

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 21, 2004

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE C: General Matters

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill
				Authorized	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.		
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
<u>ELECTION COMMISSION</u>										
4295	Election Services Manager	6	7/17/04	1	0	1	0	0	Exempt	int/ext
<u>FIRE DEPARTMENT</u>										
4301	Fire Captain	857	9/12/04	56	55	1	0	0		int
4302	Fire Lieutenant	856	9/12/04	144	144	1	0	0		int
4303-05	Heavy Equip. Oper. (3 positions)	853	6/29/04 8/27/04 8/15/04	180	179	3	0	0		int
<u>HEALTH DEPARTMENT</u>										
4296	Health Operations Director	16	TBD	1	0	1	0	0	Exempt	ext
4297	Health Personnel Officer	7	7/17/04	1	0	1	0	0		int
4299	Environmental Health Specialist II	541	8/4/04	25	19	1	1	4		ext
4300	Public Health Aide - Tuberc. Cntrl.	305	7/30/04	1	0	1	0	0		ext
<u>LIBRARY</u>										
4252	Librarian II	545	6/24/04	23	19	1	3	0		int/ext
4307	Custodial Worker II-City Laborer	215	5/16/04	28	27	1	0	0		int/ext
<u>MUNICIPAL COURT</u>										
4308	Office Assistant II	410	7/17/04	5	4	1	0	0		ext
<u>NEIGHBORHOOD SERVICES</u>										
4317-18	Environmental Hygienist (2 positions)	555	9/6/03 12/31/03	5	3	2	0	0		int/ext
4319-20	Office Assistant III (2 positions)	425	7/4/04 12/21/03	9	7	2	0	1		int/ext
<u>POLICE DEPARTMENT</u>										
4272	Systems Security Administrator	8	NA	1	0	1	0	0		int/ext
4309	Identification Technician	804	5/10/04	37	31	1	5	0		int
4310-16	Police Telecommunicator (7 positions)	425	6/13/04 6/16/04	52	46	7	0	0		int/ext
<u>DEPT. OF PUBLIC WORKS</u>										
<u>ADMINISTRATIVE SERVICES</u>										
4321	Personnel Payroll Asst. II	445	2/7/04	10	9	1	0	0		int
4322	Customer Service Rep. II	435	4/8/04	3	2	1	0	0		int
<u>INFRASTRUCTURE SERVICES</u>										
4323	Electrical Services Oper. Mgr.	13	6/16/04	1	0	1	0	0		int
4324	Electrical Mechanic	978	4/24/04	2	1	1	0	0		int
4325-26	Electrical Worker (2 positions)	974	12/22/03 2/14/04	35	33	2	0	0		int
4327 & 4336	Engineering Technician VI (2 positions)	628	7/1/04 8/21/04	7	5	2	0	0		int
4328	Bridge Operator	704	6/20/04	23	22	1	0	0		int
<u>OPERATIONS DIVISION</u>										
4329 & 4337	Sanitation Area Mgr. (2 positions)	11	8/21/04 9/25/04	3	1	2	0	0		int

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill
				Authorized	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.		
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
<u>DEPT. OF ADMINISTRATION</u>										
<u>COMMUNITY BLOCK GRANT ADMINISTRATION</u>										
4330	Grant Monitor	6	6/29/04	6	5	1	0	0	CDBG	int/ext
<u>HEALTH DEPARTMENT</u>										
4331	Health Services Assistant II	425	NA	4	2	1	0	1	Lead Prev. Grant	ext
<u>DEPT. OF PUBLIC WORKS</u>										
<u>WATER WORKS</u>										
4332	Database Analyst	9	NA	1	0	1	0	0		ext
4333	Machine Repairperson	287	NA	17	15	1	1	0		ext
4334	Water Meter Specialist	603	7/17/04	5	4	1	0	0		int
4335	Customer Service Rep. III	445	7/17/04	12	9	1	0	2		int

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel

Meeting: July 21, 2004

Department Account Name	Amount of Transfer		Reason
	From	To	
Department of Public Works Sewer Maintenance Fund			
Sewer Maintenance Relief and Relay 2002 Parent	\$30,000.00		Completed project account closeout S. Ellen St: sags found in line E. Ohio St: sags found in line
Sewer Maintenance Relief and Relay 2002		\$5,000.00	
Sewer Maintenance Relief and Relay 2002		\$25,000.00	
Sewer Maintenance Relief and Relay Parent 2003	\$28,765.12		Account overspent.
Relief and Relay 2003 Indirect Account		\$28,765.12	

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters