

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E0000012640**

Background:

User Department:	Milwaukee Police Department ("MPD")
Purchasing Agent:	Matt Donath
Contract Description:	Vendor Service Contract for Trane Equipment Maintenance
Vendor Name and Location:	Trane US, Inc. (Milwaukee, WI)
Contract Term:	09/15/2013 – 09/14/2016 with Annual Options to Extend Upon Mutual Consent
Requisition # and Date Received:	0000016171, 7/13/2018
Original Contract Amount:	\$200,000.00
Expenditures to Date:	\$222,431.25
Current Contract Amount:	\$250,000.00

Purpose of Amendment:

The purpose of this amendment is to continue to secure Trane Equipment Maintenance Services for MPD's Trane Equipment with Trane US, Inc. and to provide adequate funding for upgrading building equipment. This amendment will increase the estimated contract total by \$475,000.00, from \$250,000.00 to \$725,000.00 and exercise the annual option to extend from 9/15/2018 – 9/14/2019.

Of the requested contract total increase, \$400,000.00 will be from Capital funds for scheduled equipment upgrades. \$300,000.00 of capital funds will be used to upgrade Building Automation System across all MPD buildings to replace the existing obsolete equipment. The additional \$100,000 of capital funds will be used to rebuild a chiller at the Police Administration Building. The remaining \$75,000.00 increase is from the department's normal annual budget and will be for annual repairs as needed.

Justification for Waiver:

This contract E0000012640 previously provided needed upgrades to the City's building automation system and ongoing maintenance to other Trane equipment.

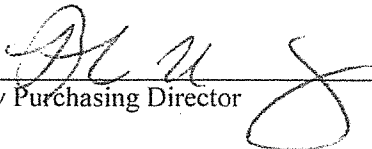
The proprietary services for equipment installed by Trane cannot be sub-contracted out.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

History of Contract Amendments:

Date	Item	Term	Cost
09/11/2013	Original Contract – VSC for Trane Equipment Maintenance	09/15/2013 through 09/14/2016	\$200,000.00
	Waiver Presented to F&P Committee on: 09/19/2013		

09/23/2016	Amendment #1: Extend the contract term one (1) year from 09/15/2016 through 09/14/2017. Waiver Presented to F&P Committee on: 09/14/2016	09/15/2016 through 09/14/2017	\$0.00
10/17/2017	Amendment #2: Extend the contract term one (1) year from 09/15/2017 through 09/14/2018 and increase the estimated contract total by \$50,000.00 from \$200,000.00 to \$250,000.00. Waiver presented to F&P Committee on : 1/31/2018	09/15/2017 through 09/14/2018	50,000.00
Pending	Amendment #3: Extend the contract term one (1) year from 09/15/2018 through 09/14/2019 and increase the estimated contract total by \$475,000.00 from \$250,000.00 to \$725,000.00	09/15/2018 through 09/14/2019	\$475,000.00
Total (including the pending amendment)			\$725,000.00



 City Purchasing Director

7/18/2018

 Date

F&P Waiver Presentation Date: 9/19/2018

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E12775 / E12775-MPD**

Background:

User Department:	Milwaukee Police Department
Purchasing Agent:	Nathan Churchill
Contract Description:	VSC for TeleStaff Software Maintenance, Support, & Service
Vendor Name and Location:	Kronos Incorporated (Chelmsford, MA)
Contract Term:	09/26/2015 through 09/25/2016, with options to extend annually upon mutual consent
Requisition # and Date Received:	Requisition #15669, Received 09/29/2017
Original Contract Amount:	\$140,000.00
Expenditures to Date:	\$292,681.95
Current Contract Amount:	\$301,351.95

Purpose of Amendment:

The purpose of this amendment is to provide Milwaukee Police Department (MPD) with continued software and maintenance support for Kronos Workforce TeleStaff Public Safety and Utility Scheduling Software. This software assists both Milwaukee Police Department and Milwaukee Fire Department with tracking personnel and managing automated scheduling for regular shift assignments, special assignments, and shift changes.

For accounting purposes, City of Milwaukee Contract #E12775-MPD was created. All funds dedicated to MPD operations under this contract are maintained separately from Milwaukee Fire Department's contract which is #E12775.

