Cities International and is in contact with the program in La Crosse.

Ald. Stamper said that some of the relationships need to report to the committee with further activity and progress.

Member Tovar moved approval of the Sister Cities Committee 2016 annual report. There were no objections. Member Vang excused.

6. Discussion relating to standardizing sister city relationship annual reports.

Ald. Stamper said that a standardized report form for local sponsors to submit annually was requested by member Durtka.

Mr. Lee said that the form is to be used by all local sponsors to adequately and consistently report activity and submit required information to the committee. The committee annual report is separate and different from this report form, which is meant for the local sponsors to submit concerning their particular sister city relationship. Much of the requested information is that required of a new application.

Ms. Barta said that the form will help the committee to compare relationships and make the local sponsors understand the expectations of the committee.

Member Durtka moved to amend the form to add a section requiring the name and contact of the person in charge on the sister city side. There were no objections. Member Vang excused.

Member Tovar moved approval of the Sister City Annual Report Form, as amended. There were no objections. Member Vang excused.

7. Discussion on committee goals, purpose, and activities.

-Sister city programming

Ald. Stamper inquired about improving the City's sister city programming and relationships.

Ms. Debra Lampe Revolinski, International Institute of Wisconsin, appeared and commented. She is here to understand committee activities, current projects, and to assist member Durtka. An area to improve is to increase public awareness of the City's sister cities program and relationships. The program and relationships should be publicized through the media, such as through publications. She was unaware of the City's multiple sister city relationships.

Elizabeth, an intern in the Mayor's Office, appeared and said that the City can benefit economically and culturally with its relationships.

Ald. Stamper said that increasing public awareness has been a recommendation of the committee as well as supporting events from the City's sister city relationships.

Members concurred and said that social media, such as establishing a Facebook page, and websites are other avenues to bring public awareness.

-Adding potential position and duties

-Recommendations

Ald. Stamper said that he has discussed with the city clerk to add capacity via a position within the Clerk's Office to promote and operate the City's sister cities program. Adding this capacity is key to achieve the goals of the committee and to assist the City's sister city relationships. The initial idea is to assign sister city programming duties to a liaison position responsible for coordinating events for councilpersons. Members should discuss duties to assign to this position, including promotion.

Member Durtka made remarks. The committee should think about the position strategically, plan, and have brainstorming sessions to come up with a series of recommendations on duties before the position is filled. The City has thus far been more of a recipient of the efforts of its sister city relationships rather than being proactive in assisting the relationships.

Ald. Stamper said that the committee should revisit its meeting minutes from past meetings regarding past recommendations made and that the next committee meeting would be a brainstorming session to set goals and determine duties for the new position.

Ms. Lampe Revolinski added that the committee should hold off on filling the new position until objectives have been defined. The new person should take the defined objectives and develop a marketing and communication plan to decide the best mediums for promotion of the program and relationships in consideration of different demographics.

Member Barta commented. The committee should prioritize short and long term goals, look at the best impact for the City and relationships, and make clear what the expectations are for the new position. Duties should include relationship building, coordination, ongoing guidance, and assistance to prevent relationships from expiring or being inactive. The new position should help show the community the benefits of the program and the relationships. The program has potential, is improving in the right direction, and requires organization and standardization.

Mr. Lee concurred and added that there needs to be a coordinator behind the program to operate the program and do the work. The position should be filled with someone with influence and connections to promote, market, do events, and check in on the various relationships on an ongoing basis.

Ms. Lawanda Fletcher, Legislative Reference Bureau, concurred and added that perhaps there should be consideration to bring in an intern or management trainee initially for this new position.

Member Durtka said that the committee should invite the heads of the sister cities committee or programs from Chicago and La Crosse, whom he is in contact with, to make presentations to the committee on their programs, structure, and activities. Chicago has 27 vibrant sister city relationships with major events and collaboration.

Ald. Stamper directed that members Durtka and Tovar attempt to arrange for a meeting with the heads of the sister city programs from Chicago and La Crosse, as suggested, at a future committee meeting locally or offsite as appropriate.

8. Agenda items for the next meeting.

Next meeting is to be a brainstorming session on committee goals, duties of a new position, and ongoing recommendations.

A regular meeting is to subsequently follow the brainstorming meeting.

9. Set next meeting date and time.

To be determined.

Meeting adjourned at 2:04 p.m.

Chris Lee, Staff Assistant

City Clerk's Office

Council Records Section



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes

SISTER CITIES COMMITTEE

ALD. RUSSELL W. STAMPER, II, CHAIR

Al Durtka, Tiffany Barta, Oscar Tovar and Charles Vang

Staff Assistant, Chris Lee, 286-2232, Fax: 286-3456,

cleee@milwaukee.gov

Legislative Liaison, La-Wanda Fletcher, 286-8661,

lfletc@milwaukee.gov

Thursday, April 27, 2017

10:00 AM

Room 301-A, Third Floor, City Hall

Meeting convened at 10:01 a.m.

Present 3 - Stamper, Barta, Tovar

Excused 2 - Durtka, Vang

Individual also present:

Lawanda Fletcher, Legislative Reference Bureau

1. Review and approval of the previous meeting minutes from March 2, 2017.

Member Barta moved approval, seconded by member Tovar, of the meeting minutes from March 2, 2017. There were no objections from those members present.

2. Discussion on sister city programming, structure, capacity and personnel.

a. Program and personnel capacity from sister city program in Chicago, IL.

Discussion on this item was withheld due the absence of member Durtka who was tasked with getting participation and information from the coordinator of the Chicago program.

b. Program and personnel capacity from sister city program in La Crosse, WI.

Discussion on this item was withheld due the absence of member Durtka who was tasked with getting participation and information from the coordinator of the La Crosse program.

c. Study of sister city programs from various municipalities.

Ald. Stamper gave initial remarks. Members are to review a survey done on 14 cities with sister city programs across the country, discuss commonalities and differences, and suggest aspects of the other municipal programs to add to the City's program. 11 of 14 cities surveyed responded, and 8 of the 11 have sister city programs. All 8 programs have 501-3c organizations, separate from government, as its structure when compared to Milwaukee, which has the committee as its entity structure. Most of the cities have either full-time or part-time paid positions with duties towards promotion and operation of their programs. Common activities when compared to the other municipal programs include economic development, cultural awareness, education, networking, festivals, cultural exchange, and community connection.

City Clerk James Owczarski joined the committee.

Member Barta commented. One aspect to add to the City's program is to have the local sponsors of the City's sister city relationships to form their own committee to support each other as a group. The task to support local relationships may be too heavy of a burden for an additional position that the committee plans to form. Other ideas to improve the City's program include: engaging the community, acquiring business sponsors to help provide funding and resources, provide incentives and packages for businesses, and engage young professionals.

City Clerk Owczarski commented. The City seems to not have the same high level commitment and institutional support behind sister city relationships when compared to foreign governments. The foreign governments behind the City's sister city or friendly relationships has shown incredible governmental support through large delegations and consulate involvement. Examples include the sister city relationships with Zadar, Medan, and Galway as well as the friendly relationship with Ningbo, China. Since its inception, the sister city committee and program efforts have been through the personal efforts of the prior committee chairman, Ald. Joe Davis. Ald. Davis has been an honorary consul in South Africa and was highly involved in building the African sister city relationships with Morogoro and uMhlathuze. The local relationships have had exchanges but cannot get more robust. There are resource gaps to fill. The committee should inquire with and send letters to the State, Sister Cities International (SCI), and the International Institute of Wisconsin about resources to acquire to revitalize the City program. There is a provision in the City ordinance that prohibits use of funding for the program. He will work with staff to draft a couple of different letters for committee review to send to the State, International Institute of Wisconsin, SCI, and DER.

Member Tovar said that the City has been fiscally careful with its budget.

Ald. Stamper questioned if promotion and support are being done in the City similar to the efforts of the other 8 cities surveyed relative to culture awareness, history, small business opportunity, international marketplace, civic, education, and economic development.

Member Barta replied that the committee needs to continue to discuss the City's promotion and support efforts, which would not be solved today. There are many moving parts. Efforts are not being done cohesively. A central person is needed to do an assessment, identify gaps, identify resources, and see impact. Other municipalities and foreign governments should be asked by the committee about how they promote, achieve their goals, and link resources.

Ald. Stamper said that an assessment of the City's sister city promotion and support efforts will be a topic of future discussion.

d. Additional position job description and duties.

Ald. Stamper questioned creating a position and/or adding sister city duties to the new event coordinator position in the City Clerk's Office at the city clerk's discretion.

City Clerk Owczarski replied that duties pertaining to sister city events in City Hall can be added to an event coordinator in his office whose main task is to manage the incredible number of events for the Common Council, such as Girl's Day, Black History Month, neighborhood economic summits, and speeches. Funds were transferred to this position from vacant positions. Doing events for economic development is a

different specialization that may not be appropriate for the event coordinator. The City needs to find the resource for economic development activities. Creating a part-time position requires changing the City ordinance to allow expense of funds.

Ms. Fletcher said that an available option is to add staffing capacity through someone from the City's ongoing management trainee program, which she had gone through.

Member Barta said that multiple people can be added as capacity, including bringing in an Earn and Learn student.

Ald. Stamper inquired about interns.

City Clerk Owczarski responded. His office typically gets interns from Marquette University, especially with its Legislative Reference Bureau and Public Relations divisions. Interns usually intern for a semester. His office can ask for an intern from the university if desired. For exchange of credit, an intern will do meaningful work and have a good experience. Creating a position would require him as department head to seek classification of that position with the Department of Employee Relations (DER) and have conversation with the committee about qualifications and skills. He can send a letter to DER.

Members and participants reviewed and discussed a summary of job duties for an additional position that was provided by staff.

Mr. Lee said that the duties and responsibilities described in the summary were compiled based on previous meeting discussions.

Ald. Stamper commented. The new position in the summary is to add part-time duties to the alluded events coordinator. The main job description is to serve as the program coordinator for the City of Milwaukee's Sister Cities Program promoting and providing professional assistance to the Sister Cities Committee and sister city communities at the local level. The roles and responsibilities of the position as listed in the summary are all good.

City Clerk Owczarski commented. The new position should be someone with a strong passion to make sister city relationships vibrant, connect resources, and leverage strong local agencies that may provide natural linkages to relationships. Local agencies include ethnic organizations such as the ones behind Irish Fest and the Polish Center. There are a number of ways to recruit a person for the new position such as through traditional advertising and recruitment or perhaps from the management trainee list.

Member Barta concurred that a role of the new position includes looking at and maximizing current existing infrastructures, relationships, and resources.

Ald. Stamper commented. He would like to pursue a part-time position similar to how other cities have for their sister city programs. The City and committee needs to do something more than just asking sponsors how the relationships are doing.

Ald. Stamper inquired about use and capitalization of the EB5 program?

City Clerk Owczarski replied. There are EB5 dollars in Milwaukee for those developers who know how to use it as a tool. Examples include the Mariot Hotel, building on 27th and State Street, and proposed Northridge development from Chinese investors. He is unsure how much the City markets the EB5 program, and the Department of City Development commissioner should be contacted for more

information.

e. *Review of Sister Cities Committee ordinance.*

Ald. Stamper said that there was already discussion on amending the City ordinance to allow for fund expenditures and a part-time position.

f. *Recommendations.*

Members and participants reviewed and discussed a summary of committee recommendations, provided by staff, regarding committee and programming goals.

Ald. Stamper concurred with changing the City's mindset and philosophy to be an international one focused on making Milwaukee an international hub city like other major cities, such as Chicago; increasing offerings, services, and dealings with many cultures as opposed to a select few; connecting and uniting ethnic groups, and emphasize that relationships are joint partnerships as opposed to being one-sided.

City Clerk Owczarski said the person who is hired for the new position should look at best practices, adopt the committee's vision, and determine the City's approach to do programming.

Ald. Stamper concurred with increasing public awareness through enhancing the promotion, marketing, and publicizing of the City's sister cities program and relationships to acquire public understanding and awareness of the values and benefits of the program and relationships; holding cultural events and festivities to acquire cultural awareness, which will lead to business opportunities; and bidding to host a future SCI annual conference with involvement from VISIT Milwaukee.

Member Barta commented that the goals under increasing public awareness may be too much for the new position and that there needs to be the linkage of leveraging existing infrastructures to enhance them and fill gaps.

City Clerk Owczarski said that hosting a conference typically requires one to bid years in advance, such as 5 or 6 years in advance.

Member Tovar said that VISIT Milwaukee would work towards hosting a conference by contacting the organizer; inviting and giving a tour of Milwaukee to the organizer; perhaps attending a conference, setting up a booth, and showcasing the City; submitting a bid; and going through the bid process.

Ald. Stamper concurred with the goal to acquire capacity through funds via the City budget, creation of a new position rather than a department, and acquisition of local and national grants from SCI and other sources. The salary for the new position, which averages about \$50,000 from the other cities studied, needs to be determined. The committee had discussed about sending out letters to seek resources.

Ald. Stamper concurred with the recommendation to utilize resources and assets by leveraging local assets, primarily water; capitalizing on local corporate headquarters, businesses, and partners; and involving youths and young professionals. The City's strength is water, and there should be thought of using water and the Water Council to benefit economically with sister cities.

Ald. Stamper added that the committee be assigned tasks rather than form subcommittees and inquired about involving youths and young professionals, which does not appear to be done by the other cities that were surveyed. There may be

internship opportunities with international businesses.

Member Barta commented. On capitalization, there should be outreach to businesses to show them the benefits of the sister city program and relationships as well to build relationships. The City is not there yet and is trying to establish a structure to become an international hub. As the program expands the youth should be engaged to see what they need to thrive and how the City can link young professionals to global opportunities.

Ald. Stamper said that future committee task recommendations include: research other sister programming from other local and national municipalities, discuss with VISIT Milwaukee to host a SCI annual conference via member Durtka, assign members to each find a possible sister city, continue to have working sessions on goals and capacity building, and invite local sponsors to report on activities and progress after the committee finalizes its goals. A standard annual report form was formed to produce consistent reporting from the local sponsors due to differing annual reports from local sponsors previously.

Ald. Stamper concurred with creating or amending legislation and the City ordinance as necessary to carry out the committee's goals, such as going after funding and creating a part-time position.

City Clerk Owczarski said that the ordinance can be made flexible and insert "may" in terms of funding.

Ald. Stamper said that in summary the City's sister city program is a one committee structure, should acquire a part-time position and add duties to the event coordinator, and be allowed to be funded with an amendment to the ordinance.

3. Announcements and updates.

a. Interest to establish a relationship with Irpin, Ukraine.

*Individual appearing:
Boris Nayflish, Griffon Brands Inc.*

Mr. Nayflish gave an overview. His parents were born in Ukraine. He became familiar and met with the city administration in Irpin during his business travels to Eastern Europe researching liquor manufacturing, which his business is engaged in. Liquor manufacturing is prominent in Eastern Europe. His Milwaukee-based company manufactures vodka beverage, liquor, and premium food packaging. The Irpin city administration is very young. Its mayor, Volodymyr Karpliuk, is 28 years old and a mixed martial arts champion. Ukraine has been going through rapid changes relative to democracy and establishing itself. The Irpin city administration is interested to develop a relationship with a city like Milwaukee for exchange opportunities. Irpin is multinational with multiple cultures like Milwaukee and wants to improve coexistence there. Irpin wants to modernize its infrastructure relative to police force, education, health care, and water. Irpin is around water. In June a delegation is planning to visit Milwaukee, the mayor, and tour the City.

