

2003 New Municipal Officials Workshop

The League of Wisconsin Municipalities, in cooperation with the Department of Professional Development and Applied Studies, Local Government Center, UW-Extension and the Department of Engineering Professional Development, UW-Madison, is sponsoring a one-day workshop for new city and village officials.

The purpose of the workshop is to provide a basic course on local government for officials who assumed office this spring. Other city and village officials who wish to brush up on their knowledge of local government or missed the previous annual workshops may also find the meetings beneficial.

WORKSHOP LOCATIONS

Madison

Holiday Inn East, 3841 E. Washington Ave.
May 2, 2003

Appleton

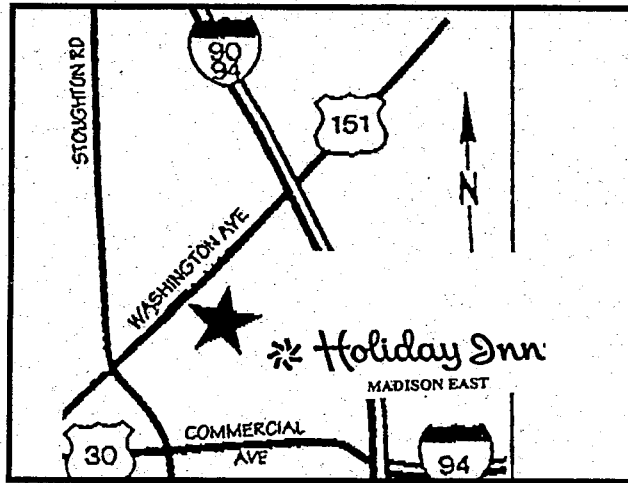
Radisson Paper Valley, 333 W. College Ave.
May 16, 2003

Eau Claire

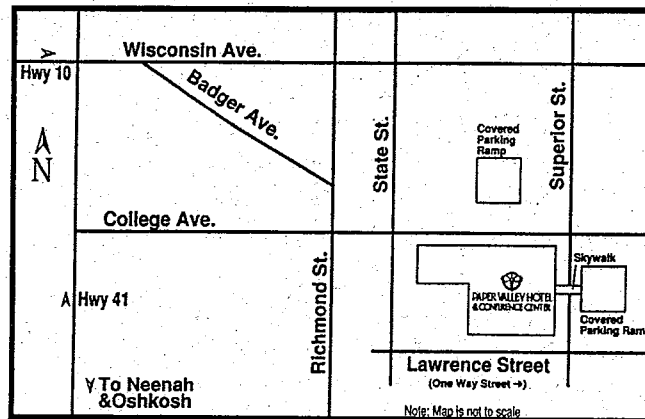
Holiday Inn Campus, 2703 Craig Rd.
June 6, 2003

The program will begin at 9:00 a.m. in all locations. The cost for these training seminars is \$50 per day. Please make your check for the above payable to the League of Wisconsin Municipalities and send it with the enclosed registration form to the League office **no later than five days prior to the meeting you wish to attend.**

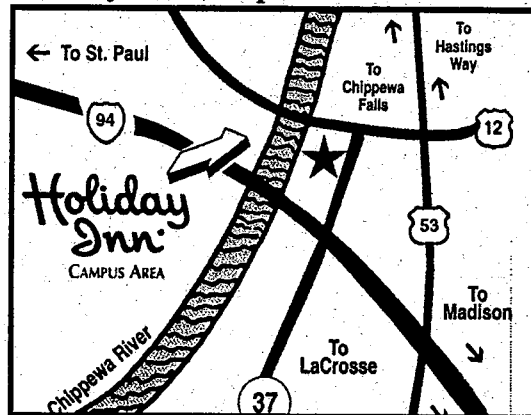
Madison - Holiday Inn East



Appleton - Radisson Paper Valley



Holiday Inn-Campus - Eau Claire



2003 New Municipal Officials Workshop

FEATURING THREE LOCATIONS

- ◆ Madison
Holiday Inn East
- ◆ Appleton
Radisson Paper Valley
- ◆ Eau Claire
Holiday Inn Campus



AGENDA

2003 NEW MUNICIPAL OFFICIALS WORKSHOP

8:30 *Registration—Coffee*

9:00 **Welcome**—Dan Thompson, Executive Director, League of Wisconsin Municipalities

Framework of Wisconsin Local Government— Dan Thompson

Municipal Powers:
 * **What City Councils and Village Boards Can and Cannot Do** —
 * **Recognizing and Avoiding Conflicts of Interest** — Claire Silverman, Legal Counsel, League of Wisconsin Municipalities

Budgeting & Financial Oversight — Dan Elsass, Local Government Specialist, Local Government Center, UW-Extension

Noon *Lunch*

1:00 **Open Meetings Law**— Fred Wileman, Professor Emeritus, Department of Professional Development and Applied Studies, UW-Madison

Your Liability as a Public Official— Fred Wileman, Professor Emeritus, department of Professional Development and Applied Studies, UW-Madison

Break

Managing Public Works Activities— Steve Pudloski, Department of Engineering Professional Development, UW-Madison

Open Discussion

3:30 *Adjournment*

Mail to: League of Wisconsin Municipalities
 202 State Street, Suite 300
 Madison, WI 53703

Please make the following reservations for the New Municipal Officials Workshop at:

- _____ **Madison**, Holiday Inn East, May 2, 2003
- _____ **Appleton**, Radisson Paper Valley, May 16, 2003
- _____ **Eau Claire**, Holiday Inn Campus, June 6, 2003

Name(please type or print)	Position
_____	_____
_____	_____
_____	_____
_____	_____

Please enclose registration fee of \$50 per day for each reservation. No refunds made after 2 days before the meeting selected.

Name _____

Title _____

Address _____

Municipality _____ (zip)

Fax Number _____

PAYMENT METHOD Credit Card or Check

Enclosed: \$ _____

Card type _____
(Master Card, Visa.)

Number _____ Exp: _____

Signature _____

Please return to the League office
five days prior to the meeting
 you wish to attend.



Please place an "X" through the box if you need an accommodation regarding a disability. We will contact you to make the necessary arrangements.