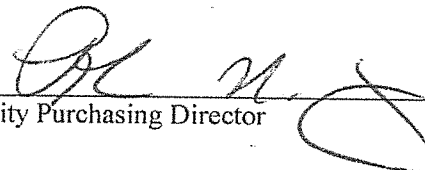
This amendment will increase the estimated contract total under E12775-MPD by \$25,049.95 from \$70,646.96 to \$95,696.91 and will also implement the option to extend annually upon mutual consent, immediately exercising the option to extend for one (1) year from 09/26/2018 through 09/25/2019.

The estimated contract total for E12775 and E12775-MPD will now increase by \$25,049.95 from \$301,351.95 to \$326,401.90.

Justification for Waiver:

Workforce TeleStaff Software is proprietary and Kronos, Inc. is the sole manufacturer and maintenance provider.

For this reason, and in accordance with City Charter 16.05-4a Finance and Personnel Committee approval is waived.



City Purchasing Director

8.16.2018

Date

F&P Waiver Presentation Date: 09/19/2018

History of Contract Amendments:

Date	Item	Term	Cost
10/30/2013	<p><u>Original Contract:</u> VSC for Workforce TeleStaff Safety and Utility Scheduling Software Maintenance and Support for a period of two (2) years from 01/01/2014 through 12/31/2016 with the option to extend for two (2) additional one (1) year terms upon mutual agreement and an estimated contract total of \$140,000.00.</p> <p>E0000012775 (Milwaukee Fire Department)</p> <p>Year 1: 01/01/2014 – 12/31/2014 - \$37,992.98 Year 2: 01/01/2015 – 12/31/2015 - \$39,080.70 Year 3: 01/01/2016 – 12/31/2016 - \$40,325.20</p> <p>*Kronos Custom Configuration - \$22,601.12</p> <p>Contract Total: \$140,000.00</p> <p>Waiver Presented: 10/30/2013</p>	01/01/2014 through 12/31/2016	\$140,000.00
09/16/2015	<p><u>Amendment #1:</u> Incorporate the Milwaukee Police Department (MPD) as a user department on this contract for a period of one (1) year from 09/26/2015 through 09/25/2016 and increase the estimated contract total by \$22,939.03 from \$140,000.00 to \$162,939.03 to cover MPD expenditures.</p> <p>E0000012775-MPD (Milwaukee Police Department)</p> <p>Contract Total: \$22,939.03</p> <p>Waiver Presented: 09/16/2015</p>	09/26/2015 through 09/25/2016	\$22,939.03
09/14/2016	<p><u>Amendment #2:</u> Increase the estimated contract total by \$23,386.24 from \$162,939.03 to \$186,325.27 and extend the contract for one (1) year from 09/26/2016 through 09/25/2017 to cover MPD expenditures.</p> <p>E0000012775-MPD (Milwaukee Police Department)</p> <p>Year 1: 09/26/2015 – 09/25/2016 - \$22,939.03 Year 2: 09/26/2016 – 09/25/2017 - \$23,386.24</p> <p>Contract Total: \$46,325.27</p> <p>Waiver Presented: 09/14/2016</p>	09/26/2016 through 09/25/2017	\$23,386.24