Member Tovar commented. He has conversed with Mr. Nayflish about the delegation coming to Milwaukee to tour and visit places like schools and hospitals. A friendly relationship should perhaps be established with Irpin.

Ald. Stamper inquired about liquor beverage and Mr. Nayflish's company.

Mr. Nayflish replied. Monks in monasteries made liquor in Eastern Europe. His company liquor brand is Griffon Brand. It is a family recipe; high quality product; and contained in expensive, reusable, and collectible packaging and glassware, which should not be thrown away. The product is easy to store and transport.

Mr. Lee said that both a friendly exchange and sister city relationship require a local nonprofit sponsor.

Mr. Nayflish said that a nonprofit organization has not been found, his company is for-profit, there are no Ukrainian community organizations in Milwaukee, and there is a Ukrainian church in Milwaukee.

Member Tovar said that he will be in touch with Mr. Nayflish about the delegation visit and that organizations such as community agencies, soccer clubs, and faith-based organizations should be sought.

Ald. Stamper said that the assignment is to find a local nonprofit to proceed with the process, clerk staff be contacted for assistance, and an invitation be sent to him relative to the upcoming delegation visit.

b. Establishment of sister city relationship with Daegu Metropolitan City, South Korea.

Ald. Stamper said that a resolution was recently signed by Mayor to establish the relationship, the next step is for a signing ceremony, and member Tovar be assigned to establish the signing ceremony date with staff.

Mr. Lee said that although there was discussion about a ceremony commencing in May, the interest is for the ceremony to possibly occur in September.

c. Termination of sister city relationship with Morogoro, Tanzania.

Ald. Stamper said that the resolution to officially terminate the relationship was recently adopted; however, the relationship with Tarime District remains active.

d. Sister Cities International 61st Annual Conference, July 13-15, 2017, Virginia Beach, VA

Member Durtka attending.

Other members not attending.

e. Other.

No discussion.

4. Agenda items for the next meeting.

Ald. Stamper said that the next agenda item is the continued discussion on programming and goals. He will discuss with staff further.

5. Next meeting date and time.

Ald. Stamper said that he will inquire about member Durtka's availability and reach out to member Vang about his commitment to the committee.

6. Adjournment.

Meeting adjourned at 11:04 a.m.

*Chris Lee, Staff Assistant
Council Records Section
City Clerk's Office*



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes

SISTER CITIES COMMITTEE

ALD. RUSSELL W. STAMPER, II, CHAIR

Al Durtka, Tiffany Barta, Oscar Tovar and Charles Vang

Staff Assistant, Chris Lee, 286-2232, Fax: 286-3456,

clee@milwaukee.gov

Legislative Liaison, La-Wanda Fletcher, 286-8661,

lfletc@milwaukee.gov

Thursday, June 22, 2017

10:00 AM

Room 301-A, Third Floor, City Hall

Meeting convened at 10:04 a.m.

Present 4 - Stamper, Durtka, Barta, Vang

Excused 1 - Tovar

Mr. Vang arrived at 10:13 a.m. during agenda item 2.

1. Review and approval of the previous meeting minutes from April 27, 2017.

Ms. Barta moved approval, seconded by Mr. Durtka, of the meeting minutes from April 27, 2017. There were no objections.

2. Discussion on sister city programming, structure, capacity and personnel.

A. Discussion with other sister city programs

The committee discussed the sister city programs of other cities via a conference phone call with the program coordinators from those cities to gather ideas to help enhance the City's sister city program with respect to promotion, achievement of goals, and infrastructure.

Denver, Colorado Sister Cities

Ms. Beth Hendrix, Denver Sister Cities, gave an overview on Denver's sister city program via conference call.

The program formed in 1948 and holds the second oldest sister city relationship in the country. The program was within its government prior to being pushed outside of government in the late 1980s as a nonprofit 501-3(c) organization by the mayor to shield the program from municipal fluctuations. There is a close relationship with the mayor's office, and there is one mayoral appointee liaison on the board of directors in the 501-3(c). Denver has combined 12 sister cities and friendships and is expecting to acquire 2 more. There are no limit on the number of sister cities that Denver can have. Last year's revenues were \$375,000. About \$50,000 was received from the city budget.

There was strategic planning done 3 years ago. Each sister city has a volunteer

committee that does programming. The chairs of these committees once were a part of the board of directors but were removed due to doing too much tasks outside of programming. Currently, there is a board of directors and a second advisory board. The advisory board has a liaison that is a part of the board of directors. The board of directors focuses on governance and fundraising. The advisory council focuses on programming. Each chair of the sister city committees are a member of the advisory council.

Ald. Stamper inquired about revenues, promotion, mutual benefit exchanges, dedicated staffing, ideas for improvement, corporate support, startup week, and frequency of board meetings.

Ms. Hendrix replied.

Revenues come from donations and fundraising events. There is a major fundraising gala in conjunction with a worldwide festival. There are at least a dozen trips yearly to sister cities with a 5 percent donation to the office that are applied to trip costs. There are 2 university partnerships at the \$5000 level and an anticipated \$15,000 level for an additional university partnership. The university partnerships result in global events on campus that create better school relationships with the sister cities. There is conversation to create a scholarship for student exchanges. Money is always an issue, and she has yet to find a sister city agency without money issues.

Promotion programming is assisted through many avenues. There are partnerships with many local agencies such as tourism agencies, airport, and local world trade center. The mayor participates in trade missions. There is social media. Focus of the program, overall, has shifted from a student exchange program to a program that professionally promotes the city as a global one.

Mutual benefits economically and culturally depend on the sister city. The relationship with Potenza, Italy is based on culture due to the lack of industry there. The relationships with Nairobi (Kenya), Brest (France), Ulaanbaatar (Mongolia), and Kunming (China) have economic activities.

Denver's program has 1.5 dedicated staffing, including herself as a salaried full-time position and a half-time office manager. Both positions handle a variety of responsibilities beyond normal duties, which requires a lifestyle approach. She has been in her position for 3.5 years, is the second paid director, and first time full-time paid executive director. She serves two boards for the program. The program has been volunteered-run from 1948 until 2013.

Community engagement is important to promote and enhance a program. There are great opportunities for celebration and engagement of diaspora, immigrant communities, and regions outside of the local city. Of importance is to engage companies doing business in the city, get their buy-in, get sponsorship support, and acquire corporate membership.

Doing fundraising or obtaining fundraising from businesses has been difficult. There has been great luck with the local airport, tourism agency, and world trade center. There has been one major corporate sponsor through the local manufacturing company, GeoTech, that has been providing rental space, internet, phone, and substantial cash donations for her office. Companies involved with Denver's sister cities have increased their relationship with GeoTech due to its corporate support to Denver's sister city program.

Denver has the largest free startup week in the country. Information on the startup week can be found online. Entrepreneurs from sister cities will be invited to come and participate, such as being part of a panel. Her office may help with lodging reservations.

Board meetings occur once a month. There is an executive committee that meets prior to a board meeting to plan meetings and establish goals.

Ms. Barta questioned a youth and young professional component, university support and involvement, and program support to maintain successful relationships.

Ms. Hendrix replied.

Universities are offered to sign up as members to the sister city program resulting in their students becoming members. Membership includes discounted prices at sister city events. Sister city events are advertised through university member campus newsletters. Certain events are targeted for certain schools, such as the School of Public Affairs.

There are university student programs but no specific young professional programs. There are at least 10 student exchanges per year at the high school and lower level. Maintaining engagement with young students has been difficult due to them moving onto other aspects of their lives or education.

Assisting sister city relationships to maintain success is a challenge, such as due to changes in administration. Denver's sister city relationship with Cuernavaca, Mexico has been dormant due to organized crime violence, municipal turnover, and lack of communication or response from there. There is also struggle with the Chennai (India) sister city relationship, but the relationship is improving due to Denver representatives going there to engage that city face-to-face. The sister city relationship with Nairobi (Kenya) will go back to square one after elections that will take place there resulting in a new administration there.

Mr. Owczarski questioned a city codified relationship with Denver's 501-3(c) organization, having a sister city program inside or outside government, when Denver's program was inside its city government, and best practices regarding program structure. He added that Milwaukee's city sister program was codified to run out of the mayor's office but that has not been the case in practice.

Ms. Hendrix responded. She is unsure and not aware of codification for their sister city program. Government representation may be detailed in the organization's by-laws or articles of incorporation, but she will have to check. There are advantages and disadvantages to having a program inside or outside city government. She is unsure of a perfect structure. The program was pulled outside of government by the city's mayor in the late 1980s. The 501-3(c) was established in 1964. She is unsure if her organization had operated inside city government prior to being pulled outside. The sister city program in Aurora, Colorado has its 501-3(c) operate inside its city government.

Lexington, Kentucky Sister Cities

Ms. Kay Sargent, Lexington Sister Cities, gave an overview on Lexington's sister city program via conference call.

Lexington has 4 active sister cities and will sign on a 5th one. All of the sister city relationships are active. The program is 60 years old. The first sister city is from 1957 with Deauville, France. This relationship was volunteered run until a 501-3(c) was established in 1974, and a sister cities commission was established in 1988 by the mayor. Their program is structured as a 501-3(c) and commission under the mayor's office. The commission consists of 7 members inclusive of a council member, mayoral staff, university member, corporate member, tourism agency member, and other sector members. All members are appointed by the mayor. Each sister city relationship has its own committee with a chair. These committees usually meet when there are delegations and student visits. The commission meets quarterly to oversee and ensure sister city programming activity and assist relationships with commission knowledge. Programming and ground work are done by the committees and volunteers. 50 kids total are sent per year to the four sister cities accordingly. Lexington is in the thoroughbred of horse racing, and its entire sister city relationships are built around the unique commonality of horses.

Staffing is consisted of herself as a salaried full-time paid executive director position and an assistant. Her office oversees the sister city relationships, programming, and fundraising. There are many fundraisers per year. Corporate donations are sought out. There is a membership program and other ways to raise money. She is involved in all committee and commission meetings.

Ald. Stamper inquired further about ground work activities, sister city program memberships, corporate fundraising or sponsorship, a youth component, and operating budget.

Ms. Sargent replied.

Ground work is done by each sister city committee. The one for France is engaged with scheduling and activities for 15 students who are visiting Deauville. The committees would deal with delegations, student visits, and events. As part of the program membership there is an ambassador program - a one-time \$500 donation to become an ambassador and volunteer. Ambassadors have been important to help her office.

Program membership started in the late 1990s. The membership program takes a few years to develop. Membership brochures are given out during events and fundraisers. Membership fee is \$45 a year for a family and \$25 for a single person. Benefits of being a member include being a part of a mailing list, receiving newsletters, invitations to events, and ability to join on an annual visit to a sister city which rotates every year. This year 40 members will be going to Deauville. Delegation trips are a good incentive for people to join as members. There are corporate members at \$250 per business a year. Also, there is the ambassador program with a one-time \$500 donation.

In addition to the corporate membership program there is an annual golf scramble fundraiser event that brings in about \$10,000. There are other various fundraising events in the year such as for St. Patrick's Day celebration, Thursday night downtown live events, and selling of alcohol during events. The sister city program piggybacks many events held by other entities. Corporate donations mostly come from special events. She arranges meetings with businesses and people to garner support and resources, which is more effective than sending out letters and emails. Tourism is a big part of the program, especially when visiting other sister cities. Her office partners with the League of Municipalities and sets up booths at the league's and other

conventions to promote their program, which many state officials, representatives, and mayors would be in attendance. There is partnership with the local airport where they can post up sister city signs. There are partnerships with two major universities. There is partnership with the local media through the newspaper, TV, and radio that assists with advertisements.

There is a youth program but no youth committee. Students do go on trips. The youths that do help with sister city activities eventually scatter and go on with their lives to continue their education, start their careers, or start families. Retired and older people show more ability, commitment, and time to volunteer, get work done, and become ambassadors as opposed to younger people.

The program's budget averages about \$200,000 yearly. She is responsible to raise all of the money for the budget.

Ms. Sargent asked about Milwaukee having an international festival. She added that Milwaukee can participate in its festivals by setting up booths, banners, and handing out information at the festivals like her city does. Social media should be utilized as a promotional tool, which her assistant sets up, especially for the younger generation.

Members said that Milwaukee has the largest annual indoor multicultural event through the Holiday Folk Fair, Summerfest, and various ethnic fests prior to the conference call ending.

Ald. Stamper said that both Denver and Lexington have dedicated staff, capacity, programming, and actual operations occurring.

Mr. Owczarski commented. The programs of those cities went through a process and had to start from somewhere. Both program directors, based on the conference calls, appear to be fundraisers who spend much of their time raising money as oppose to programming. Milwaukee's sister city committee originated out of the mayor's office with restraints, such as the provision to expend no monies. A fundamental organizational change is required to reach the success of Denver and Lexington. Of importance is to consider whether there should be a committee or 501-3(c), whether the program should be managed inside or outside of city government, and whether or not city resources will be allocated to the program if it stays in-house. Only people and human resources behind a problem or initiative can achieve goals and tasks. Both of the other cities have committed staff and volunteers. Only so much can be done through volunteerism. There has been a restriction on this committee and program that city resources cannot be appropriated for sister city activities.

Members discussed further.

Ms. Barta said that enhancing the City's sister city program requires long term planning, small steps, leveraging of existing resources, promotion through social media, and building off of what the City already has. An existing resource is Summerfest.

Member Durtka commented. There have been issues and a lack of communication to bring leaders together despite efforts. An example includes a lack of notification or invitation to members about the recent water conference in the City. Of importance are to identify assets and resources, make natural connections, have commitment from leaders and committee members to participate in events which has been lacking, and bring major actors and leaders together. Some existing assets include Milwaukee

World Festivals Inc., the other major ethnic fairs, industries, and educational institutions. The Holiday Folk Fair is from November 17th to 19th this year.

Ald. Stamper concurred. Members, including himself, need to participate in events and promote sister cities and the program. Booths can be set up at events. Some existing resources include the water hub, lakefront, and Holiday Folk Fair. Members should think about identifying current assets, resources, and structure whether it is best to be in-house or outside. The ordinance should be lifted to allow expense of funds, such as the funds from the Community, Economic and Development Committee.

Mr. Vang commented. Cities like Denver and Lexington seem to want to promote their cities globally. Milwaukee has limited resources to promote its program. The membership program concept for residents and corporations is a great idea. The sister city program needs its by-laws or code to expand with a budget and ability to expend funds. Not much can be done without a budget.

Mr. Owczarski added that the committee should review the city ordinance to determine if it still coincides with the committee's purpose and circumstances. He can participate in a review of the city ordinance with the committee at its next meeting, especially on striking the restriction on the expense of funds. Historically, there has been an entrenched negative attitude towards junketing and trips for sister city activities.

