

Department of Administration
Purchasing Division
Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E17224

Background:

User Department:	Milwaukee Health Department (MHD)
Purchasing Agent:	Marina Litvinets
Contract Description:	Vendor Service Contract for Physician Services
Vendor Name and Location:	Children's Wisconsin (Milwaukee, WI)
Contract Term:	02/01/2020 through 01/31/2021
Requisition # and Date Received:	17224 & 1/08/2020
Original Contract Amount:	\$210,000.00
Expenditures to Date:	\$0.00
Current Contract Amount:	\$210,000.00

Purpose of Contract/Amendment:

The purpose of this contract is for Dr. Paradis through Children's Wisconsin to provide medical expertise to the City of Milwaukee Health Department (MHD) personnel in order to provide appropriate and expert public health services to the citizens of Milwaukee.

Dr. Paradis would serve as MHD's Medical Services Director as a .90 FTE and her responsibilities include:

- Mental consultation for the Immunization Program, Communicable Disease Program
- Lead testing, including reading results and consultation
- Emergency public preparedness orders
- Program and policy development in conjunction with clinic managers
- Provide support for research and data analysis within MHD
- Provide consultation and support for medical and public health teaching within MHD

The City of Milwaukee is developing a relationship with Children's Wisconsin who has knowledge of services required by MHD which is important in providing continued medical services to the residents of Milwaukee. The partnership allows MHD access to top search and medical facilities within Southeast Wisconsin as well as utilizing the expertise of associate doctors and staff. The partnership also allows Children's Wisconsin to send medical students to learn under the direction of experienced staff.

The estimated contract total is \$210,000.00 for a one (1) year term; that is more consistent with the market rate salary for physician services.

Background:

Physician services and essential medical support and consultation have been provided to the MHD by UW-Madison since 01/01/2013. Dr. Dalby will continue providing STD services at 0.12-0.15 FTE. Dr. Hunter has reduced his current roles and responsibilities of providing medical support and consultation to MHD to 0.05 FTE starting 01/01/20. This new contract with Children's Wisconsin and Dr. Paradis will help in this transition without the disruption of critical services.

City Purchasing Director

Date

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E15070**

Background:

User Department:	Milwaukee Health Department (MHD)
Purchasing Agent:	Ann Patz
Contract Description:	VSC for Human Immunodeficiency Virus (HIV) and Sexually Transmitted Disease (STD) Prevention Services
Vendor Name and Location:	Diverse and Resilient, Inc.
Contract Term:	01/01/2017 through 12/31/2017 with the option to extend annually, upon mutual consent
Requisition # and Date Received:	16382 & 10/08/2018
Original Contract Amount:	\$100,000.00
Expenditures to Date:	\$197,083.26
Current Contract Amount:	\$235,000.00

History of Contract Amendments:

Date	Item	Term	Cost
01/11/2017	Original Contract – Vendor Service Contract for HIV and STD Prevention Services Approved by F&P Committee on: 01/11/2017	01/01/2017 through 12/31/2017	\$100,000.00
01/11/2018	Amendment #1 – Extended the contract for a period of one (1) year from 01/01/2018 through 12/31/2018 and increased the estimated contract total by \$70,000.00 from \$100,000.00 to \$170,000.00. Approval waived by F&P Committee on: 02/22/2018	01/01/2018 through 12/31/2018	\$70,000.00
05/01/2019	Amendment #2 – Extend the contract for a period of one (1) year from 01/01/2019 through 12/31/2019 and increase the estimated contract total by \$65,000.00 from \$170,000.00 to \$235,000.00. Approved by F&P Committee on: 05/01/2019	01/01/2019 through 12/31/2019	\$65,000.00
Pending	Amendment #3 - Extend the contract for a period of one (1) year from 01/01/2020 through 12/31/2020 and increase the estimated contract total by \$65,000.00 from \$235,000.00 to \$300,000.00.	01/01/2020 through 12/31/2020	\$65,000.00
Total (including the pending amendment)			\$300,000.00

Purpose of Amendment:

The purpose of this amendment is to extend the MHD's Vendor Service Contract for HIV and STD Prevention Services with Diverse and Resilient, Inc. for a period of one (1) year from 01/01/2020 through 12/31/2020 exercising the option to extend annually, upon mutual agreement. Additionally, this amendment will increase the estimated contract total by \$65,000.00 from \$235,000.00 to \$300,000.00.

Background:

The Milwaukee Health Department (MHD) contract amendment with Diverse and Resilient, Inc. is to continue to work on intensive case management and assist with identifying individuals of high-risk to identify, test and treat persons at risk for HIV, persons with HIV that need additional testing and support, addressing HIV/syphilis co-infection and to provide assistance to an emerging community of African American men who have sex with men. MHD has a successful past contracting experience with Diverse and Resilient, Inc. since 2013.

Diverse and Resilient, Inc. is a local nonprofit organization whose mission is the healthy development of lesbian, gay, bisexual, transgender (LGBT) people in Wisconsin by creating and sustaining groups and communities to take action. Milwaukee has been experiencing increased rates of HIV and syphilis co-infection and partnership with an agency such as Diverse and Resilient, Inc. provides inroads to reach otherwise hard to reach at risk individuals.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

City Purchasing Director

Date

F&P Presentation Date: 1/15/2020

**Department of Administration
Purchasing Division**

Finance & Personnel Committee Approval Required

**Sole Source Contract
Contract #E0000000016-C**

Background:

User Department:	Assessor's Office
Purchasing Agent:	Ann Patz
Contract Description:	VSC for Property Deed Transfer Information Services
Vendor Name and Location:	Property Insight, a Division of EC Purchasing.com, Inc.; (Glendale, CA)
Contract Term:	01/13/2017 through 02/22/2018 with annual option to extend
Requisition # and Date Rec'd:	Requisition #17189; Received 12/03/2019
Original Contract Amount:	\$52,867.12
Expenditures to Date:	\$77,700.00
Current Contract Amount:	\$133,200.00

Purpose of Amendment:

The purpose of this amendment is to provide continued Property Deed Transfer Information Services to the City of Milwaukee Assessor's Office. This amendment will increase the estimated contract total by \$48,100.00 from \$133,200.00 to \$181,300.00 and extend the contract term for one (1) year from 02/23/2020 through 02/22/2021. For internal accounting purposes E0000000016-C total will increase by \$48,100.00 from \$77,700.00 to \$125,800.00.

