

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: June 27, 2012

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: June 27, 2012

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
12408	<u>COMPTROLLER</u> City Payroll Assistant	6KN	8/23/10	1	0	1	0	1		Int/Ext	x-3
<u>FIRE DEPARTMENT</u>											
12275	Battalion Chief, Fire	4MX	5/27/12	20	18	1	0	1		Int	x-1
12276	Fire Captain	4J	8/5/12	56	55	1	0	0		Int	x-1
12277-79	Fire Lieutenant (3 positions)	4E	5/25/12	167	164	3	0	0		Int	x-1
12280	Media Specialist	2CN	6/15/12 8/5/12 5/19/12	1	0	1	0	0		Int/Ext	x-2b
12252	Office Assistant II	6EN	5/22/12	2	1	1	0	1		Int/Ext	x-1
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
12281-82	Commercial Code Enf. Insp. (2 positions)	3LN	6/24/12 6/24/12	16	11	2	3	0		Ext	x-2a
12283-85	Residential Code Enf. Insp. (3 positions)	3LN	6/24/12 6/24/12 6/24/12	56	45	3	2	6		Int/Ext	x-2a
<u>POLICE DEPARTMENT</u>											
12286-12351	Police Officer (68 positions)	801		1430	1338	68	0	24		Int/Ext	x-1
12352-70	Police Aide (19 positions)	6BN		67	54	19	0	0		Ext	x-2b
12384-93	Police Telecommunicator (Seas.) (10 pos.)	9MN		10	0	10	0	0		Ext	x-1
12394	Office Assistant IV	6HN		13	11	1	0	1		Int	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
12396	Engineering Drafting Technician IV	3NN	5/25/12	9	7	1	0	0	Capital	Int	x-5
12397	Engineering Drafting Technician IV	3NN	4/16/11	9	7	1	0	0	Capital	Int	x-5
12398-12400	Engineering Drafting Technician II (3 pos.)	3FN	6/15/12	10	7	3	0	0	Capital	Ext	x-5
12401	Accountant II	2DN	6/23/12	1	0	1	0	0	Capital	Int/Ext	x-5
12402	Office Assistant III	6FN	4/8/12	1	0	1	1	0	70% O&M, 30% Capital	Int/Ext	x-5
12403	Office Assistant II	6EN		1	0	1	1	0	40% O&M, 60% Capital	Int/Ext	x-5
<u>DPW-OPERATIONS DIVISION</u>											
12187	Uran Forestry Technician	3n	03/1/12	6	5	1	0	0		Int	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>EMPLOYEES' RETIREMENT SYSTEM</u>											
12410	ERS Systems Administrator	2IX	12/31/11	1	0	1	0	0	Pension Trust	Ext	x-6
<u>HEALTH DEPARTMENT</u>											
12405	Public Health Nurse	2DN	6/27/12	58	46	1	6	3	HIV Risk Reduction Grant	Int/Ext	x-6
<u>DPW-Sewer Maintenance Fund</u>											
12411	Sewer Operations Supervisor	1BX	1	2	1	1	0	0	Sewer Maint. Fund	Int	x-6
<u>DPW-WATER WORKS</u>											
12406	Water Laboratory Technician	5DN	6/14/12	1	0	1	0	0	Water Works	Int/Ext	x-6
12407	Customer Service Representative III	6HN	4/4/10	15	14	1	0	0	Water Works	Int/Ext	x-6

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Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DPW-INFRASTRUCTURE SERVICES</u> ZMB Lower Parking Building Exterior Façade Restoration	\$185,000.00	\$185,000.00	Work on Anderson Tower related to Façade Inspection Program. Additional repairs identified during restoration work in 2011. These include repairs of cracks in concrete exterior, restoration of the water tank parapet walls, and repairs to the water tank roof. The ZMB Lower Parking Special Project has remaining unencumbered funds.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous Matters