Ald. Stamper added remarks. Trips are an important to have. The Common Council will have to be persuaded to go against historic attitudes on sister city activities. Fundraising is needed. The ongoing discussion on the City's sister city program and review of the city ordinance should be items for the next meeting.

Ms. Barta added that existing infrastructures, such as through university or school exchanges, with budgets towards trips should be leveraged.

B. Additional personnel update

C. Resources inquiry update

Mr. Owczarski gave an update on both items 2, B. and C., together and handed out drafts of letters for the committee to review. As requested at the last meeting there has been a few entities identified to draft letters to send out to inquire and seek out economic development resources. The entities are: the International Institute of Wisconsin, Wisconsin Economic Development Corporation (WEDC), Business and Trade Center of Sister Cities International, and internally the City's Department of Employee Relations (DER). A letter was not drafted for the International Institute of Wisconsin due to the institute being more centered on cultural, political and educational exchanges based on an inquiry to the institute. WEDC does have international exchanges and cooperation. Letters were drafted for the rest of the other entities and would include the sister city research that had been done for the committee by the Legislative Reference Bureau. The letter to DER is about possibly classifying a position to serve the committee, and research would be sent to DER as well. In response, subsequently, DER would be open to do a classification study detailing responsibilities, skills, qualifications, and salary of a new proposed position.

Mr. Owczarski said that he will prepare the three letters for Ald. Stamper to sign and send copies to members.

Ald. Stamper said that he would like to receive and review the letters first prior to signing them.

Mr. Durtka requested that a letter also be sent to the International Institute of Wisconsin for the organization to officially respond and address an economic component within the organization.

D. Committee recommendations

Ald. Stamper said for the committee to identify existing assets and resources and discuss them at the next meeting.

E. Other

Individuals appearing:

Christine Thompson Mosore, Mosorec International Foundation

Paulette Bagora, UW-Milwaukee retiree

Ms. Thompson Mosore commented. There is room for improvement for the City's sister city program. Perhaps the local sponsors to the sister city relationships, like her organization, can participate in the brainstorming discussions that the committee will continue to have on enhancing the sister city program. The existing local sponsors can offer assistance. Adding dedicated volunteers can be doable, and she is willing to volunteer.

Ms. Bangura commented. There is opportunity to employ students without pay from universities, such as UW-Milwaukee, who need to acquire experience as part of their international or global studies. She can assist with UWM contacts.

Ms. Barta said that she has connections with all of the colleges.

Ald. Stamper commented. Perhaps committees can be formed for each sister city, and the chairs of each committee could come together as one body. Interns can be utilized.

3. Establishing a sister city relationship with Daegu Metropolitan City, South Korea.

A. Scheduling signing ceremony

Individual appearing:

Elizabeth Hittman, Environmental Collaboration Office

Ms. Hittman gave an update. The local sponsor is the Water Council. The sister city process has passed all the meetings. A signing ceremony to acquire signed agreements from both mayors is the last step but is proving to be challenging due to Mayor Kwon Young-jin not being able to travel anymore this year due to party affiliation with the impeached South Korean president. A Daegu delegation was here in Milwaukee for a water summit in June. Daegu is hosting a water summit in Daegu in September and is hopeful that Mayor Barrett can attend and sign an agreement there. If Mayor Barrett cannot go then the proposal is for Mayor Barrett to sign the agreement in Milwaukee first, make a video recording, send a representative, and have Mayor Young-jin sign subsequently in Daegu.

Members did not oppose a signing in Daegu as proposed.

B. Review of agreements

Ms. Hittman said that there were suggested changes from the Daegu side. After comparison, the main differences in the revised version from the original are the omission of language with respect to Sister Cities International, US Sister City Program history, and mutual understanding from two of the original paragraphs.

Ald. Stamper commented. Reference referring to the origination of the US Sister City program can be omitted. Reference to mutual understanding should be in the agreement.

Member Durtka moved to hold to the call of the chair the agreement. There were no objections from those members present.

4. Discussion with sister city relationships.

Individuals appearing:

Khay Khong, Pan-African Community Association (PACA)

Mebrahtu Fessahaye, Pan-African Community Association (PACA)

Christine Thompson Mosore, Mosorec International Foundation

Paulette Bagora, UW-Milwaukee retiree

Paige Prichard, Milwaukee Irish Festivals

Ald. Stamper said that this agenda item is an open discussion with local sister city sponsors regarding a possible meet-and-greet event, sister city updates, and suggestions for improvement.

Mr. Khong commented. He is the main contact for the sister city relationship with Medan, Indonesia. The Indonesian community in the City is very small unfortunately. Colectivo Coffee can be a possible venue to do a meet-and-greet. The company imports Indonesian coffee and has hosted Indonesian events both in Madison and Milwaukee. Regarding the sister city relationship with Medan, there have been a few events. There was a January business networking event with the World Trade Association of Milwaukee. Last November there was participation in the Holiday Folk Fair.

Ms. Thompson Mosore commented. There have been different events concerning the relationship with Tarime District (Tanzania), such as Tanzania Tea Thursdays and Tanzania Day. There should be committee and community participation in these kinds of events to promote the relationship and sister city program. She plans to expand and do these events again. She would like for a delegation, including Mayor Barrett, to visit Tarime this December or next year. There are ways to find resources outside of government. A suggestion for improvement is to have prior communication of presentation expectations, whether through another meeting or conversation, together with the local sponsors so that they have a clear understanding of what to present or discuss at a committee meeting. A meet-and-greet should occur before this winter. A possible venue is Irie Zulu restaurant on North Avenue, which has hosted Tanzanian events. Utilizing social media for promotion is important. Also important is visibly seeing City leadership participating, attending events, and promoting through social media.

Ms. Bagora commented. She is here to support PACA. There is opportunity to bring

different communities to learn about the current sister cities and sister city program at an event. Milwaukee is rich with resources that should be leveraged. Face-to-face conversations have more impact than written communication.

Mr. Fessahaye commented. PACA is the local sponsor to the sister cities Medan (Indonesia), uMhlathuze (South Africa), and Bomet County (Kenya). PACA's vision for sustainable relationships is to have the local community that is representative of the sister city be involved rather than through efforts of an individual who may no longer be there. The communities involved should be educated about the mutual benefits of a relationship. Events have been done with local communities providing resources, such as food. Setting a booth at the Holiday Folk Fair is a great idea. Each sister city can raise funds to set a booth, plant flags there, and take turns manning the booth.

Ald. Stamper commented. All local sponsors and the committee should participate and set up booths, perhaps together, at the Holiday Folk Fair to take advantage of the event as a local resource, support the event, and promote the sister cities and sister city program. A trip to Tarime this December should be tabled due to a lack of dedicated resources, especially from City government. Perhaps there should be a kickoff event in the City Hall rotunda for the committee and local sponsors to promote the sister cities and program. Members, including himself, needs to do a better job of attending and participating in sister city related events or activities.

Mr. Durtka commented. Setting a booth at the Holiday Folk Fair representative of the sister cities has been desired over the years but has not occurred. Setting a booth as described is welcomed but requires planning and participation from sister city representatives and committee members. Not all committee members have attended in past events. Invitations have been delivered to members and City officials regarding events and trips in the past, but nobody wanted to go. Everyone has to set time for, look at if sister city related events are a priority, and make sister city activities a lifestyle.

Ms. Prichard commented. Milwaukee Irish Festivals is the local nonprofit sponsor for the sister city relationship with Galway, Ireland. She submitted this year's annual report on the sister city relationship but will update it based on initial staff feedback about the new annual reporting standards. Irish Fest is where there is much interaction with Galway. Political delegations to Milwaukee always occur at the fest yearly. This year the new mayor and a few city ministers from Galway will be visiting Milwaukee from August 17th to 19th and will participate in various events such as receptions at the fest, reception at City Hall, and a festival organizer luncheon. An available resource for the City is Milwaukee World Festival, Inc. (MWF), which consists of all of the ethnic festivals coming together to coordinate the various summer ethnic festivals. The committee should sit in or leverage MWF to promote sister cities. Her organization is housed in the Milwaukee Celtic Building, an old masonic lodge with a great hall and kitchen, just north of downtown Wauwatosa. The building can be a site for a meet-and-greet or sister city event. Irish Fest is from August 14th to the 17th.

Mr. Durtka added remarks. He has participated in MWF. He attended Polish Fest recently last week and was disappointed to see the lack of City representation there during its opening ceremony. The City must support these MWF ethnic festivals.

5. Announcements and updates.

A. Sister City International 61st Annual Conference (7/13-15, 2017, Virginia Beach,

VA)

Ald. Stamper said that attending the conference is member Durtka who can come back and provide an update to the committee about the conference.

Mr. Durtka questioned the City's delegate to officially vote or send a ballot to the annual conference, which has been an issue. He represents the City and State but is not a voting member. The previous committee chairman voted previously.

Member Barta moved that member Durtka be delegated to vote at the SCI annual conference in lieu of the committee chair, Ald. Stamper. There were no objections from those members present.

B. Other

Mr. Durtka said that Italian Fest, Mexican Fiesta, and Indian Summer are coming up.

Mr. Vang questioned Asian Moon Fest.

Mr. Durtka replied. Asian Moon Fest was a compilation of very diverse Asian groups organizing a fest together; however, the fest had dissolved like other festivals, such as Arabian Fest and African World Fest, due to lack of capacity, differing ideas, or other complications.

Mr. Khong said that much of the different Asian groups have formed separate, smaller events such as Indian Festival in Humboldt Park for August and Silver City in July for the Southeast Asian community.

6. Agenda items for the next meeting.

Ald. Stamper said he will converse with staff to set agenda items for the next meeting based on review of the meeting minutes today. Items may possibly include the discussion on leveraging existing assets and planning for a meet-and-greet event.

7. Next meeting date and time.

Next quarterly meeting would be in September. Yet to be determined.

8. Adjournment.

Meeting adjourned at 12:05 p.m.

*Chris Lee, Staff Assistant
Council Records Section
City Clerk's Office*



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes

SISTER CITIES COMMITTEE

ALD. RUSSELL W. STAMPER, II, CHAIR

Al Durtka, Tiffany Barta, Oscar Tovar and Charles Vang

Staff Assistant, Chris Lee, 286-2232, Fax: 286-3456,

clee@milwaukee.gov

Legislative Liaison, La-Wanda Fletcher, 286-8661,

lfletc@milwaukee.gov

Wednesday, September 27, 2017

10:00 AM

Room 301-B, 3rd Floor, City Hall

Meeting convened at 10:01 a.m.

Present 4 - Stamper, Durtka, Barta, Vang

Excused 1 - Tovar

Mr. Vang left the committee at 11:20 a.m. during agenda item 6, e.

1. Review and approval of the previous meeting minutes from June 22, 2017.

Mr. Durtka requested that the City Clerk's Office send a letter of inquiry to the International Institute of Wisconsin as mentioned in the previous minutes.

Meeting minutes from June 22, 2017 were approved without objection.

2. Update on establishing a sister city relationship with Daegu Metropolitan City, South Korea.

Elizabeth Hittman, Environmental Collaboration Office, gave an update. The Mayor's Water Centric City Program helped initiated the efforts towards a sister city relationship with Daegu. The sister city agreement was remotely signed by both mayors, first in Milwaukee by Mayor Barrett who was not able to go to Daegu, and secondly in Daegu by Mayor Kwon who could not come to Milwaukee. Mayor Barrett had made comments in a recorded video. Amy Jensen from the Water Council represented Mayor Barrett at the signing in Daegu during the water conference there. Ms. Jensen sat on a water panel with other representatives from around the world. Some topics discussed at the Daegu conference included municipal challenges with drinking water and storm water management. Ms. Jensen was taken on a cultural tour and ate much Korean food. A beautiful hand-painted plate was sent back for Mayor Barrett as well as one set of the signed agreements glued to a presentation book. There will be a Daegu delegation attending a national water conference in Chicago next week. They will visit Mayor Barrett next Wednesday and the Global Water Center. Information can be forwarded to members.

Mr. Durtka commented. He attended Mayor Barrett's signing. A concern is Milwaukee giving something in equal stature to Daegu and other sister cities in terms of gifts and agreement presentation. It appears that the relationship seems more important to the sister cities than the City based on past efforts. The City should increase its level of presentation.

Ms. Hittman commented. Ms. Jensen was given many gifts from Daegu. The City Clerk's Office did give a nice framed photo and other gifts for Ms. Jensen to give to Daegu, but she did not take it due to concerns over the item being damaged during transport. A copy of the agreement documents was given to Daegu to keep.

Mr. Lee said that agreements are normally plagued and given to the sister cities when signing ceremonies would take place in Milwaukee. Paper agreements, and not plagued ones, were given to Daegu so that they would have the discretion to handle the agreements as they sought fit with the ceremony concluding there.

Ald. Stamper said that the gifts that were not taken to Daegu should be presented to the delegation in Milwaukee next week.

3. Update on Sister Cities International annual conference (July 13-15, 2017).

Mr. Durtka gave an update. He attended the conference in Virginia Beach. One major takeaway is the search for a new SCI president after the current one resigned. The mechanics of the conference went well including the election of new officers and board members.

4. Discussion on participation in the Holiday Folk Fair International (Nov. 17-19, 2017).

Mr. Durtka commented. The fair is from November 17th to 19th at the Wisconsin Exposition Center at State Fair grounds. The theme this year is "The Culture of Welcome". A number of things could be done on a presentation on sister cities and sister city activities from the City. The City's sister cities have been kept in the limelight and has a significant future. Welcomed to participate are the different sister cities to set up their own booths or join together with the City to set up one joint booth. There was Medan representation in the past, and they would be asked to participate again. There will be a performance group to represent Kenya and possibly a group from the Bahamas, Alaska, and other areas. The fair is a time for different cultures to get together to share similarities. The fair is an opportunity for the City to promote its sister cities and program. Forms have been shared with everyone with initial information. Booth rental costs \$125 for three days with 27 passes. Every booth has to be staffed at all times. Times are 9 a.m. to 10 p.m. both Friday, 10 a.m. to 10 p.m. on Saturday, and 10 a.m. to 7 p.m. on Sunday. He will be at the fair and can possibly assist in media coverage of sister cities.

Members said that they can commit to volunteering a few hours to staff a booth.

Ald. Stamper commented. He will work with Clerk staff, his own staff, and fundraising to apply for and staff a booth. The new position that is being sought by the committee would be key to support this kind of effort and promotion. Volunteers from the each local sponsoring sister city organization would be encouraged as well to staff the booth. Staff will e-mail everyone to solicit their volunteerism. There should be one banner and flags. The booth should look official with information and materials.

5. Discussion on establishing a sister city relationship with Irpin, Ukraine.

a. Review letter of intent

Boris Nayflish, Griffon Brands Inc., commented. The committee previously discussed

with him the interest to establish a relationship with Irpin at its last meeting. He is a City resident, has a long-term relationship with Ukraine, and has a local liquor business with quality packaging. A letter of intent was submitted by St. Michael's Ukrainian Catholic Church, which will be the local nonprofit sponsor in the City. The mayor and officials of Irpin had recently come to Milwaukee to meet with Mayor Barrett, the City library, the Department of Public Works, police academy, and other departments. European books were gifted to the Milwaukee Library. There is great understanding of what Milwaukee is, and the City of Irpin is very interested to establish a relationship with Milwaukee.