Background:

This service provides updated deed and sales information on a weekly basis so that our Departmental staff can accurately and timely update data service to change ownership records for properties located within the City. Disruption in the flow of data to the Assessor's Office would result in staff being unable to change or update ownership records, therefore making their records inaccurate, delaying the assessment process, and delaying the mailing of accurate tax bills. There are over 300 ownership changes within the City of Milwaukee each week; this vendor service allows for verification and confirmation of the ownership details and legal descriptions for each of these deeds. Currently this vendor is the only one that provide the necessary information in the format the Assessor's requires.

This contract, E0000000016, has provided services to the City of Milwaukee Assessor's Office under different names: Chicago Title Company, LLC; Chicago Title Insurance Company, LLC; and Property Insight. Property Insight provides a disc of sales information to the Assessor's Office on a bi-weekly basis. Property Insight is the only vendor able to provide the necessary information in the format the Assessor's Office requires. If this process is interrupted, the assessment process will be slowed and mailing of tax bills will be delayed.

E0000000016-B, Amendment #1, incorporated a name change from Chicago Title Company to Property Insight, a Division of EC Purchasing.com, Inc. Amendment #1 also, increased the estimated contract total by \$51,800.00 from \$52,867.12 to \$104,667.12 and extended the contract term for one (1) year from 02/23/2018 through 02/22/2019 with the option to extend annually upon mutual consent and was approved by F&P Committee on 01/31/2018.

The first (1st) amendment to E0000000016-C increased the estimated contract total by \$28,532.88 from \$104,667.12 to \$133,200.00 with the additional funds being specifically allocated to E0000000016-C. For internal accounting purposes \$77,700.00 total was transferred, and will extend the contract term for one (1) year from 02/23/2019 through 02/22/2020 and was approved by F&P Committee on 01/09/2019.

History of Contract Amendments:

Date	Item	Term	Cost
01/11/2017	Original Vendor Service Contract for Property Deed Transfer Information Services. Approved by F&P Committee on: 01/11/2017	01/13/2017 through 02/22/2018	\$52,867.12
01/31/2018	Amendment #1 to E0000000016-B: Increased the estimated contract total by \$51,800.00 from \$52,867.12 to \$104,667.12 and extended the contract term for one (1) year from 02/23/2018 through 02/22/2019 with the option to extend annually upon mutual consent. Incorporated name change to Property Insight. Approved by F&P Committee on: 01/31/2018	02/23/2018 through 02/22/2019	\$51,800.00
01/09/2019	Amendment #1 to E0000000016-C: Increase the estimated contract total by \$28,532.88 from \$104,667.12 to \$133,200.00 and extend the contract term for one (1) year from 02/23/2019 through 02/22/2020. Approved by F&P Committee on: 01/09/2019	02/23/2019 through 02/22/2020	\$28,532.88
Pending	Amendment #2 to E0000000016-C: Increase the estimated contract total by \$48,100.00 from \$133,200.00 to \$181,300.00 and extend the contract term for one (1) year from 02/23/2020 through 02/22/2021.	02/23/2020 through 02/22/2021	\$48,100.00
Total (including the pending amendment)			\$181,300.00

City Purchasing Director

Date

F&P Presentation Date: 1/15/2020

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract # E17199**

Background:

User Department:	Milwaukee Police Department
Purchasing Agent:	Diana Herrejon
Contract Description:	VSC for Police Psychologist Services
Vendor Name and Location:	Heather Kersten (Genesee, WI)
Contract Term:	01/01/2020 through 12/31/2023
Requisition # and Date Received:	0000017199 12/11/19
Original Contract Amount:	\$175,000.00
Expenditures to Date:	\$0
Current Contract Amount:	\$0

Purpose of Contract:

The purpose of this contract is to allow the Milwaukee Police Department (MPD) to dispense with the City's competitive bid process to enter into a Vendor Service Contract for Police Psychologist Services with Heather Kersten for a period of three (3) years from 01/01/2020 through 12/31/2023. The estimated contract total is \$175,000.00.

Background:

In 2016 Dr. Heather Kersten was the highest ranked proposer for RFP #14562 and was awarded a one (1) year Vendor Service Contract for Police Psychologist Services with the option to extend for two (2) additional one (1) year periods. All options to extend have been exercised and there are no options left.

Dr. Kersten has been working with the Milwaukee Police Department for the last three (3) years and has established a rapport with the members of MPD. She has attended three line of duty deaths, critical incidents, facilitated debriefings of members, and trained supervisors on recognizing trauma in their subordinates. Dr. Kersten has brought an intern program to the MPD wellness team and has participated in district events to have the MPD members become familiar with her and the services of the wellness unit.

To lose Dr. Kersten after three years would be detrimental to the progress the MPD has made under her guidance and leadership in providing services to their members. Dr. Kersten has established a good Doctor/Client relationship with many of the MPD members and to change their services may cause a setback for its members and the work that has been accomplished in mental wellness.

City Purchasing Director

Date

F&P Presentation Date: 1/15/2019