



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Meeting Minutes - Draft

### BOARD OF CITY SERVICE COMMISSIONERS

*Frank Bock, President*  
*Marilyn Miller, Vice President*

*Commissioners Janet Cleary and Steve Smith*

*Harper Donahue, IV, Executive Secretary*  
*Patrick McClain, Assistant City Attorney*

*Administrative Support Specialist, Elizabeth Moore,*  
*414-286-3398. [elmoor@milwaukee.gov](mailto:elmoor@milwaukee.gov)*

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Tuesday, July 30, 2024

1:30 PM

VIRTUAL

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1. CALL TO ORDER

*The meeting commenced at 1:30 p.m.*

2. ROLL CALL

*Commissioners Bock, Miller, and Smith were present. Commissioner Cleary was excused.*

3. [240509](#)

Communication for the approval of the July 16, 2024 meeting minutes.

**A motion was made by Marilyn Miller, seconded by Steve Smith, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Smith

**No** 0

**Excused** 1 - Cleary

#### GENERAL HEARING

4. [240510](#)

Communication from the Comptroller's Officer to extend the temporary appointment for Aaron A. Robinette, Fiscal Planning Specialist, for 4-months, from August 16, 2024 through December 20, 2024. This is the first extension request.

**A motion was made by Steve Smith, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Smith

**No** 0

**Excused** 1 - Cleary

5. [240535](#) Communication from the Department of Employee Relations to extend the temporary appointment for Kathleen Verfurth, Human Resources Representative, retroactive from June 12, 2024 through December 21, 2024. This is the first extension request.

**A motion was made by Steve Smith, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Smith

**No** 0

**Excused** 1 - Cleary

6. [240512](#) Communication from the Department of Neighborhood Services to extend the probationary period for Chellei Harris, Mechanical Plan Examiner III, for 3-months, from August 7, 2024 through November 7, 2024. This is the first extension request.

**A motion was made by Steve Smith, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Smith

**No** 0

**Excused** 1 - Cleary

7. [240341](#) Communication from Elizabeth Durkin to appeal the decision for rejection of her application in the selection process for the Emergency Response Planning Coordinator position.

**This Communication was PLACED ON FILE and WITHDRAWN.**

#### PUBLIC HEARING

8. [240513](#) Communication from the City Attorney's Office to re-exempt the Special Duty City Attorney position, Pay Range 1QX.

**This Communication was PLACED ON FILE and WITHDRAWN.**

#### ADJOURNMENT

*Marilyn Miller motioned to adjourn the meeting, seconded by Steve Smith. None opposed. All in favor. The motion carried.*

*The meeting adjourned at 1:39 p.m.*

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Executive Secretary to the City Service Commission 286-3335, (FAX)286-0800, (TDD)286-2960 or by writing to the Executive Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

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