Joseph Spolowicz, St. Michael's Ukrainian Catholic Church, commented. He is the parish counsel, vice president, and representing Father Vasyl Savchyn. Mr. Nayflish had approached the church, and the church is very much interested to be a part of the relationship.

Members said that they supported the establishment of a sister city relationship with Irpin.

Members questioned the municipal governance apprenticeship in Irpin, local Ukrainian community in Milwaukee, exchange opportunities, and sectors in Irpin.

Ms. Barta said that she looks forward to the public health and education components in terms of accomplishing goals and objectives as stated in the letter of intent. She and the City can assist in this area.

Mr. Nayflish replied. Irpin has a main objective of learning from others to establish educational programs. He is not familiar but can send more information regarding municipal governance apprenticeship. More Ukrainians are coming to Milwaukee. A desire is to create more student and professional exchanges to Milwaukee. Ukraine is open to receive student and professional exchanges there as well. There is a huge Ukrainian population in Chicago. Irpin has strong schools, a science and technology park, VA hospital, logistical businesses, and is a cultural and economic hub with the whole region.

Mr. Spolowicz added comments. The local Ukrainian community is small but strong. The church has about 50 active Ukrainian members.

Ms. Barta moved to extend a sister city relationship application to St. Michael's Ukrainian Catholic Church as the local sponsor to establish a sister city relationship with Irpin, Ukraine. There were no objections.

Mr. Lee commented on the next process. Another committee meeting would be scheduled to review a submitted application. With committee approval the matter would then go through the Common Council approval process via a resolution before the Community and Economic Development Committee and Common Council respectively. Mayor Barrett would have to then sign the resolution. The process would conclude with both mayors from both cities coming together to sign a sister city relationship agreement, which has typically occurred through a signing ceremony in Milwaukee.

Mr. Durtka inquired about the limit and amount of current sister cities for the City.

Mr. Lee replied that the limit is 10, there are 7 current sister cities, and Irpin would become the 8th sister city.

6. Review of sister city relationship annual reports.*a. Galway, Ireland*

Paige Prichard, Irish Festivals Inc., gave an overview of their annual report and update on activities. Irish Fest was successful with 4 days of fair days. There was an initial delegation reception at the Marcus Performing Arts Center with Mayor Barrett, Ald. Michael Murphy, Ald. Robert Donovan, and West Allis Mayor Dan Divine attending. Milwaukee and Galway are connected based on their proximity to water and their festivals. This year was the 20th anniversary of the relationship with Galway. Coming to Milwaukee were an Irish pop band, a large 12 person Galway delegation, main contact (Keith Finnegan) for Galway, Galway radio, various Galway officials, and Galway Mayor Pierce Flannery. Gifts and plaques were exchanged at the delegation reception. The delegation toured World Irish Music Archives, the largest collection of Irish music outside of a university and Dublin. Lastly there was a head school lecture on Brexit's impact on international travel, visas, and passports. There was the launch of a travel app for Ireland to aid travel. Galway was selected as the European capital for culture for the year 2020. There will be talks to showcase and celebrate Galway and Ireland as a capital of culture for the 2019 Irish Fest in Milwaukee.

Ms. Barta said that she attended Irish Fest and the delegation reception.

Ald. Stamper questioned plans for next year and participation in the Holiday Folk Fair.

Mr. Durtka said that Irish Festivals should consider holding the boutique event at a different date from that of the Holiday Folk Fair for the future.

Ms. Prichard replied. Next year there are plans for the same things: Irish Fest, delegation reception, and lecture series. Irish Festivals would probably not be able to participate in the Holiday Folk Fair due to hosting their Holiday Celtic Boutique event during that time. The boutique has taken place for about at least a decade. December is full with other events where the boutique event cannot occur. Materials and possibly a volunteer can be sent for a City sister cities booth from Irish Festivals.

Mr. Durtka moved approval of the 2017 annual report for the sister city relationship with Galway, Ireland, as submitted. There were no objections.

b. uMhlahtuze, South Africa

Absent were an annual report and a representative from the local sponsoring organization, Pan-Africa Community Association (PACA).

Ald. Stamper said to contact PACA on the status of the annual report and relationship.

c. Medan, Indonesia

Khay Khong, Wisconsin Economic Development Corporation and on behalf of PACA, gave an overview of their annual report and update on activities. He is from Malaysia and is the main contact for the relationship. The Indonesian leadership behind the relationship has went through changes, which has been a factor to the lack of activity. The Indonesian consulate office in Chicago from 2014 was the main proponent for the relationship. A new Indonesian Consul General was appointed last year, and he will work with the new consul general. The Indonesian population in the City is very

transient, made mostly of students who have left the area after working with him. Despite that, some events were achieved over the last year, such as participation in last year's Holiday Folk Fair. The Indonesian community plans to participate again in the Holiday Folk Fair and may acquire their own booth. The relationship still needs time to develop but has a great prospect for the City. Perhaps the Asian community in the City can step up to utilize the relationship. Indonesia has one of the world's fastest growing middle class, wants to send students to the United States for education, and exports many food items. Indonesia needs water technology and power expertise. He is trying to promote trade and is working with the Port of Milwaukee to possibly make exports to Indonesia. He can try to work with World Trade Organization to increase trade interest with Indonesia. There was a small Night in Indonesia event in January, an invitation was forwarded to committee members, and another event can possibly occur again.

Members were intrigued with the opportunity with the Port of Milwaukee and inquired about Collectivo being a venue for a meet-and-greet event, PACA's involvement in the relationship, and support from the local Indonesian community.

Mr. Durtka said that the local group behind the relationship needs to be strengthened or morph into a different group so as to not rely on just one person.

Mr. Khong responded. Collectivo on Prospect Avenue, which has a backroom for concerts, would be suitable for a meet-and-greet. PACA has supported events and promoted to the African community, which share common interests in cultural and economic exchange such as in textiles. The local Indonesian community is transient, not as active, and is too small. The relationship should not just be limited to the local Indonesian or Asian community, but should be open to all. Collectivo is aware of the sister city relationship with Medan, has been in contact with the Indonesian consulate office to arrange events, and is one company that has benefited. Kohl's import much footwear and apparel from Indonesia. He will reach out to Dr. Maria from UW-Milwaukee, which has a memorandum of understanding with the University of North Sumatra, to perhaps be added to the group behind the relationship.

Mr. Durtka moved approval of the 2017 annual report for the sister city relationship with Medan, Indonesia, as submitted. There were no objections.

d. Tarime District, Tanzania

No annual report was submitted.

Christine Thompson-Mosore, Mosorec International Foundation, Inc., gave an update. An annual report will be forthcoming after conferring with Ald. Stamper via a meeting first. The relationship was established last year and is fairly new. Activities thus far include a water walk to bring water to Tarime, education about global poverty, engagement of youths, partnership with Engineers Beyond Borders at UW-Milwaukee, Tanzanian tea events, various informational meetings, and promotion on radio shows. Goals moving forward include hosting a public sister cities event both as a group and individually, expanding radio promotion, sending a delegation to Tanzania next year from December 6 to 15th, and incorporating a youth exchange component. There is already some support for the delegation trip, and committee members are invited to be part of the delegation. Tanzanian officials would like for City officials and committee members to come. It would be desired for Mayor Barrett to send some kind of message along with the delegation to Tarime and well as do a celebration of the relationship in Tarime similar to the signing ceremony that took place in Milwaukee. A

further discussion about the trip is needed prior to making confirmations. In Tarime a main focus is to bring water there, and there is already a drilling process. The hope is to have water already up and running by the time of the delegation trip takes place.

Ald. Stamper said for Ms. Thompson-Mosore to schedule a meeting with him in order to clarify information so an annual report can be produced subsequently.

e. Bomet County, Kenya

Dr. Alice Kones and David Mugun gave an overview of their annual report and update on activities. Kenya saw an important accomplishment of electing six women to governor or senate positions, including one elected as the new governor of Bomet County. The recent general presidential election in Kenya was nullified for the first time by its Supreme Court, and the presidential election will take place again. There is thought of changing the local sponsoring organization in Bomet, the Bomet Developmental Trust, since it was intertwined with the past governorship there. There is a strong Kenyan presence in Milwaukee through Kenyans in Milwaukee, which have met monthly and celebrated Kenyan holidays. Committee members are welcome to join the holiday celebrations. Recently MILAWA had raised about \$3500 in funds to purchase and provide sanitary napkin pads to school girls in Bomet so that the girls could remain in school. There is also a water project to provide clean drinking water in Bomet through partnership with the rotary club and possibly the City of Milwaukee. Bomet has tea that can be offered and marketed to Milwaukee. Milwaukee has benefited from over 30 Kenyan investors investing in City properties.

Members inquired about water infrastructure projects, tea imports, mentorship for girls in science and technology, and sanitary donations from the Health Department.

Mr. Khong replied. He and WEDC can reach out to tea retailers in Milwaukee, such as Collectivo that distributes tea as a secondary product. There is another tea supplier, RishiTea. The Holiday Folk Fair can be used for tea sampling.

Ms. Thompson-Mosore replied. The water project in Tarime is still being worked. There are continued efforts to raise funds, find partners, and acquire an onsite person. The Tarime government has approved the project and drilling will soon occur next month. She and a group of people will be traveling to Tarime multiple times on this effort. Costs for a water infrastructure project can range from \$30 to \$50 thousand depending on the location of the site and amount of drilling.

Dr. Kones replied. She is a math major, had experienced difficulties to learn math as a girl back in Bomet, and envisions creating a science and technology mentorship program for girls back in Bomet similar to the summer program that MSOE has for Milwaukee youths. Perhaps an exchange could occur. There is also interest to build a pregnancy crisis center for girls in Bomet, and there will be an event on this effort.

Ms. Barta commented. She sits on the MSOE advisory committee and would like to explore an education and health mentorship program, as suggested, with MSOE. Information can be sent out to the Health Department and its programs about donation opportunities. There is a donation opportunity with UW-Milwaukee. UW-Milwaukee has approached her on utilizing Health Department clinics for student experiences in exchange for providing donations such as books. The pregnancy crisis center initiative could be a great research project for the universities in the City. She is open to meet Dr. Kones to discuss further the initiatives that was mentioned.

Ald. Stamper said that there should be a follow-up with the Water Council and the Tarime water project to assist the water project in Bomet.

Mr. Durtka moved approval of the 2017 annual report for the sister city relationship with Bomet County, Kenya, as submitted. There were no objections.

7. Review of Sister Cities Committee Milwaukee code of ordinances.

James Owczarski, City Clerk, said that amending the City code of ordinance relating to sister cities would be predicated on whether or not a new sister cities staff position, as proposed by the committee, would be established. There is a specific provision prohibiting any City resource to promote sister cities.

8. Discussion on additional capacity and personnel.

Mr. Owczarski commented. A job description draft has been distributed to members to review, and the description summarizes recommendations made by the committee from past meetings to create a staff person to facilitate sister city activities for the City. He had contacted the Dept. of Employee Relations (DER). DER would need a job description to facilitate classification of the position. The description contains the position title, essential functions, peripheral duties, minimum qualifications, and a percentage breakdown of duties performed in a day. Once approved by the committee, DER will do a full classification study to determine job title, compensation, and recommendation. Then the committee can proceed to discuss budgeting, resources, and changing the ordinance. A recommendation, should the committee decide to create it, is to build the position into the ordinance.

Ald. Stamper inquired about incorporating the job descriptions of sister city program staff persons from other cities and adding duties to an existing position.

Mr. Owczarski replied. The job description does include aspects of sister city staff persons from other cities. The description is a draft and can be amended at the committee's discretion. Adding duties to an existing position can be added, and that position would need to be identified and reclassified to determine compensation. The new position would be a substantial position. The draft job description is a first offering for the committee to review. Of importance is to focus on the essential functions, peripheral duties, duty percentage allocations, minimum qualifications, and experience. A consistent essential duty from research is the ability to fundraise, which is its own discipline as opposed to academic experience.

Mr. Durtka commented. There are other program models out there that could be explored if desired.

Ald. Stamper said for the committee to review the job description draft and discuss it at the next meeting concerning changes and approval.

9. Discussion on sister city events.

Ald. Stamper said that a meet and greet venue should be explored, as discussed with Mr. Khong, and further programming of the event should be discussed at a future meeting.

10. Announcements.

At the beginning of the meeting, Mr. Durtka announced that the International Institute of Wisconsin collaborated with a number of other organizations to sponsor a Welcoming Week last week in the City Hall rotunda. The event focused on economic benefits brought to the community that had come from immigrants and refugees. There were several speakers, including Mr. Vang, talking in regards to their success and challenges. The highest percentage of new endeavors in the City comes from immigrants or refugee residents who take that opportunity. Hiring employees for new startups is a challenge. Employers do regularly seek the institute for prospective employees. Immigrants have shown strong efforts to anchor themselves and buy homes.

Mr. Vang added comments. Immigrants or refugees oftentimes use their same hardworking attitudes that they had back from their homelands to become successful in their jobs in the United States. Language and communication barriers are challenges to immigrants and refugees. He has helped to be a communication liaison for his immigrant community in the past. There is strong family support amongst the immigrant community that contributes to their success.

Ald. Stamper inquired about how Milwaukee compares to other cities on its reputation towards the immigrant and refugee communities.

Mr. Durtka replied. Milwaukee has a good reputation. There are different systems for immigrant and refugee settlements. Refugee settlements are dictated by federal programs and agencies.

11. Agenda items for the next meeting.

Review of additional staffing job description, planning a meet-and-greet, and any other pressing matters.

12. Next meeting date and time.

The next quarterly will be set with staff for December.

13. Adjournment.

Meeting adjourned at 11:47 a.m.

*Chris Lee, Staff Assistant
Council Records Section
City Clerk's Office*



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes

SISTER CITIES COMMITTEE

ALD. RUSSELL W. STAMPER, II, CHAIR

Al Durtka, Tiffany Barta, Oscar Tovar and Charles Vang

Staff Assistant, Chris Lee, 286-2232, Fax: 286-3456,

clee@milwaukee.gov

Legislative Liaison, La-Wanda Fletcher, 286-8661,

lfletc@milwaukee.gov

Friday, October 13, 2017

2:30 PM

Room 301-A, Third Floor, City Hall

Special

Meeting convened at 2:32 p.m.

Present 3 - Stamper, Durtka, Tovar

Excused 1 - Vang

Absent 1 - Barta

1. Discussion on participation in the Holiday Folk Fair International (Nov. 17-19, 2017).

Individual appearing:

Arlisia McHenry, City Clerk's Office

Ald. Stamper said that the committee had wanted to promote the City's sister cities and relationship by setting up a booth at the upcoming annual Holiday Folk Fair.

Mr. Durtka gave an overview of the 74th annual Holiday Folk Fair.