11/30/2016	<p><u>Amendment #3:</u> Increase the estimated contract total by \$35,492.16 from \$186,325.27 to \$221,817.43 to cover Milwaukee Fire Department expenditures, extend contract E0000012775 for one (1) year from 01/01/2017 through 12/31/2017, exercising the first (1st) of two (2) options to extend for one (1) year upon mutual agreement.</p> <p>E0000012775 (Milwaukee Fire Department)</p> <p>Year 1: 01/01/2014 – 12/31/2014 - \$37,992.98 Year 2: 01/01/2015 – 12/31/2015 - \$39,080.70 Year 3: 01/01/2016 – 12/31/2016 - \$40,325.20 Year 4: 01/01/2017 – 12/31/2017 - \$35,492.16</p> <p>* 2013-2014 Kronos Custom Configuration - \$22,601.12</p> <p>Contract Total: \$175,492.16</p> <p>Waiver Presented: 12/07/2016</p>	01/01/2017 through 12/31/2017	\$35,492.16
09/20/2017	<p><u>Amendment #4:</u> Increase the estimated contract total by \$24,321.69 from \$221,817.43 to \$246,139.12 and extend the contract for one (1) year from 09/26/2017 through 09/25/2018 to cover MPD expenditures.</p> <p>E0000012775-MPD (Milwaukee Police Department)</p> <p>Year 1: 09/26/2015 – 09/25/2016 - \$22,939.03 Year 2: 09/26/2016 – 09/25/2017 - \$23,386.24 Year 3: 09/26/2017 – 09/25/2018 - \$24,321.69</p> <p>Contract Total: \$70,646.96</p> <p>Waiver Presented: 09/20/2017</p>	09/26/2017 through 09/25/2018	\$24,321.69
02/22/2018	<p><u>Amendment #5:</u> Increase the estimated contract total by \$35,492.16 from \$186,325.27 to \$221,817.43 to cover Milwaukee Fire Department expenditures, extend contract E0000012775 for one (1) year from 01/01/2017 through 12/31/2017, exercising the first (1st) of two (2) options to extend for one (1) year upon mutual agreement.</p> <p>E0000012775 (Milwaukee Fire Department)</p> <p>Year 1: 01/01/2014 – 12/31/2014 - \$37,992.98 Year 2: 01/01/2015 – 12/31/2015 - \$39,080.70 Year 3: 01/01/2016 – 12/31/2016 - \$40,325.20 Year 4: 01/01/2017 – 12/31/2017 - \$35,492.16 Year 5: 01/01/2018 – 12/31/2018 - \$29,608.46</p> <p>* 2013-2014 Kronos Custom Configuration - \$22,601.12</p> <p>Contract Total: \$205,100.62</p> <p>Waiver Presented: 02/22/2018</p>	01/01/2018 through 12/31/2018	\$29,608.46

06/21/2018	<p>Amendment #6: Increase the estimated contract total by \$25,604.37 from \$205,100.62 to \$230,704.99 to cover Milwaukee Fire Department expenditures for Kronos Upgrade.</p> <p>E0000012775 (Milwaukee Fire Department)</p> <p>Year 1: 01/01/2014 – 12/31/2014 - \$37,992.98 Year 2: 01/01/2015 – 12/31/2015 - \$39,080.70 Year 3: 01/01/2016 – 12/31/2016 - \$40,325.20 Year 4: 01/01/2017 – 12/31/2017 - \$35,492.16 Year 5: 01/01/2018 – 12/31/2018 - \$29,608.46</p> <p>* 2013-2014 Kronos Custom Configuration - \$22,601.12 *2018 – Kronos Upgrade from TeleStaff v2.x to Workforce TeleStaff v6 – \$25,604.37</p> <p>Contract Total: \$230,704.99</p> <p>Waiver Presented: 06/21/2018</p>	n/a	\$25,604.37
Pending	<p>Amendment #7: Incorporate the option to extend annually upon mutual consent; immediately exercise the option to extend for one (1) year from 09/26/2018 through 09/25/2019; and increase the estimated contract total by \$25,049.95 from \$70,646.96 to \$95,696.91.</p> <p>E0000012775-MPD (Milwaukee Police Department)</p> <p>Year 1: 09/26/2015 – 09/25/2016 - \$22,939.03 Year 2: 09/26/2016 – 09/25/2017 - \$23,386.24 Year 3: 09/26/2017 – 09/25/2018 - \$24,321.69 Year 4: 09/26/2018 – 09/25/2019 - \$25,049.95</p> <p>Contract Total: \$95,696.91</p>	09/26/2018 through 09/25/2019	\$25,049.95
Total (including the pending amendment)			\$326,401.90

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
Sole Source Contract
Contract #E0000015637**

Background:

