

OFFICE OF THE CITY CLERK
Milwaukee, Wisconsin

January 7, 2003

City Plan Commission
Attention:

Re: Common Council File Number 021367
Reappointment of Patricia Torres to serve on the
City Plan commission

Dear Sir/Madam:

In accordance with Common Council resolution File Number 65-2210, adopted November 30, 1965, all reappointments are to be referred to an appropriate standing committee.

Under this policy, the appropriate committee is to be informed in writing of the incumbent's attendance record during his/her last term of service.

Please provide the following required information and **return immediately** to our office for consideration at the Zoning, Neighborhoods and Development Committee of January 14, 2003.

Number of meetings held:	<u>17</u>
Number of meetings attended:	<u>15</u>
Number of excused absences:	<u>2</u>

Please return this information to Charlotte Rodriguez
Crodri@ci.mil.wi.us, City Clerk's Office, Room 205, City Hall.

Very truly yours,
RONALD D. LEONHARDT
City Clerk

reappt
crr