The dates and times are Friday, November 17th from 9 a.m. to 10 p.m., Saturday, November 18th from 10 a.m. to 10 p.m., and Sunday, November 19th from 10 a.m. to 7 p.m. The theme is "Celebrate: the Culture of Welcome". The featured food is bread, which is a universal food item. Friday will start out with Education Day at 9 a.m. with about 3000 students from grades 4 to 8, will open to the general public at 2 p.m., and have a naturalization ceremony for about 200 new citizens at 2:30 p.m. The Education Day will contain a curriculum, and may perhaps include information about sister cities. Saturday will no longer have a walk/run event at 9 a.m. Sunday will have a non-denominational service at 10:30 a.m. and a children's program from 11:15 a.m. to 12:45 p.m. with about 400 children from ages 5 to 12 performing. Ticket prices are \$10 for advance, \$12 at the gate, free for children 5 years and under, \$10 for children 6 - 12 years at the gate, \$10 for senior citizens at the gate, and free for military. The fair website is folkfair.org. Fair location is the Wisconsin Exposition Center at State Fair Park.

Concerning booth information storage and carts are not available. Setup starts on Wednesday, November 15th for exhibits from 5 p.m. to 10 p.m. into Thursday, November 16th from 8 a.m. to 10 p.m. Takedown starts Sunday, November 17th from 7 p.m. to 10 p.m. and into Monday, November 20th from 8 a.m. to 12 p.m. There is a general meeting on October 16th for all participants. There are two exhibit areas: 10

feet by 10 feet or 10 feet by 20 feet. Drapery is provided. Electricity, chairs and tables are an additional cost. Rental is just for the space.

Ald. Stamper commented. A press release should go out on the City's first participation with information on the purpose and benefits of different cultures.

Ms. McHenry commented. She is acquiring volunteers from Job Corps for two shifts as well as from some interested City staff. A list of volunteers will be done. The concern is to properly organize the booth both visually and informationally. Staff has given her written information about the different sister cities.

Ms. McHenry inquired about exhibit materials, items to display from each sister city, the message that volunteers should be giving, and booth setup.

Mr. Durtka further commented. Materials can be brought in from the outside to display an exhibit as one sees fit except covering an exhibit entirely, which is a fire hazard. Volunteers need to be checked-in, will be given tickets to freely attend the entirety of the fair, and eligible to receive a pin. The Medan relationship, via the Indonesian Consulate, will be involved, performing, and setting up its own booth. Kenyan and Bahamas groups are also participating in the fair. A list of participants will be at the door. The City can be added as a sponsor of the fair, and its logo can be used. The City booth has to be polished and of quality. Items to display should be relevant to the city relationships as opposed to country relationships. Volunteers should be attired properly and according to the group that is being represented. Any written materials, such as brochures, should be given out upon request due to people throwing away written information most of the time. The news media will be around. Adequate time is given for exhibit setup to allow for changes.

Ald. Stamper commented. Flags and gift items that were received from sister cities can be display items. An inquiry should be made to everyone to inquire about items for the exhibit. The Public Information Division may possibly have brochures and written materials about sister cities. He is available to volunteer on Friday.

Ms. McHenry added further comments. One idea to introduce sister cities is to have a big world map showing the connection of the City to each sister city. The map can serve as a cue to talk about the sister cities. There should be an item of value of each sister city displayed. The booth will be polished. She can look further into having brochures. An adult should anchor the booth always alongside a youth. She is ready to complete the application and payment for the booth. Public Relations should be contacted to assist in taking pictures. Any other materials for the booth will be purchased.

2. Adjournment.

Meeting adjourned at 2:57 p.m.

*Chris Lee, Staff Assistant
Council Records Section
City Clerk's Office*



City of Milwaukee

200 E. Wells Street
Milwaukee, Wisconsin
53202

Meeting Minutes

SISTER CITIES COMMITTEE

ALD. RUSSELL W. STAMPER, II, CHAIR

Al Durtka, Tiffany Barta, Oscar Tovar and Charles Vang

Staff Assistant, Chris Lee, 286-2232, Fax: 286-3456,

clee@milwaukee.gov

Legislative Liaison, La-Wanda Fletcher, 286-8661,

lfletc@milwaukee.gov

Wednesday, November 15, 2017

10:00 AM

**Zeidler Municipal Bldg, Room 102 (Fishbowl)
841 N. Broadway, Milwaukee, WI 53202**

Meeting convened at 10:03 a.m.

Present 4 - Durtka, Vang, Tovar, Barta

- 1. Review and approval of the previous meeting minutes from September 27 and October 20, 2017.**

Meeting minutes from September 27 and October 20, 2017 were approved without objection.

- 2. Discussion on establishing a sister city relationship with Irpin, Ukraine.**

a. Review application

Individuals appearing:

Boris Nayflish, Griffon Brands

Joseph Spolowicz, St. Michael's Ukrainian Catholic Church

Natalia Semko, City of Irpin

Irene Spolowicz, St. Michael's Ukrainian Catholic Church

Ms. Semko gave an introduction. She is a first aide for Mayor Vladimir Karpluk of Irpin in the areas of education, health, public works, sports, religion, and ecology. A delegation from Irpin, including Mayor Karpluk, had visited Milwaukee previously and was inspired by that visit. The new Irpin administration envisions modernizing their city and was impressed with Milwaukee's implementation processes from the various departments, such as the fire department and public works, which were visited. She is here to represent Mayor Karpluk and will be in the City for 6 days.

Member Tovar said that his office helped arrange the previous Irpin delegation to visit Froedtert Hospital, police academy, fire department, library, public works, the port, and recycling facility in Milwaukee.

Mr. Nayflish played a short video on Irpin achievements from the last 3 years, which can be found within Common Council File Number 171188.

Ald. Stamper inquired about similarities between the cities, room for improvement for Milwaukee, the sponsoring structure on the side of Irpin, activities occurring in

Milwaukee, and Ukrainian food.

Ms. Semko replied. Irpin is a young city, is growing, and is becoming digitalized to allow for more projects and efficiency there. Irpin is 8 kilometers from Kiev, the capital city of Ukraine. Ukraine features health facilities, many recreational activities and parks, and has bidden for the next children's Olympic games. There will be exchanges in the areas of education, healthcare, and folk festivals from a relationship.

Mr. Spolowicz remarked. St. Michael's Ukrainian Catholic Church (1025 S. 11th St.) will be the local nonprofit sponsoring organization in Milwaukee. He has been with the parish since 1956 when he and his family emigrated from Ukraine camps after World War II. There is a Ukrainian dance group, connected with the parish, that has been performing at the Holiday Folk Fair for many years.

Mr. Nayflish replied. There are 3 different non-governmental organizations (2 religious and 1 civil) in Irpin supporting the relationship. Food in Ukraine consists of Mediterranean, Asian, Japanese, and Ukrainian.

Ms. Spolowicz added that Ukrainian community only participates in the Holiday Folk Fair with a dance group and no longer does food or exhibits anymore due to costs since the fair moved from downtown. She questioned the venue of the Holiday Folk Fair.

Mr. Durtka responded. The Holiday Folk Fair was moved from downtown due to major issues with facilities, parking difficulty, and parking costs.

Mr. Lee commented. After committee approval of the application today, a resolution to establish a sister city relationship would need Common Council adoption. There is possibility for a resolution to be scheduled for the 12/6/17 Community and Economic Development Committee and 12/19/17 Common Council meetings. Once the resolution is adopted by the Common Council and signed by the City mayor, a signed agreement would need to be signed by both mayors traditionally through a signing ceremony in Milwaukee or Irpin. Coordination for signing an agreement should commence in 2018.

Member Tovar moved approval, seconded by member Barta, of the application to establish a sister city relationship with Irpin, Ukraine with St. Michael's Ukrainian Catholic Church as the local nonprofit sponsor. There was no objection.

Meeting recessed at 10:40 a.m. and reconvened at 10:44 a.m.

3. Discussion on participation in the Holiday Folk Fair International (Nov. 17-19, 2017).

Individuals appearing:

Arlisia McHenry, City Clerk Community Outreach Liaison

Paige Prichard, Celtic Milwaukee (Irish Festivals Inc.)

Khay Khong

Ms. McHenry gave an update. An exhibit display has been completed and incorporates information on the City's current sister cities. There is a poster board of Ald. Stamper with a welcoming message. There will be city and sister city flags on the table. A staffing schedule has been brought to the committee for review that includes student volunteers from Job Corps. She will be training the student volunteers. Staff has provided educational materials for everyone to review and prepare to answer

questions from exhibit visitors. She will be at the fair the majority of the time, especially in the evenings. At the request of member Durtka, materials will be given to visitors upon request and not freely due to visitors frequently discarding materials oftentimes. Name tags can be given to volunteers. She plans to take pictures.

Ms. Prichard said that there are representatives, such as Barry Stapleton from the Ward Irish Music Archives, who can staff the booth on Friday and provide several materials.

Mr. Khong said that he can help staff the booth sporadically since he will be present alongside the separate Indonesian booth at the fair.

Mr. Durtka commented. Volunteers should enter from west entrance of the building. Tickets are available for volunteers, can be picked up on Thursday from his office, and are valid for all 3 days of the fair. The fair is in its 74th year, has changed location several times, and has different kinds of groups participating, performing, or showing crafts. Groups include those representing Indonesia, Bahamians, Nome (Alaska), possibly Uzbekistan, and Irish. The Kenyan group could no longer attend. There will be 21 food groups. New food groups this year include Nepalese and Japanese. There will be many activities and major exhibits, such as those for or on Ramadan, refugees, Statute of Liberty, and Kosciuszko 200th anniversary. There is a program schedule available. There is no free parking, and volunteers will have to pay for parking or park on the streets.

4. Review of additional position job description.

Mr. Lee commented. The City Clerk appeared at the last meeting to present to and discuss a job description for a City position for the City's sister cities program. The job description was compiled based on all past recommendations made by the committee. The job description is before the committee for review and possible approval.

Ald. Stamper read out loud the following essential functions in the job description:

40% of time to promote and operate sister city programming and activities for the city, considering short- and long-term goals and best impact for the city relative to economic and social exchange; using best practices, develop and maintain a marketing and communication plan for promotion and increasing public awareness of the program, local relationships, and their benefits to the community, city departments, and public-private institutions in consideration of different demographics and media types.

30% of time to fundraise, identify, apply, and obtain available funding or grants for the program and local relationships.

10% of time to assist and support local sponsors to maintain or establish successful and active sister city or friendly exchange relationships on an ongoing basis relative to relationship building, coordination, and guidance.

10% of time to travel and attend Sister Cities International annual conferences as well as to assist local sponsor events and program-related meetings and events.

5% of time to serve as secretary to the Sister Cities Committee.

5% of time to respond to and provide information to inquiries from the public and interested parties.

Member Barta questioned the ordinance restricting a financial piece for sister city purposes.

Mr. Lee replied that the ordinance prohibits use of City funds only for travel related to sister cities.

Ald. Stamper commented. Other cities have full time staff dedicated to do fundraising for their programs. An ordinance change will be done accordingly based on approval of the job description and adding a new City position.

Member Tovar said that the Department of Employee Relations will have to do a market study to determine a salary for the position.

Members discussed and said that the travel requirement should be clarified further to determine whether or not the costs associated to travel would be covered under City funds, other sources of funds, or under the employee's own personal funds.

Ald. Stamper said that language should be added to the travel requirement to state that the type and amount of travel would be based on the amount of City funds or funds from other sources that is set aside on a yearly basis.

Member Durtka commented. The committee should explore if the new position should be placed within an agency outside of city government like how most other cities have for their sister cities programs. There may be competitive conflicts for fundraising amongst city departments. Further discussion is needed to determine the best route to take, whether to have an outside agency or not take on a sister city program for the City. A city-run program has the risk of being negatively impacted by changes in city administration, officials, efforts, or prioritizations. An outside agency-run program may offer more continuity despite changes in government. Another issue to address is that such a position does require much travel.

Mr. Lee said that the overall sentiment from the committee over the course of its past meetings on the matter has been to keep the program within city government.

Member Vang said that the committee should explore its options further to determine whether or not City efforts or an outside agency's efforts are best suited to do programming and fundraising.

Member Barta said she needed more evidence to support having a City-run program and position.

Member Tovar said that other options should be explored and that an outside agency doing programming would not affect the City's budget as much.

Ald. Stamper commented. A city-run program should be fine if there is no conflict of interest in doing fundraising. He is comfortable with a program being inside the City. Review of the job description should be held until the next meeting to allow the committee to also have further discussion on the benefits and negatives of having a program be within City government or outside to a nonprofit agency. Previous meeting minutes should be reviewed on past committee discussion on whether the program should be inside or outside municipal government.

*Member Durtka moved to hold to the call of the chair review of the job description.
There was no objection.*

5. Discussion on sister city events.

a. Meet and greet

*Individual appearing:
Khay Khong*

Mr. Khong gave an update. He was asked at the last meeting to inquire about possible venues. Colectivo on Farwell Ave. has a conference room that can be used. The Global Water Center, where he works at, has a conference room or lobby space that can be used.

Ald. Stamper commented. He needs to meet and plan with staff to determine the date, costs, and activities. He will then come back to the committee for input on expected outcomes of the event, including getting everyone to know about each other's sister city relationship better. Members can send ideas to staff.

b. Other

There was no other discussion.

6. Announcements.

Member Durtka announced that there is a new director of Sister Cities International, and SCI will have its next national meeting next year in Aurora, Colorado.

7. Agenda items for the next meeting.

Agenda items to include job description, meet and greet, Holiday Folk Fair recap, update on establishing a sister city relationship with Irpin, Ukraine, and infrastructure (within or outside City government) for administration of the sister city program.

8. Set next meeting date and time.

Ald. Stamper said he will consult with staff to determine the next meeting date, possibly in January 2018 or beyond.

9. Adjournment.

Meeting adjourned at 11:18 a.m.

*Chris Lee, Staff Assistant
Council Records Section
City Clerk's Office*

Sister City Relationship Annual Report*

City Clerk's Office
City Hall, Room 205
200 E. Wells Street
Milwaukee, WI 53202 PH: (414) 286-2221 WEB: www.milwaukee.gov/sistercities



APPLICATION ORGANIZATION

Name: PAN-AFRICAN COMMUNITY ASSOCIATION

Mailing Address 6063 N 64th St., Unit A, Milwaukee, WI 53216

Website: www.panafricoma.org

PERSON IN CHARGE OF ORGANIZATION FOR MILWAUKEE

Name: Alice Kones, PhD

Phone 414-377-2855

Mailing Address: 6139 W Calumet Rd. Brown Deer, WI 53223

Email:

SISTER CITY

Name: BOMET COUNTY

Country: KENYA

Population: 800,000

PERSON IN CHARGE OF ORGANIZATION FOR SISTER CITY

Name: Dr. Joyce Laboso (Bomet County's Governor) Kenya

Phone: 011-254-72-278-8771

Mailing Address: P. O. Box 19-20400, Bomet, Kenya

Email: Info@bomet.go.ke



Updated Information about the Sister City:

Areas of mutual interest and involvement between Milwaukee and the sister city in the areas of culture and business:

1.0 Introduction

The first year of the sister cities relationship ushered in a phase of planning and design for the implementation framework for the partnership. Upon the signing the County government of Bomet focused on unpacking the requirements in the partnership with a view of developing a workable activity plan and expanding the partnership network both locally and internationally.

