

MEMORANDUM OF UNDERSTANDING BETWEEN PLANNED PARENTHOOD OF WISCONSIN, INC. AND CITY OF MILWAUKEE HEALTH DEPARTMENT

The purpose of this Memorandum of Understanding (hereafter to be known as "professional service agreement") is to establish roles and responsibilities of Planned Parenthood of Wisconsin, Inc. (PPWI) and the City of Milwaukee Health Department (MHD) with regard to services and space provided at MHD's Northwest Health Center (NWHC). The rationale for this professional service agreement is to assist in eliminating disparities in reproductive health by reducing infant mortality, sexually transmitted disease (STD's), high-risk sexual behavior, unintended pregnancy, and cancer on the northwest side of Milwaukee.

I. In implementing the professional service agreement, MHD agrees to provide:

- Referral of MHD clients who would benefit from PPWI services.
- Client Intake and Counseling: Provide counseling and client eligibility determination
- Client Case Management: Individual client recall and referral to insure follow-up
- Accept referrals of PPWI clients who would benefit from MHD Services

II. In implementing this professional service agreement, PPWI agrees to provide:

- Referrals of clients who may benefit from MHD public health services (e.g., Immunizations, WIC)
- Accept referrals of MHD clients who would benefit from PPWI Services
- Pregnancy testing and referral for prenatal care
- Sexually transmitted disease testing and treatment
- Family planning, including contraceptive services and non-contraceptive family planning (e.g., "Natural Family Planning")
- Pap smears (cervical cancer screening), and referral for colposcopy if pap smear is abnormal
- PPWI agrees to offer these services regardless of client's ability to pay, using Title X, Medicaid and other funding as appropriate
- Services will be offered a minimum of one day per week with future expansion as permitted by client demand and space use needs

Abortion services will NOT be performed or arranged at Northwest Health Center (NWHC).

III. In implementing this professional service agreement MHD and PPWI both agree to:

- Record and report the number of clients referred and of referred clients that received service
- PPWI and MHD will make services available on a same-day basis to each other's clients thus providing true "one-stop" services to the greatest extent possible
- Provide a written record of the care provided
- Meet regularly to address issues of service access, client flow, client registration, records management, building management and other functions

Building Management

MHD agrees to provide PPWI the following:

- Approximately 550 square feet of work space
- One room for exclusive use by PPWI as determined from time to time in the sole discretion of the Milwaukee Health Department
- Three rooms for joint use with MHD based on availability. Such additional common areas as shall be reasonably needed for use by the agency, such as shared reception/waiting room area, restrooms and corridors

Any expenses unique to PPWI services, such as telephone service, computer equipment or cabling, clinic equipment, building modifications, signage, etc. shall be acquired by PPWI at its own expense. Liability of clinic equipment shall be protected by appropriate insurance coverage as determined by PPWI. Proof of Insurance shall be submitted annually to the MHD Business Operations Manager. PPWI shall be solely responsible for the security, repair and maintenance of PPWI telephones and equipment. No modifications or improvements to NWHC may be undertaken by PPWI without prior permission of the MHD Business Operations Manager. PPWI will provide at least one-month notice of any changes in hours of operations or services offered to the MHD Business Officer.

During the term of this professional service agreement or any renewal or extension thereof, a prorated share of cost of security guard services due from PPWI when such services are provided at the NWHC. The prorated percentage of the cost of service shall be calculated on a quarterly basis and shall be mutually agreed upon. Additional charges incurred for security as a result of extended clinic hours not previously scheduled for MHD clinics will be the sole responsibility of PPWI and included in the quarterly billing upon mutual agreement. The cost of any additional security measures required by PPWI, such as security cameras, will also be the responsibility of PPWI.

The provisions of this professional service agreement become effective on the date of signatures, below, and continue for a period of one (1) year. The provisions may be reviewed, and jointly modified, in writing if it is determined by either party that such review and modification is in the interest of effectively and efficiently participating in the professional service agreement.

Date

James M. Stewart President & CEO Planned Parenthood of WI, Inc. Dr. Seth Foldy Health Commissioner City of Milwaukee Health Department

Date