

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E13442**

Background:

User Department:	Citywide
Purchasing Agent:	Marina Litvinets
Contract Description:	Vendor Service Contract for Official Advertising
Vendor Name and Location:	The Daily Reporter (Milwaukee, WI)
Contract Term:	01/01/2015 through 12/31/2017 with the option to renew for three (3) additional one (1) year periods.
Requisition # and Date Received:	16762 & 04/22/2019
Original Contract Amount:	\$625,000.00
Expenditures to Date:	\$594,408.34
Current Contract Amount:	\$653,800.00

History of Contract Amendments:

Date	Item	Term	Cost
12/15/2014	Original Contract – Vendor Service Contract for Official Advertising Approved by F&P Committee on: 12/15/2014	01/01/2015 through 12/31/2017	\$625,000.00
09/22/2017	Amendment #1 – Extend the contract term for one (1) year) from 01/01/2018 through 12/31/2018, exercising the first (1 st) of three (3) options to extend for one (1) year period. F&P Approval was not required	01/01/2018 through 12/31/2018	\$625,000.00
12/20/2018	Amendment #2 – Extend the contract term for one (1) year) from 01/01/2019 through 12/31/2019, exercising the second (2 nd) of three (3) options to extend for one (1) year period. F&P Approval was not required	01/01/2019 through 12/31/2019	\$625,000.00
2/28/2019	Amendment #3 – Increase the estimated contract total by \$28,800.00 from \$625,000.00 to \$653,800.00 and incorporate a \$0.22 (3%) price increase from \$7.40 per column inch to \$7.62 per column inch to be effective 02/20/2019. F&P Approval was not required	01/01/2019 through 12/31/2019	\$653,800.00
Pending	Amendment #4 – Increase the estimated contract total by \$23,723.00 from \$653,800.00 to 677,523.00	01/01/2019 through 12/31/2019	\$677,523.00
Total (including the pending amendment)			\$677,523.00

Purpose of Contract/Amendment: The purpose of this amendment is to increase the estimated contract total with The Daily Reporter Publishing Company by \$23,723.00 from \$653,800.00 to \$677,523.00.

Background: The Daily Reporter has been awarded the Contract for Official Advertising as a Single Source vendor on 12/15/2014. Due to the high importance of official public notices services, it is recommended that a Single-Source Vendor Service Contract for Official Advertising with The Daily Reporter be amended with an estimated increase of the contract total by \$23,723.00.

City Purchasing Director

Date

F & P Presentation Date: 9/18/2019

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E14232**

Background:

User Department:	ITMD
Purchasing Agent:	Marina Litvinets
Contract Description:	Vendor Service Contract for Secondary Broadband Internet Services
Vendor Name and Location:	CenturyLink Communications, LLC (Monroe, LA)
Contract Term:	Three (3) years from date of award with two (2) options to extend for one (1) year upon mutual agreement
Requisition # and Date Received:	16886 – 06/29/2019
Original Contract Amount:	\$79,927.20
Expenditures to Date:	\$54,783.64
Current Contract Amount:	\$79,927.20

History of Contract Amendments:

Date	Item	Term	Cost
02/23/2017	Original Contract - Vendor Service Contract for Secondary Broadband Internet Services Approved by F&P Committee on: 02/23/2017	02/23/2017-02/22/2020	\$79,927.20
07/07/2017	Amendment #1 – Increase in Bandwidth from 200 MBPS to 400 MBPS utilizing existing circuits. F&P Committee Approval was not required	02/23/2017-02/22/2020	N/A
Pending	Amendment #2 – Incorporate a vendor name change from Level 3 Communications, LLC to Centurylink Communications, LLC. Increase the estimated contract total by \$98,278.00 from \$79,927.20 to \$178,205.20. Increase in Bandwidth from 400 MBPS to 500 MBPS utilizing existing circuits. Extend the contract term for three (3) years from 02/23/2020 through 02/22/2023 upon mutual agreement.	02/23/2020-02/22/2023	\$98,278.00
Total (including the pending amendment)			\$178,205.20

Purpose of Contract/Amendment: The purpose of this amendment is to allow the ITMD to incorporate a vendor name change from Level 3 Communications, LLC to Centurylink Communications, LLC., to increase the estimated contract total by \$98,278.00 from \$79,927.20 to \$178,205.20, and to increase the Bandwidth from 400 MBPS to 500 MBPS utilizing existing circuits to assure efficient computer operations.

Background: The City of Milwaukee utilizes two (2) broadband internet providers to deliver internet services throughout the City. WiscNet is the City’s primary provider with an AT&T fiber-optic connection located at 809 North Broadway (Zeidler Municipal Building) and CenturyLink (formerly Level 3) is the City’s secondary or backup provider with a fiber-optic connection located at 6929 West Silver Spring Drive (Milwaukee Police Department – District 4).

Primary services though WiscNet are provided at no cost due to a partnership between City of Milwaukee and the State of Wisconsin and are delivered through an AT&T fiber-optic connection. The partnership allows the City of Milwaukee to connect and use the services provided by the State of Wisconsin at a prearranged bandwidth of less than (<) 200 mbps.

Secondary services through CenturyLink are provided at a bandwidth greater than (>) 200 mbps and are billed on a monthly basis. CenturyLink's broadband internet services are delivered via a secondary fiber connection and are used to equalize the bandwidth between the two (2) connections, and act as a backup in situations where the primary connection has failed. In the event that the AT&T system goes down, the City would be left without broadband internet access.

This amendment will allow an increase in Bandwidth from 400 MBPS to 500 MBPS utilizing existing circuits. Due to increased use of Cloud Services, this increase is required to assure efficient computer operations. Internet services from CenturyLink has been reliable and consistent.

Due to the high importance of an active secondary connection that is separate from the primary connection, it is recommended that a Single-Source Vendor Service Contract for Secondary Broadband Internet Services with CenturyLink Communications, LLC be extended for three (3) years from 02/23/2020 through 02/22/2023 upon mutual agreement, to coincide with CenturyLink Service Order Document NO. DOC-0000607955. The estimated contract total will be increased by \$98,278.00 from \$79,927.20 for a total contract amount of \$178,205.20 and the department concurs with this recommendation.

City Purchasing Director

Date

F & P Presentation Date: 9/18/2019