The Sister City Program, administered by Sister Cities International®, was initiated by the President of the United States of America in 1956 to encourage greater friendship and understanding between the United States and other nations through direct personal contact. As part of promoting this program, the City of Milwaukee in USA and the County Government of Bomet in Kenya entered into a partnership agreement on the 21st of July 2015. Tom Barrett- Mayor of Milwaukee and H.E Hon. Isaac Ruto, EGH signed the partnership. Bomet County and Milwaukee share a common interest in areas of education, health, culture and business and the desire to promote mutual understanding among its citizens. The people of Milwaukee and Bomet County in a gesture of friendship and goodwill, agreed to collaborate for the mutual benefit of their communities by exploring educational, economic and cultural opportunities; and agreed to support and encourage opportunities for mutually beneficial practical exchanges in the fields of business, culture, health care, education and tourism.



OVER ALL OBJECTIVE

1.1 To foster and encourage greater friendship and understanding between the City of Milwaukee in United States and the County Government of Bomet in Kenya through direct personal contact.

Details of communication and consultation with the sister city regarding the existing relationship:

2.0 Partnership Achievements

2.1 Strengthening of Bomet Development Trust (BDT)

As part of implementation of the partnership, The County Government of Bomet established and strengthened Bomet Development Trust (BDT). BDT has been tasked to develop an implementation framework for the partnership and explore avenues for expanding the partnership to include among other things infrastructural works. The Trust is run and managed by a Board of Directors and a Chief Executive officer. The main objectives of the Trust are:

- To promote social, economic and cultural development of the Residents of Bomet County
- Within the framework of the foregoing, the Trust shall have the following principal objectives that are in line with the Sister Cities Relationship;
- To promote economic activities (trade, commerce and ICT)
- To promote quality education
- To promote healthcare
- To promote access to clean drinking water
- To promote access to quality housing
- To promote modern agriculture and
- To promote infrastructure development (roads, electricity, etc.)

The Trust is an independent entity and has a functional office with its own budget. It now provides a favorable environment as a conduit for mobilizing resources locally and internationally for the benefit of the residents of Bomet. By the time of development this annual progress report, the Trust is working on a five -year strategic plan that will see the smooth operation of the sister city relationship, the progress of which will be reflected in the next reporting period.

2.2 Improving Longisa County Referral Hospital

Part of the main focus for the Sister City relationship is to improve access to improved medical facilities. The County Government of Bomet has invested a lot of resources in improving Longisa referral hospital to rival other level 5 hospital. At the moment, the Hospital has installed modern medical facilities such as Magnetic Resonance Imaging (MRI), Dialysis machine, X-Ray machines and modern eye clinic unit. As part of the implementation of the partnership agreement, the Medical college of Wisconsin is seeking partnership with Longisa hospital for exchange training programs.

2.3 Partnership with Kenya Society for the Blind (KSB) and Nairobi South C Rotary Club

The County Government of Bomet has signed a partnership agreement with Kenya Society for the Blind (KSB) and Nairobi South C Rotary Club to meet the requisite conditions for mobilization of resource and implementation of programs as envisaged in the Sister City Relationship. The main focus of the partnership will include;

- Establishing institutions and provide resources needed to provide social assistance to the various target populations amongst Person With Disabilities (PWDs)
- Ensuring that the county has designs and implementation plans of all programs and development approaches are coordinated to enhance habilitation and rehabilitation programs for persons with disabilities.
- Strengthening and scaling up existing social assistance
- Programs while widening their geographical and demographic coverage of beneficiaries.
- Putting in place institutional frameworks for coordinating social assistance to ensure consistent and adequate levels of support.
- Conducting periodic reviews of instruments and strategies to reach the poor based on standards agreed upon by stakeholders such as ease of implementation, effectiveness in targeting, cost-effectiveness, and the impact on the welfare and livelihoods of the beneficiaries.
- Conducting research to inform the implementation of social assistance interventions on areas such as targeting, the adequacy of the transfer value, delivery mechanisms, social rights, and community/beneficiary participation.
- Determining the appropriate graduation and exit strategies for the different interventions while helping stakeholders to develop standards to be used to assess the appropriateness of these strategies.



Dr. Joyce Laboso
Governor of Bomet

Going forward, Nairobi South C Rotary Club will provide an avenue for resource mobilization internationally. The main focus will be mainly water infrastructure and this is in line with what the Water Council of Milwaukee envisions to do.

2.4 Improving community water infrastructure

The County Government has improved access to clean and affordable water by reviving stalled community water projects, initiating new water infrastructure and improving of spring protections to expand water command area. However, much needs to be done in this sector and the City of Milwaukee will come in handy in mobilizing more resource for water infrastructure and water quality control and surveillance. Milwaukee water council will; therefore, be requested to support in setting up of modern water purification units.

2.5 Strengthening Resource Mobilization and Investment Unit

To leverage resource and tap on available opportunities, the County Government of Bomet has developed a detailed investment handbook that captures on the sister city relationship. The handbook provides detailed highlights on investment opportunities within the county and

mechanisms for engagement. Once the handbook is launched by H.E Hon Governor, it will be shared with the City of Milwaukee as a tool for fundraising for the projects.

3.0 Implementation Plan

S/N	Activity	Sub activities
1	Improve Business Opportunities	Milwaukee to provide training for small and Medium Enterprises
		BDT to identify the activities of Youth Groups and Women Groups within the County and develop proposals for capacity building.
2	Strengthen Cultural Exchange	BDT to develop a concept on the establishment of Bomet Cultural Centre
3	Improve Healthcare facilities	Milwaukee to mobilize for donations of Hospital Equipment. Exchange program between Wisconsin Medical Hospital and Longisa referral hospital
		Rehabilitation Centre could be established in Bomet to help rehabilitate drug addicts.
4	Increase access to Education	Academic exchange programs Provide scholarships for bright students – for academics and athletics Provide mentorship for girls in science and technology Books and sports donations to equip libraries & football clubs
5	Improve tourism attraction sites	Map tourist destination sites within the County

3.1 Support Girls Stay in School

In Kenya and many other African countries girls' education is interrupted due to several factors, including early marriage. However, many girls drop out of school when their period starts for simply a lack of sanitary napkins (pads). Aware of such issues, Milwaukee African Women Association (MILAWA) did a fundraiser and donated the proceeds to purchase sanitary napkins to a Bomet County school which was distributed to girls. This is both symbolic and empowering gesture.



Bomet County School Girls Receiving Sanitary Napkins donated by MILAWA

Updated information about the applicant organization:

- Organizational status (e.g. 501c-3). List Board of Directors and attach bylaws
The Pan-African Community Association (PACA) is a nonprofit entity based in Milwaukee, WI
Board Directors:
 1. Peter Akubeze, President (Professor at UWM)
 2. Hilary Njagi, Treasurer, CPA (Destiny Financial Services Self Employed)
 3. Khay Khong, Secretary (Wisconsin Economic Development Corporation – WEDC)
 4. Paulette Bangura (Retired UWM-SCE Faculty)
 5. Stephen Kamuiru (Business Owner)
 6. Fessahaye Mebrahtu (Executive Director)

Kenyans in Milwaukee – community members’ association, an entity providing cultural and logistical guides for the project the implementation and sustainability of the project.

Elected Leaders of Kenyans in Milwaukee:

1. Samuel Jackoyo, President
2. Anne Mitutu, Secretary
3. Hilary Njagi, Treasurer

Bomet County Direct Contacts

1. Wesley Sigei - Tel: 011-254-72-932-5002
2. Dr. Joe Towett - Tel: 1-682-201-4185

- Progress of the goals of the organization regarding the sister city relationship: There is a newly elected governor to Bomet County, which some of the goals should be assessed by the new administration in order for the Bomet Development Trust to set priorities in sync with the new administration.
- Progress of activities of the organization in relation to the sister city: The priorities will be assessed soon after the new governor, Dr. Joyce Laboso and BDT leadership meet, which will be reported back to the Dr. Alice Kones, who is PACA’s liaison to Bomet County Sister City relationship.
- Progress of the methods the organization uses to meet the goals of the sister city relationship: Strategically, Kenyans in Milwaukee, a local community association will provide the cultural bridge and accountability to meet the goals set for implementation by assessing the priorities set.

- Financial base of the organization and funds available to support the sister city relationship: There is no set amount of plan but whenever there is an entourage of visitors come to Milwaukee the community provides some accommodations, such as food and drinks.
- Evidence of local community support for the sister city relationship, including additional financial support and interest in exchange program: Recently, MILAWA raised funds to purchase “Sanitary Napkins (pads)” for school girls in Bomet County. These are small gestures of people to people relationships.





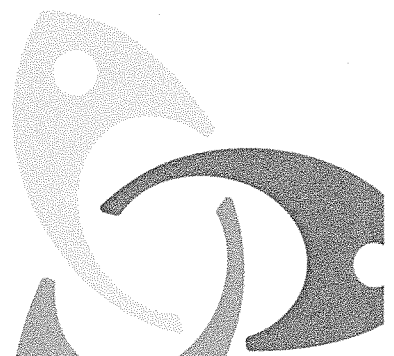
June 16, 2016

To: Sister Cities Committee

RE: Sister City Annual Report 2016

To Whom it May Concern;

Attached is the Annual Report from 2016 for the Sister City relationship between CelticMKE (Irish Festivals, Inc.) in Milwaukee and Galway Bay FM in Galway, Ireland.



Sister City Relationship Annual Report*

City Clerk's Office
City Hall, Room 205
200 E. Wells Street

Milwaukee, WI 53202 PH: (414) 286-2221 WEB: www.milwaukee.gov/sistercities



APPLICATION ORGANIZATION		
Name	Irish Festivals, Inc.	
Mailing Address	1532 Wauwatosa Ave, Milwaukee, WI 53211	
Website	www.celticmke.com	
PERSON IN CHARGE OF ORGANIZATION FOR MILWAUKEE		
Name	Catherine Ward	Phone 414-476-3378
Mailing Address	1532 Wauwatosa Ave	Email catherinew@irishfest.com
SISTER CITY		
Name	Galway	Country Ireland
		Population 79,504
PERSON IN CHARGE OF ORGANIZATION FOR SISTER CITY		
Name	Keith Finnegan	Phone +353 872 546 951
Mailing Address	Galway Bay FM Sandy Road Galway, Ireland	Email kfinnegan@galwaybayfm.ie

Please attach the following information

Updated information about the sister city:

- Areas of mutual interest and involvement between Milwaukee and the sister city in the areas of culture and business
- Details of communication and consultation with the sister city regarding the existing relationship
- Updated information regarding the local organizational structure in the sister city that supports the relationship including number of members, their professional and business background, names and contact information

Updated information about the applicant organization:

- Organizational status (e.g. 501c-3). List Board of Directors and attach bylaws
- Number of members, their professional and business background, names and contact information
- Progress of the goals of the organization regarding the sister city relationship
- Progress of activities of the organization in relation to the sister city
- Progress of the methods the organization uses to meet the goals of the sister city relationship
- Financial base of the organization and funds available to support the sister city relationship
- Evidence of local community support for the sister city relationship, including additional financial support and interest in exchange program

**Note: An annual report must be submitted to the Sister Cities Committee within 30 days following the anniversary of the date on which the mayor signed the resolution establishing the relationship.*



May 15, 2017

RE: Galway, Ireland Sister City Annual Report

On behalf of Milwaukee Irish Fest and the Board of Directors, we respectfully encourage the City of Milwaukee to maintain the sister city relationship with Galway, Ireland. Our primary contact with Galway has been Keith Finnegan of Galway Bay Radio.

Although there has been a relationship between Milwaukee Irish Fest and the City of Galway since 1993, the Sister City Relationship between the City of Milwaukee and Galway City was officially recognized in 1997. This means we are celebrating twenty years as Sister Cities! The relationship was initiated by the Spirit of Galway group, which promoted the city of Galway. The partnership grew and solidified over the years. Galway representatives were instrumental in facilitating the visit of Mary McAleese, President of Ireland, in 2005, in honor of Irish Fest's 25th anniversary. Eamon O'Cuiv, TD, grandson of Eamon de Valera, first President of Ireland, visited numerous times as a Minister. He represents a Galway constituency.

Each year, Galway has been well represented at our annual festival by dignitaries and elected officials. In 2016, Sean Kyne, TD, Minister of State for Gaeltacht Affairs & Natural Resources, represented the Irish government at Irish Fest. He hails from Galway. Also representing Galway was Mayor Noel Larkin and Brendan McGrath, Galway City Manager.

In 2017, we will welcome Minister Sean Canney, Minister of State for Office of Public Works. In Ireland, OPW is responsible for the antiquities and historical artifacts throughout the country. The new Mayor of Galway, Pearse Slannery, will also attend. A full listing of representatives has not yet been confirmed.

The partnership between Galway and Milwaukee Irish Fest has allowed us to attract many government leaders, vendors, and guests from Galway and other places in Ireland to come to Milwaukee to sell their tourist packages, goods and services. The City of Milwaukee clearly benefits from this by having our Galway guests stay in Milwaukee, visit our many attractions, and spend their tourist dollars right here in the city.



In a growing global economy, there are many opportunities for Milwaukee and Galway to support each other as our partnership continues to grow and we are grateful for the continued support of the City of Milwaukee and Alderman Murphy, Alderman Donovan, and Mayor Barrett.

Irish Festivals, Inc. is a year-round organization, operating under the CelticMKE branding for non-festival matters. We are known to Milwaukee for our annual festival; this year we celebrated our 38th anniversary. In addition to the festival, we have many beneficial ties with Ireland and would be happy to provide assistance to anyone traveling to Ireland and make introductions for business leaders and elected officials as well. Please keep us in mind as opportunities present themselves.

Thank you for maintaining this exciting international program. If we can help provide any additional leadership to develop this partnership please let us know.

Sincerely,

A handwritten signature in black ink, appearing to read 'Linda Clark Klibowitz', with a stylized, flowing script.

Linda Clark Klibowitz

President, Irish Festivals, Inc.

CelticMKE Board of Directors

President: Linda Clark Klibowitz

Vice President: Patrick Fitzgibbons

Past President: Catherine Ward

Secretary: John Daley

Treasurer: Matt Jendrzeczyk

Linda Daley

Colleen Kennedy

Peter LaBonte

Bernie McCartan

Dave Modlinski

Stewart Oliver

Mona Pliskie

Ed Ward

CelticMKE Staff

Barry Stapleton

Director, Ward Irish Music Archives

Jeff Ksaizek

Archivist, Ward Irish Music Archives

Melissa Nickels

Director of Marketing & Digital Marketing

Paige Prichard

Office Assistant

Irish Festivals, Inc. had 371 volunteers working in 2016.

BY-LAWS
OF
IRISH FESTIVALS, INC.