User Department:	Milwaukee Police Department
Purchasing Agent:	Nathan Churchill
Contract Description:	VSC for Argent Basic Support
Vendor Name and Location:	ArgSoft Group, LLC (New York, NY)
Contract Term:	09/01/2017 through 08/31/2018
Requisition # and Date Rec'd:	Req #16225 Rec'd 08/08/2018
Original Contract Amount:	\$ 39,500.00
Expenditures to Date:	\$ 39,500.00
Current Contract Amount:	\$ 39,500.00

History of Contract Amendments:

Date	Item	Term	Cost
11/03/2017	Original Contract: Sole Source Vendor Service Contract for Argent Basic Support from 09/01/2017 through 08/31/2018 with an estimated contract total of \$39,500.00. No F&P Waiver or Approval Required.	09/01/2017 through 08/31/2018	\$39,500.00
Pending	Amendment #1: Incorporate the option to extend annually upon mutual consent; immediately exercise the annual option to extend by extending the contract for one (1) year from 09/01/2018 through 08/31/2019; and increase the estimated contract total by \$55,250.00 from \$39,500.00 to \$94,750.00.	09/01/2018 through 08/31/2019	\$55,250.00
Total (including the pending amendment)			\$94,750.00

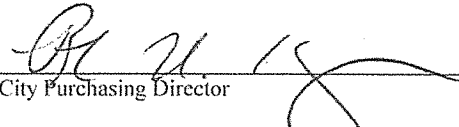
Purpose of Amendment:

The purpose of this amendment is to continue to provide Argent Software Basic Support services to the Milwaukee Police Department (MPD). This amendment will incorporate the option to extend annually upon mutual consent, immediately exercise the option to extend for one (1) year from 09/01/2018 through 08/31/2019, and increase the estimated contract total by \$55,250.00 from \$39,500.00 to \$94,750.00.

Argent Software is a network scheduling and monitoring tool that automates the monitoring of data center applications, databases, compliance, security, web and virtualization solutions for Java, SAP, SQL servers, and other data center solutions. Argent software is supported 24/7/365. The support includes all new releases and upgrades, onsite health checks, training, and now covers fifty (50) more licenses (from 150 in 2017 to 200 in 2018) for the Department. The \$15,750.00 increase is the result of the increased number of licenses and the additional support and training necessary for the Argent Job Scheduler and Argent Queue Engines.

Justification for Waiver:

This software and service satisfies MPD's requirements to ensure all critical business applications run properly with 24-hour technical support. ArgSoft's Argent Basic Support products and services are proprietary and are only available from one (1) source; therefore, for this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by Common Council.



City Purchasing Director

9-5-2018

Date

F&P Waiver Presentation Date: 09/19/2018

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E12179**

Background:

User Department:	DPW-Parking
Purchasing Agent:	Nathan Churchill
Contract Description:	VSC for EMS Server Support
Vendor Name and Location:	T2 Systems Canada, Inc. (Burnaby, B.C.)
Contract Term:	10/02/2012 – 10/01/2017 with five (5) options to extend for one (1) year
Requisition # and Date Rec'd:	Req. #16186 Rec'd 10/17/2018
Original Contract Amount:	\$500,000.00
Expenditures to Date:	\$416,426.00
Current Contract Amount:	\$500,000.00

History of Contract Amendments:

Date	Item	Term	Cost
09/11/2013	Original Contract: Sole Source Vendor Service Contract from 10/02/2012 through 10/01/2017 with five (5) options to extend for one (1) year and an estimated contract total of \$500,000.00. F&P Waiver: 09/11/2013	10/02/2012 through 10/01/2017	\$500,000.00
12/18/2017	Amendment # 1: Extend contract term for one (1) year from 10/02/2017 through 10/01/2018, exercising the first (1) of five (5) options to extend for one (1) year No F&P Waiver Required.	10/02/2017 through 10/01/2018	n/a
Pending	Amendment # 2: Extend contract term for one (1) year from 10/02/2018 through 10/01/2019, exercising the second (2) of five (5) options to extend for one (1) year and increase the estimated contract total by \$100,000.00 from \$500,000.00 to \$600,000.00.	10/02/2018 through 10/01/2019	\$100,000.00
Total (including the pending amendment)			\$600,000.00

Purpose of Contract/Amendment:

