

Reply to Common Council File No. 021324

From DOA-Budget and Management Division


January 12, 2003

Ref: 04BF7E

Common Council file 021324 contains a charter ordinance relating to submission of the proposed city budget. The file would require the Administration at the time of submission of the proposed budget, to submit fully drafted files (resolutions, ordinances and charter ordinances) as necessary to implement proposed changes in the city code, city charter or existing policy resolutions.

Currently, the Budget Office annually opens all financial files related to the adoption of the upcoming year's budget in June. When opened, they are opened by title only, and are filled during the fall budget process. Should the Common Council adopt this charter ordinance, the Budget and Management Division will fully comply with its intent.

**RECOMMENDATION: APPROVE COMMON COUNCIL FILE 021324.**



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Budget & Management Team Leader

SJR:sjr

FINANCE: 021324sr.doc