ARTICLE I

OFFICES

The principal offices of the corporation in the State of Wisconsin shall be located in the County of Milwaukee. The corporation may have other offices either within or without the State of Wisconsin, as the Board of Directors may designate or any business of the corporation shall require from time to time.

ARTICLE II

BOARD OF DIRECTORS

Section 1: General Powers

The Board of Directors shall elect the officers and shall manage the business and affairs of the corporation. The Board of Directors shall have complete control over and management of the property, affairs and business of the corporation with power to borrow money and to authorize its general officers to execute in the corporate name bills, notes, and other evidence of indebtedness and to mortgage the property of the corporation for that purpose. No contract shall be made or expense incurred on behalf of this corporation except in accordance with rules prescribed and approved by the Board of Directors. Additionally, the Board of Directors shall elect the members of the Board of Directors of the corporation.

Section 2: Meetings

The annual meeting of the Board of Directors shall be held on the first Tuesday of the month of January in each year, at the hour of 7:00 o'clock P.M. for the purpose of electing directors and officers and for the transaction of any other business as comes before the meeting. If the day fixed for the annual

meeting shall be a legal holiday in the State of Wisconsin, such meeting shall be held as soon thereafter as conveniently may be. If the election of the directors and officers shall not be held on the day designated herein for the annual meeting of the directors or at the adjournment thereof, the Board of Directors may cause the election to be held at a special meeting of the Board of Directors as soon thereafter as conveniently may be. Special meetings of the Board of Directors may be called by or at the request of the Executive Director, President, Secretary or any five (5) directors.

Section 3: Number, Qualifications and Term Limits

Directors shall be residents of the State of Wisconsin.

The number of voting directors of the corporation shall be no more than twenty (20) nor less than (12). of which will be voting members. Except as otherwise specified in this section, the term of office for each elected director shall be three (3) years. Each director shall hold office until his or her successor shall have been appointed.

The Incorporator shall be a permanent voting member of the Board of Directors for so long as he may be willing and able to serve. In the event that his position should become vacant for any reason, it may be filled and thereafter treated as any other elected position on the Board.

The Immediate Past President of the Corporation shall be an ex officio, voting member of the Board of Directors for an indefinite term commencing when he/she leaves the office of President and ending when his/her successor becomes the Immediate Past President. In the event that the Immediate Past President's position on the Board of Directors becomes vacant for any reason, the position shall remain vacant until the next succeeding Immediate Past President qualifies to assume the position.

The Executive Director shall be a non-voting director of the corporation.

All Directors except the Incorporator, the Immediate Past President and Executive Director shall be limited to serving no more than three (3) consecutive three year terms. A former Director may run for an additional term on the Board after not less than a one year (12 month) absence from the Board.

Section 4: Election

The election of all voting directors, except the Incorporator and the Immediate Past President, shall be conducted at the annual meeting of the corporation. A majority of votes cast shall be necessary for election. Nominations and balloting shall be held in accordance with rules, policies and procedures adopted or amended by the Board of Directors from time to time, but no less than 30 days prior to any election for which such rules, policies and procedures are to be in effect.

Section 5: Notice

Notice of any special meeting of the Board of Directors shall be given at least forty-eight (48) hours before the start of the meeting, either personally, or by mail, telephone, e-mail, or by any other means reasonably calculated to give actual notice of the meeting to each director at his or her home or business address. Such notice may be given either orally or in writing. Attendance at any special meeting by a director shall constitute waiver of any deficiency in notice to that director.

Section 6: Quorum

A majority of the number of voting directors holding office at any given time shall constitute a quorum for the election of officers and for the transaction of any business at any meeting of the Board of Directors except as otherwise provided herein.

Section 7: Removal

Any director may be removed from office for cause by the affirmative vote of two-thirds (2/3) of the Board of Directors at a special meeting of the Board of Directors called for that purpose.

Section 8: Vacancies

Except for the seat designated for the Immediate Past President, a vacancy in any seat on the Board of Directors because of death, resignation, removal, disqualification or otherwise may be filled by the Board of Directors not later than the next annual meeting for the unexpired term.

Section 9: Compensation of Directors

No director shall be entitled to compensation for services rendered to the corporation in the course of his or her holding a seat on the Board of Directors. The Board may authorize reasonable compensation for services of value performed by a director independent of his or her position as a member of the Board of Directors.

ARTICLE III

OFFICERS

Section 1: Number

The principal officers of the corporation, all of whom shall be directors, shall consist of an Executive Director, President, Vice-President, Secretary, Treasurer and the Immediate Past President, each of whom shall be elected by the Board of Directors with the exception of the Immediate Past President, whose position shall be ex officio. Such other officers and assistant officers as may be deemed necessary by the Board may be designated and elected by the Board at any time, in its discretion. Such other officers and assistant officers need not be directors.

Section 2: Election and Term of Office

The principal officers shall be elected each year by the Board of Directors at the annual meeting of the corporation. Each such officer shall hold office for one year, or until his or her successor is chosen and qualified, until his or her death, and until he or she shall have resigned, or, until he or she shall have been removed in the manner provided in these By-Laws, whichever shall first occur.

Section 3: Removal

Any officer elected or appointed by the Board of Directors may be removed by the Board of Directors whenever, in its judgment, the best interest of the corporation will be served thereby.

Section 4: Vacancies

A vacancy in any principal office because of death, resignation, removal, disqualification or otherwise shall be filled by the Board of Directors for the unexpired term of office.

Section 5: Duties of Officers

A. EXECUTIVE DIRECTOR. The Executive Director shall be the principal operating officer of the corporation, reporting to the Board of Directors. The Executive Director shall serve as a non-voting member of the Board of Directors, the Executive Committee, and all of the committees of the corporation, and shall carry out the directives of the Board of Directors.

B. PRESIDENT. The president shall be the principal executive officer of the corporation. He/She shall see to it that all resolutions and policies of the Board are carried into effect; he/she shall be ex officio a member of all committees of the corporation; he/she shall have the general powers and duties of supervision usually vested in the Chairman of the Board of a non-stock corporation.

C. VICE-PRESIDENT. The Vice-President shall perform all of the duties of the President during the latter's absence or disability, and shall succeed to the office of President in the event of withdrawal or resignation or removal of the President for any reason. The Vice-President shall also perform such other duties as shall be assigned by the Executive Committee.

D. SECRETARY. The Secretary shall keep the Minutes of the Board of Directors' meetings, see that all notices are given in accordance with the By-Laws, be custodian of the corporate records and in general perform all duties incident to the office of Secretary.

E. TREASURER. The Treasurer shall have charge and custody of and be responsible for all of the funds and securities of the corporation and shall report to the Board of Directors concerning the status of the same at each of the regular meetings of the Board of Directors as well as at the annual meeting.

F. IMMEDIATE PAST PRESIDENT. The Immediate Past President shall serve as a consultant to the Board of Directors and other Officers of the Corporation, providing the benefit of his/her knowledge and experience to foster and maintain continuity of

leadership. He/she may also represent the Corporation in official or ceremonial capacities as requested or authorized by the Board of Directors or the President.

G. ASSISTANT OFFICERS. Each Assistant Officer, if any, shall perform such duties as are assigned by the Board of Directors.

Section 6: Compensation of Officers

No officers, with the exception of the Executive Director of the Festival, shall be entitled to compensation for services rendered to the corporation in the course of holding his or her office. The Board of Directors may authorize reasonable compensation for services of value to the corporation performed by an officer independent of his or her office.

ARTICLE IV

EXECUTIVE COMMITTEE

Section 1: Powers

The Executive Committee shall have and may exercise, when the Board of Directors is not in session, the powers of the Board of Directors in the management of the affairs of the corporation, except action in respect to the election or removal of officers or board members.

Section 2: Membership

The Executive Committee shall consist of the Executive Director, President, Vice-President, Secretary, Treasurer and Immediate Past President of the corporation.

Section 3: Meetings

The Executive Committee may hold regular meetings, monthly or as it may otherwise determine, at such places and times and upon such notice, either oral or written, as it may, in its discretion, determine. Special meetings of the Executive Committee may be called at any time by the President or Executive Director, or by any two (2) of its members, either personally, or by mail, email, or telephone. Four members of the Executive Committee shall constitute a quorum for all purposes if the Corporation has a serving Immediate Past President. Three members of the Executive Committee shall

constitute such quorum if the Corporation does not have a serving Immediate Past President.

ARTICLE V

BOARD OF TRUSTEES

Section 1: Creation and Membership

The Board of Directors may, at its discretion and at any time, create a Board of Trustees composed of individuals interested in the advancement of the purposes of the corporation and who, by reason of their position, education or experience, are well suited in the opinion of the Board of Directors to advise and assist the Board in carrying out its functions.

Section 2: Function, Powers and Duties

The Board of Trustees shall be an advisory body only and shall consult with, advise and assist the Board of Directors of the corporation at such times, in such a manner, and with respect to such affairs of the corporation as the Board of Directors shall from time to time request. The Board of Directors may consult with one, any, or all of the Trustees or request advice or assistance from one, any or all of the Trustees as the Board of Directors may, in its discretion, from time to time determine.

Section 3: Term of Office

Each Trustee shall be appointed for an initial term ending on the date of the first meeting after the annual meeting immediately following the date of their appointment. Each Trustee may be appointed for succeeding one-year terms, at the discretion of the Board of Directors, without limitation.

Section 4: Compensation

No Trustee shall be entitled to compensation for services rendered to the corporation in the course of his or her duties as a Trustee. The Board of Directors may authorize reasonable compensation for services of value rendered to the corporation by a Trustee independent of his or her position as a Trustee.

ARTICLE VI

CONTRACT, LOAN, CHECKS AND DEPOSITS

Section 1: Contracts

The Board of Directors may authorize any officer or officers, agent or agents to enter into any contract or execute and deliver any instrument in the name of the corporation and on its behalf, and such authorization may be general or confined to specific instances.

Section 2: Loans

No loan shall be contracted on behalf of the corporation or evidences of indebtedness shall be issued by the corporation unless authorized by or under the authority of a resolution of the Board of Directors. Such authorization may be general or confined to specific instances.

Section 3: Checks, Drafts, Etc.

All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness shall be issued in the name of the corporation; shall be signed by and in such manner as shall from time to time be determined by or under the authority of a resolution of the Board of Directors.

Section 4: Deposits

All funds of the corporation not otherwise employed shall be deposited from time to time to the credit of the corporation in such banks, trust companies or other depositories as may be selected by or under the authority of the Board of Directors. Surplus funds of the corporation may be invested by the Board of Directors from time to time in such securities as the Board of Directors may, in its discretion, determine are best suited for conservation and growth of the corporation's assets.

ARTICLE VII

COMMITTEES

Section 1: Creation and Membership

The Board of Directors may create such committees as it shall from time to time, in its discretion, determine as necessary to carry out the purposes of the corporation. Each committee shall be composed of such individuals as the Board of Directors may determine including but not limited to members of the Board of Directors. The President of the corporation shall be an ex officio member of each committee of the corporation and may designate one member of the Board of Directors to act as a liaison to a particular committee. The chairperson and all members of any committee shall be appointed by the President of the corporation, subject to the approval of the Board of Directors. The term of the chairperson and all members of each committee shall expire on the last day of the term of the President who appointed the members of the committee. In the event that the President who appointed the members of the committee withdraws or is removed from office for any reason before the end of his or her term, the term of the members of any committee appointed by that President shall continue until the last day of the term of that President if he or she had served his or her full term in office. Notwithstanding the foregoing, the Board of Directors may remove the chairperson or any member of any committee, or may dissolve any committee at any time, in its discretion.

Section 2: Powers and Duties

The committees created under Article VII, Section 1 of these By-Laws shall have such duties and shall exercise such powers as determined by the Board of Directors from time to time in its discretion. Each committee shall, by its chairperson or other designated representative, report to the Board of Directors on a regular basis.

Section 3: Compensation

No member of any committee of the corporation shall be entitled to compensation for services rendered to the corporation in the course of his or her duties as a member of such committee. The Board may authorize reasonable compensation for services of value performed by a member of a committee independent of his or her position on a committee of the corporation.

ARTICLE VIII

INDEMNIFICATION OF DIRECTORS AND OFFICERS

Each present and future director and officer of the corporation shall be entitled, without prejudice to any other rights he or she may have, to be indemnified and held harmless by the corporation from any and all liabilities and associated expenses, including cost of defense, arising in any way out of their activities for or on behalf of the corporation, to the full extent allowed by Chapter 181, Wis. Stats. with respect to directors, as may be amended from time to time. For purposes of this article, officers and directors shall be treated identically.

ARTICLE IX

FISCAL YEAR

The fiscal year of the corporation shall begin on the 1st day of January and end on the 31st day of December in each year.

ARTICLE X

AMENDMENT OF BY-LAWS

These By-Laws may be amended or any part thereof repealed by a two-thirds (2/3) majority of all directors present at any regular or special meeting of the Board of Directors of the corporation, provided that the proposed amendment shall have been submitted in writing and read at a previous meeting of the Board of Directors and notice of the proposed amendment shall have been mailed to the directors at least twelve(12) days before the meeting at which the amendment will be considered for adoption.

ARTICLE XI

RULES OF PROCEDURE

The rules of procedure at meetings of the Board of Directors, Executive Committee, Board of Trustees, and any other committees of this corporation shall be according to Robert's Rules of

Order, so far as applicable and when not inconsistent with these By-Laws. The rules of procedure may be suspended by a majority vote of those present and voting at any meeting.

Article XII

DERIVATIVE ACTIONS

Members of the Board of Directors, individually or otherwise, shall not under any circumstances be authorized or permitted to bring derivative actions against the Board of Directors, the corporation, or any of its officers.

ARTICLE XIII

STATUS

This corporation is a non-stock, not for profit corporation organized under Chapter 181 of the Wisconsin Statutes, 1977, as may be amended from time to time, and is not conducted for pecuniary profit. Notwithstanding anything to the contrary in these By-Laws, all aspects of the operation of the corporation shall be conducted in accordance with applicable laws, rules and regulations for tax exempt organizations, including but not limited to Section 501(c)(3) of the Internal Revenue Code of 1954 as may be amended from time to time.

Reviewed and revised May, 2010.