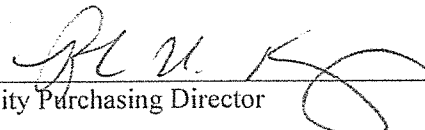
The purpose of this amendment is to provide DPW-Parking with additional time (up to one [1] year) by exercising one (1) of five (5) allowable one (1) year contract extensions with T2 Systems Canada, Inc. to provide server support and maintenance for the City's multi-space parking meter Enterprise Management System (EMS). This EMS system keeps the City's 300+ multi-space parking meters and the back-end monitoring system operational. This service is only needed until the new meters are installed and the existing multi-space machines are eliminated. The project is scheduled for completion in September of 2019.

This amendment will increase the estimated contract total by \$100,000.00 from \$500,000.00 to \$600,000.00 and will, as mentioned, extend the current contract for up to one (1) year from 10/02/2018 through 10/01/2019.

Justification for Waiver:

T2 Systems Canada, Inc. EMS Server Support is proprietary and T2 Systems Canada, Inc. is the sole manufacturer and maintenance provider.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

7/30/2018

Date

F&P Waiver Presentation Date: 09/19/2018

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
Sole Source Contract
Contract #15582**

Background:

User Department:	Common Council-City Clerk
Purchasing Agent:	Nathan Churchill
Contract Description:	VSC for E-Vault Services
Vendor Name and Location:	Heartland Business Systems (Little Chute, WI)
Contract Term:	01/01/2018 through 12/31/2020
Requisition # and Date Rec'd:	Req #16187 Rec'd 07/17/2018
Original Contract Amount:	\$ 122,780.00
Expenditures to Date:	\$ 42,390.00
Current Contract Amount:	\$ 122,780.00

History of Contract Amendments:

Date	Item	Term	Cost
12/13/2017	Original Contract: Sole Source Vendor Service Contract from 01/01/2018 through 12/31/2020 with an estimated contract total of \$122,780.00. Approved by F&P Committee on: 12/13/2017	01/01/2018 through 12/31/2020	\$122,780.00
Pending	Amendment #1: Add Municipal Court as a user on Contract #E15582 under E15582-MUNI and increase the estimated contract total by \$21,611.13 from \$122,780.00 to \$144,391.13.	n/a	\$21,611.13
Total (including the pending amendment)			\$144,391.13

Purpose of Amendment:

The purpose of this amendment is to add Municipal Court as a user to the existing contract with Heartland Business Systems for File Director, E-Vault Capture, Assureon Storage Software, and the accompanying hardware and maintenance support and services. This addition will increase the estimated contract total by \$21,611.13 from \$122,780.00 to \$144,391.13 which will be allocated under contract #E15582-MUNI for accounting purposes.

The City Records Center (CRC) performs imaging and document management services for the City of Milwaukee as one of its core functions. On average, Document Technicians scan over 1 million pages of records in key functional areas for preservation and access, which include: Accounts Payable records, building plans and permits, Workers' Compensation documentation, and voter registration cards.

Moreover, Municipal Court (the Court) has approximately 5.5 million PDF documents stored online in their on-premise commercial document imaging system that was originally implemented in 2011. Additional documents are created and stored daily using both manual techniques (scanning of paper documents) and automated methods (real-time and batch software programs). Historically, CRC has played a vital role in the management of Court records, particularly in the storage, retrieval, and destruction of paper records, and the conversion of paper records into electronic images. Since 2011, the Court re-engineered many of its internal policies and procedures to fully utilize the efficiencies provided by the elimination of transferring and storing paper records and the immediate, real-time access to case documents both onsite at Court facilities and off-site partner locations. The Court's document imaging solution has indeed become a mission-critical application for Court staff, MPD, and other partners of the Court; therefore, it is the desire of the Court to transfer the responsibility of the physical storage of document images to CRC and fully utilize the City's electronic records management system (File Director) currently in place under this contract and already supported by CRC.

Justification for Waiver:

Heartland Business Systems is the only authorized provider of FileDirect Software support in the State of Wisconsin, therefore making FileDirect Software proprietary.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

8-17-2018

Date

F&P Waiver Presentation Date: 09/19/2018