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Memorandum

To: Leon W. Todd, Executive Director

From: Barbara Cooley, Research and Policy Analyst

Date: October 9, 2025

RE: SOP 070 – Citation Procedures
SOP 175 – Administration of Naloxone
SOP 340 – Uniforms, Equipment, Appearance

SOP 070 – Citation Procedures

The only update is the District Attorney's Office and Milwaukee City Attorney's Office updated how MPD should calculate the previous conviction calculation for an Operating without Operator's License offense to determine if it should be a state or municipal violation (previous conviction within 3 years). They have now clarified this should be based off of the previous offense date and not conviction date. The new language heavily borrows from the OWI SOP so these two will now be consistently applied for both OWLs and OWIs.

SOP 175 – Administration of Naloxone

- Updating the way members should identify opioid overdose and checking for a response.
- Updating the procedure for supervisors completing Naloxone Administration reports in the new Benchmark system that is replacing AIM.

SOP 340 – Uniforms, Equipment, Appearance

- Updating the list of authorized firearms and ammunition for department members per a request from the Firearms Section.
- Adding the use of miniaturized red dot sights.
- Adding members are now allowed to make a personal purchase upgrade of approved soft body armor.