Irish Festivals Inc

BALANCE SHEET COMPARISON

As of December 31, 2016

	TOTAL	
	AS OF DEC 31, 2016	AS OF DEC 31, 2015 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1100 Cash and Cash Equivalents	2,792.00	0.00
1110 Petty Cash	3,479.93	244.54
1121 Wells Fargo Business High Yield Savings xx9666	8,001.94	111,512.86
1122 Wells Fargo Business Checking xx2777	188,839.91	24,514.08
1124 Wells Fargo Money Mkt xx6136	4,711.18	4,711.18
1125 Wells Fargo Business High Yield Savings xx2761	0.00	0.00
1126 Wells Fargo Securities xx6136	379,325.69	376,392.22
1127 Wells Fargo Preferreds xx6136	515,769.05	515,769.05
1150 Capital One Business Savings xx5837	86,345.86	
1175 BofI Business Checking xx4362	3,088.68	
1252 Wells Fargo Unemployment Reserve xx1134	6,440.00	6,440.00
Total 1100 Cash and Cash Equivalents	1,198,794.24	1,039,583.93
Total Bank Accounts	\$1,198,794.24	\$1,039,583.93
Accounts Receivable		
1300 Accounts Receivables		
1331 Accounts Receivable	0.00	0.00
Accounts Receivable (A/R)	7,580.00	2,850.00
Total 1300 Accounts Receivables	7,580.00	2,850.00
Total Accounts Receivable	\$7,580.00	\$2,850.00
Other Current Assets		
1200 Investments	59,059.89	
1220 Morgan Stanley - Cash, MMF's	-1,575.00	166,025.78
1233 Morgan Stanley - Govt Securities	33,651.96	32,853.43
1235 Morgan Stanley - Stocks	4,357.32	4,357.32
1240 Morgan Stanley - Corp Fixed Income	1,171,313.47	1,396,806.47
1250 Morgan Stanley - CD's	14,717.03	64,717.03
1260 Accrued Investment Interest	0.00	0.00
1270 Cash Surrender Value Life Insu	20,828.27	20,828.27
Total 1200 Investments	1,302,352.94	1,685,588.30
1400 Inventory		
1410 Goods for Resale	0.00	0.00
Total 1400 Inventory	0.00	0.00
1500 Prepaid Expenses	-2,395.90	-497.63
1520 Prepaid Other	8,421.90	4,847.94
Total 1500 Prepaid Expenses	6,026.00	4,350.31
Uncategorized Asset	2,160.95	2,160.95
Undeposited Funds	0.00	
Total Other Current Assets	\$1,310,539.89	\$1,692,099.56

	TOTAL	
	AS OF DEC 31, 2016	AS OF DEC 31, 2015 (PY)
Total Current Assets	\$2,516,914.13	\$2,734,533.49
Fixed Assets		
1600 Fixed Assets		
1620 Office Equipment	129,847.66	127,392.27
1630 Fest Equipment	84,930.29	84,930.29
1635 Land	45,000.00	45,000.00
1640 Building	628,441.61	628,441.61
1641 Building Improvements	198,056.05	198,056.05
1650 Furniture	7,433.48	7,433.48
1660 Irish Fest Collectibles	6,250.00	6,250.00
1690 Music Collectibles	167,159.48	167,159.48
1691 Sheet Music	56,096.92	52,664.55
1692 Photos	15,441.91	15,181.67
1693 Recordings	21,442.59	20,480.31
1694 Books	10,174.03	9,727.53
1695 Memorabilia	13,697.60	13,697.60
1696 Ephemera	13,333.20	13,214.93
1697 Film Collection	1,353.03	1,185.96
1698 Videos	4,861.37	4,861.37
Total 1690 Music Collectibles	303,560.13	298,173.40
Total 1600 Fixed Assets	1,403,519.22	1,395,677.10
1700 Accumulated Depreciation		
1720 Accum Depr - Office Equipment	-91,296.44	-91,296.44
1730 Accum Depr - Festival Equipment	-51,192.43	-51,192.43
1740 Accum Depr - Building	-261,850.45	-261,850.45
1741 Accum Depr - Building Improvements	-186,206.10	-186,206.10
1745 Accum Depr - Archive Assets	-55,014.53	-55,014.53
1750 Accum Depr - Furniture	-19,538.63	-19,538.63
Total 1700 Accumulated Depreciation	-665,098.58	-665,098.58
Total Fixed Assets	\$738,420.64	\$730,578.52
TOTAL ASSETS	\$3,255,334.77	\$3,465,112.01
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2100 Accounts Payable Summary	27,603.71	27,612.02
Total Accounts Payable	\$27,603.71	\$27,612.02
Other Current Liabilities		
2115 Other Current Liabilities Summary		
2120 Due to Employees	0.00	0.00
2121 State Withholding Payroll	705.89	991.11
2122 Federal Withholding Payroll	0.00	0.00
2123 FICA/Medicare Payable	0.00	0.00
2124 Health Insurance Payable	7,769.26	380.38
2126 Accrued Retirement	9,421.34	156.47
2127 Entertainer Withholding	23,369.62	0.00
2130 Food Vendor Deposits	-1,909.44	0.00
2134 1916 Commemorative Quilt Square Funds	-280.00	200.00

	TOTAL	
	AS OF DEC 31, 2016	AS OF DEC 31, 2015 (PY)
2141 Accued Invoices	0.00	0.00
2145 Deferred Revenue	0.00	0.00
Wisconsin Department of Revenue Payable	2,970.88	-
Total 2115 Other Current Liabilities Summary	42,047.55	1,727.96
6510 Artists' Merchandise Payable	18.00	-
Direct Deposit Payable	0.00	0.00
Payroll Liabilities	-	-
American Fds - ER Retro Amt Due	726.21	-
Group-Term Life	511.06	236.37
Total Payroll Liabilities	1,237.27	236.37
WI-DOR Payable	0.00	-
Total Other Current Liabilities	\$43,302.82	\$1,964.33
Total Current Liabilities	\$70,906.53	\$29,576.35
Total Liabilities	\$70,906.53	\$29,576.35
Equity	-	-
3100 Net Assets	-	-
3120 Permanently Restricted	6,440.00	6,440.00
2136 Irish Fest Choir Savings	7,340.53	6,706.61
2137 Alex & Alyssa Baker Fund	27,188.63	28,298.63
2138 Archives Funds	20.00	0.00
2139 Eugene Byrne, Sons of the Tundra Scholarship Fund	12,120.00	9,542.00
2146 Chuck Ward House of Music	5,118.37	4,518.37
2147 Bob Burke Memorial Fund	475.00	475.00
2150 Tommy Makem Legacy Scholarship	36,759.41	36,159.41
2155 Jim Schuster Scholarship Fund	150.00	-
Total 3120 Permanently Restricted	95,611.94	92,140.02
3130 Unrestricted	4,012,330.87	4,012,330.87
3121 Accum Unrealized Gains/Losses	93,632.00	93,632.00
Total 3130 Unrestricted	4,105,962.87	4,105,962.87
Total 3100 Net Assets	4,201,574.81	4,198,102.89
Retained Earnings	-762,567.23	-188,163.63
Net Income	-254,579.34	-574,403.60
Total Equity	\$3,184,428.24	\$3,435,535.66
TOTAL LIABILITIES AND EQUITY	\$3,255,334.77	\$3,465,112.01

Milwaukee-Medan Sister City Relationship

Report for 2017

By: Khay Khong, Milwaukee contact for the Milwaukee-Medan sister city relationship

Pan African Community Association

**4063 North 64th Street
Milwaukee, WI 53216**

Date: September 22nd, 2017

Background

The Milwaukee-Medan Sister City relationship agreement was signed in October 2014 by Milwaukee Mayor Tom Barrett and Medan Mayor Dzulmi Eldin at the Milwaukee City Hall.

The non-profit organization representing the Milwaukee side is the non-profit Pan African Community Association (PACA). The President is Mr. Peter Akubeze and Khay Khong is the acting Secretary. The Medan side is represented by the Medan Chamber of Commerce, headed by the Mr. Rudi Zulham Hasibuan.

This is the annual report for 2017.

Achievements and Areas of Cooperation

- **'A Night in Indonesia' Winter Social**

On January 18th, the Milwaukee Metropolitan Association of Commerce's World Trade Association (WTA), with the support of the Indonesian Trade Promotion Center, held a highly successful winter social called "A Night in Indonesia." The event featured a full Indonesian gamelan orchestra, an Indonesian dance performance, Batik fashion show, Indonesian craft display, coffee tasting and an Indonesian buffet. Attendees were treated to authentic music and dances of Sumatera. It was held at the law firm Husch Blackwell's headquarters with its sweeping view of Lake Michigan. The event was opened by the new Indonesian Consul General Chicago Rosmalawati Chalid.

- **Coffee Growers from Aceh**

Colectivo Coffee, in collaboration with the Indonesian Trade Promotion Center, organized a meet-and-greet with a visiting coffee cooperative president. Rahmah is the Chairwoman of Koperasi Ketiara, one of the only cooperatives with women being the majority shareholders. The event was held in Milwaukee, Chicago and Madison, April 24th through 26th.

- **Indonesian Culture at Holiday Folk Fair**

Following their inaugural participation at the Holiday Folk Fair last November, The Indonesian Trade Promotion Center in Chicago is planning for a follow-up this year. Holiday Folk Fair this year will be held from November 1st through the 19th at the Wisconsin State Fair grounds.

- **Collaboration among Universities**

University of Wisconsin-Milwaukee (UWM) has MoUs with both University of North Sumatera (Universitas Sumatera Utara or USU) and University of HKBP Nommensen (UHN). Dr. Marija Gajdardziska-Josifoska, Dean of Graduate Studies, is the contact person. The MoUs are to promote education exchange, research and technology transfer.

- **Port of Milwaukee**

The Port of Milwaukee has expressed interest to cater to shipping products to Indonesia. There are opportunities to increase traffic going to Singapore and the Indonesian ports such as Port of Belawan in Sumatera.

Other Possibilities for Exchange and Cooperation

- **Water and Power & Energy Needs**

Indonesia is an archipelago of over 17,000 islands. Indonesia is undergoing high economic growth and this puts tremendous strain on its infrastructure. Fresh water supply and energy are crucial for Indonesia. The Indonesian Consulate could connect Indonesian authorities and businesses with The Water Council and the energy consortium Midwest Energy Research Consortium (M-WERC). Both entities are conveniently located in Milwaukee.

- **Food Supply**

Indonesia is one of countries with fastest-growing middle class. The demand for quality foods is growing exponentially. Agriculture and food processing have been strength of Wisconsin. There are great opportunities to export Wisconsin food processing equipment, food safety expertise, franchises and packaged foods. On the other hand, Indonesia could export spices, natural health products and coffee to Wisconsin. Jamu, Indonesia's answer to Ayurveda medicine is obscure here but could be the next alternative healing products.

- **Indonesian Cuisine**

Indonesian cuisine is little known here in Wisconsin. It has amazing variety, color, texture, and high in nutrition. Other Asian cuisines such as Vietnamese, Indian and Korean have gained popularity in recent years, and you can find restaurants serving them in every major city in Wisconsin. Indonesian food has the potential to be the next trend in ethnic cuisine. In Milwaukee, Peking Chef has a good selection of Indonesian dishes. Bandung Restaurant in Madison is the only full-fledged Indonesian restaurant in the state. There are a handful of Indonesian food trucks such as Madison's Jakarta Café and Kaki Lima. Local Indonesians should really consider opening businesses to promote Indonesian food.

- **Tourism**

Wisconsin and Sumatera have a lot of offer for tourists. Milwaukee is known for its festivals, Midwestern hospitality and 4-season natural beauty. Sumatera has diverse and interesting cultures and spectacular landscapes. The Indonesian Ministry of Tourism could explore joint promotion with Wisconsin Department of Tourism.

Sister City Relationship Annual Report*

City Clerk's Office
City Hall, Room 205
200 E. Wells Street

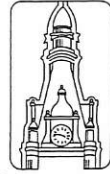
Milwaukee, WI 53202 PH: (414) 286-2221

WEB: www.milwaukee.gov/sistercities

CITY OF MILWAUKEE

2017 DEC 21 A 8:31

CITY CLERK'S OFFICE



City
of
Milwaukee

APPLICATION ORGANIZATION

Name

Federation of Croatian Societies

Mailing Address

PO Box 1548, West Milwaukee, WI 53234

Website

www.milwaukeeCROATIANS.org

PERSON IN CHARGE OF ORGANIZATION FOR MILWAUKEE

Name

John BRADVAC

Phone

262-798-9812

Mailing Address

~~PO Box 1355~~ 1241 Brookfield

Email

JohnBRADVAC@hotmail.com

SISTER CITY

Name

Zadar

Country

Croatia

Population

75,062

PERSON IN CHARGE OF ORGANIZATION FOR SISTER CITY

Name

Anita MARTINOVIC

Phone

Mailing Address

Zadar City Hall

Email

ANITA.GRZAN-MARTINOVIC@
grad-zadar.hr

Please attach the following information

Updated information about the sister city:

- Areas of mutual interest and involvement between Milwaukee and the sister city in the areas of culture and business
- Details of communication and consultation with the sister city regarding the existing relationship
- Updated information regarding the local organizational structure in the sister city that supports the relationship including number of members, their professional and business background, names and contact information

Updated information about the applicant organization:

- Organizational status (e.g. 501c-3). List Board of Directors and attach bylaws
- Number of members, their professional and business background, names and contact information
- Progress of the goals of the organization regarding the sister city relationship
- Progress of activities of the organization in relation to the sister city
- Progress of the methods the organization uses to meet the goals of the sister city relationship
- Financial base of the organization and funds available to support the sister city relationship
- Evidence of local community support for the sister city relationship, including additional financial support and interest in exchange program

**Note: An annual report must be submitted to the Sister Cities Committee within 30 days following the anniversary of the date on which the mayor signed the resolution establishing the relationship.*

Sister City Annual Report – Zadar, Croatia and Milwaukee, WI

Attention: Mr. Chris Lee, Staff Assistant, Milwaukee Sister City Committee

On behalf of the Federation of Croatian Societies of Milwaukee County, I am pleased to forward you both the application form and our written comments concerning the status of our Sister City relationship with Zadar, Croatia. Our goal for 2017 was to continue our efforts to build a platform, a foundation, for the growth and enhancement of a long-standing relationship between our two Cities and communities. We continue to focus on water and educational opportunities, as well as cultural.

Major activities and focus during 2017 include:

- During 2017, the Federation and Zadar exchanged ideas regarding the June 2018 Federation visit to Zadar, including formal events with the Mayor, City Council, University and water-related industries. Four members of the Federation Board will visit and tour Zadar, with the purpose of further cementing the relationship and looking for opportunities to begin both educational and business exchange opportunities.
- Our focus on communication with Zadar has been on water-related opportunities, both from an educational/research point of view, as well as business.
- Following the Federation visit to Zadar, plans are being made for a delegation from Zadar to come to Milwaukee in mid-July, 2018. The Federation has had conversation with both UWM and the Water Council as regards participation and interest.
- The June visit to Zadar will also include participation by the Milwaukee Croatian Tamburitians, a Milwaukee youth organization dedicated to promoting and preserving Croatian music, song and dance. This group will perform a set of Zadar-area songs and dances as part of their show and tour of Croatia.
- The Croatian Consul General in Chicago has visited Milwaukee on several occasions in 2017, with the Federation meeting with her to discuss the Sister City relationship. This relationship remains an important priority for the Consul General.
- The Federation remains committed to advancing the Sister City relationship and will actively support and assist Zadar as we move ahead.

It remains our hope that this year's delegation visits by communities from both cities will spur the relationship forward. The Federation remains committed to playing a lead role in this relationship.

Respectfully submitted by:

Paul Lucas, Federation of Croatian Societies Board member

A handwritten signature in blue ink, appearing to read "Paul Lucas", with a large, sweeping initial "P" and a long, horizontal flourish at the end.