

DOA-Business Operations Division – Procurement Services Section

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000012189**

Background:

User Department:	Health
Contract Description:	VSC- Empowering Families of Milwaukee Consulting Services
Vendor Name and Location:	Children’s Outing Association
Contract Term:	January 1, 2013 through June 30, 2013 w/three (3) options to extend upon mutual consent.
Requisition # and Date Received:	0000012447/March 21, 2013
Original Contract Amount:	\$35,000.00
Current Contract Amount:	\$35,000.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
1/31/2013	Original Contract: \$35,000.00 from 1/1/2013 through 6/30/2013 @ \$5,833.33/month with three (3) options to extend upon mutual consent.	1/1/2013 – 6/30/2013	\$35,000.00
Pending	Amendment No.1: Extend from July 1, 2013 through June 30, 2014 to exercise the first of three options to extend and increase the estimated contract total by \$35,000.00 from \$35,000.00 to \$70,000.00.	7/1/2013 – 6/30/2014	\$35,000.00
Total (including the pending amendment)			\$70,000.00

Purpose of Contract/Amendment:

To provide Home Instruction for Parents of Preschool Youngsters Home Visiting Program Services for twenty families with children three to five years of age.

Justification for Approval:

The City of Milwaukee Health Department was awarded a five year competitive grant award from the State of Wisconsin Department of Children and Families to implement comprehensive home visitation services through its Empowering Families of Milwaukee program. In the MHD grant application it was required to pre-identify the community partners who will be awarded subcontracts for this project.

Children’s Outing Association (COA) is the only administrative agency that implements HIPPY (Home Instruction for Parents of Preschool Youngsters) home visiting in Milwaukee. In the MHD grant application to the State of Wisconsin Department of Children and Families, COA was identified as a contracted partner in the implementation of comprehensive, evidence-based home visitation services in Milwaukee.

Karen Jeffries, CPPB

Purchasing Agent

Date

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval Required For Single Source Contract Contract #E0000012501

Background:

User Department:	Milwaukee Health Department
Contract Description:	VSC – Safe Havens Supervised Visitation Exchange Services
Vendor Name and Location:	Sojourner Family Peace Center (Milwaukee, WI)
Contract Term:	Planning Phase: January 1, 2013 through December 31, 2013 Implementation Phase: January 1, 2014 through December 31, 2015
Requisition # and Date Received:	0000012501/April 18, 2013
Original Contract Amount:	\$85,462.00
Current Contract Amount:	\$ N/A

Purpose of Contract/Amendment:

To provide Safe Havens Supervised Visitation and Exchange Project Services in Milwaukee County from January 1, 2013 through December 31, 2015 for the Planning and Implementation Phases.

Justification for Approval:

Sojourner Family Peace Center has been specified by the terms of the Safe Havens Grant 7550 Gr3803912000 according to the Milwaukee Health Department.

This is a retroactive purchase in that the contract started January 1, 2013. The Department of Justice awarded the grant last fall, but did not approve the budget revisions until the early part of 2013. For that reason, the requisition for this purchase could not be submitted prior to contract initiation because the final budget figures were not available.

PLANNING: Liz Marquardt, Director of Community Education & Strategic Planning will assist in the planning and development of the project. In her role, she will: (1) attend all Committee meetings; (2) Assist in the development of an MOU for the project partners; (3) Participate in all training and technical assistance; (4) Assist in drafting policies and protocols; and (5) Facilitate linkages between the project and other systems working with victims and offenders. A Domestic Abuse Advocate will (1) Attend training and technical assistance; (2) Work with the Project Coordinator to finalize policies and protocols; (3) Assist staff in preparing the program to receive victims and children; (4) Train Batterer Intervention Specialists on the project, policies and protocols; and (5) Assist in outreach and promotion in the victim services community. Six focus groups will be conducted consisting of 10 clients at each session. Two focus groups will engage abusers. Four focus groups will engage survivors.

IMPLEMENTATION: The Director of Community Education & Strategic Planning will (1) attend all Committee meetings; (2) Participate in all training and technical assistance; (3) Assist in project sustainability planning; (4) Assist in revising and updating policies and protocols; and (5) Facilitate linkages between the project and other systems working with victims and offenders. A Domestic Abuse Advocate will: (1) Conduct onsite and off-site assessments with victims; (2) Link victims to services and supports in the community; (3) Conduct outreach and awareness in the community; (4) Attend training and technical assistance; (5) Assist in project evaluation activities; and (6) Link offenders to Batterer Intervention Specialists.

The Director of Community Education and Strategic Planning of Sojourner Family Peace Center along with a Domestic Abuse Advocate will assist in the planning and development of the Safe Havens Supervised Visitation and Exchange Project during the both the planning and implementation phases.

Karen Jeffries, CPPB

Purchasing Agent

Date

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

WAIVER OF FINANCE & PERSONNEL COMMITTEE

For Single / Sole Source Contract

Contract #E12492

Background:

User Department:	Police
Contract Description:	Multi-Factor Authentication System Software and Maintenance
Vendor Name and Location:	Abaxent, LLC. (Pewaukee, WI)
Contract Term:	One year from date of installation
Requisition # and Date Received:	Req # 12492, 4/16/2013
Original Contract Amount:	\$301,687.60

Purpose of Contract:

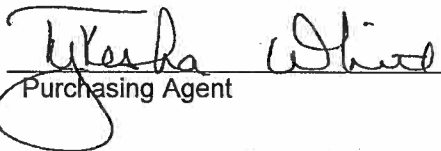
The Milwaukee Police Department is seeking a new Sole-Source Vendor Service Contract with Abaxent, LLC. to purchase software and maintenance for a multi-factor authentication system.

The multi-factor authentication system being procured under this contract is required to allow MPD to access the FBI Criminal Justice Information System.

Justification for Waiver:

Abaxent, LLC. is the only local provider approved by the manufacturer, 2FA, to sell this patented software.

For this reason, Finance and Personnel Committee approval is waived.


Purchasing Agent

4/18/13
Date


City Purchasing Director

4/18/2013
Date