



**IMPORTANT NOTICE: A \$25 FILING FEE MUST ACCOMPANY THIS APPEAL, WITHIN THE DEADLINE REFERENCED BY THE BILL.**

Checks should be made payable to: City of Milwaukee and a copy of the bill should be included with your appeal

**IMPORTANT NOTICE FOR CUSTOMERS PAYING BY CHECK**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

**IF THE CHARGES HAVE ALREADY APPEARED ON YOUR TAX BILL, THIS APPEAL CANNOT BE FILED**

**PLEASE READ CAREFULLY:**

This Board may only determine if the City Department followed proper administrative procedures. It cannot hear appeals as to whether a Building Order is valid or not (those must be appealed to the Standards and Appeals Commission).

TO: Administrative Review Board of Appeals  
City Hall, Rm. 205  
200 E. Wells St.  
Milwaukee, WI 53202  
(414) 286-2231

DATE: September 18, 2024

RE: 4634 N. Sherman Blvd.  
(Address of property in question)

Under ch. 68, Wis. Stats., s. 320-11 of the Milwaukee Code of Ordinances, this is a written petition for appeal and hearing.

I am appealing the administrative procedure followed by Department of Public Works-Operations  
(Name of City Department) Division

Amount of the charges \$ 1,996.15

Charge relative to: Hazardous Tree branches - Tree Limbs

I feel the City's procedure was improper due to the following reasons and I have attached any supporting evidence, including city employee's names/dates which I spoke to regarding this issue and copies of any city orders received:

My nephew and I arrived to 4634 N. Sherman Blvd. a few hours after  
Raphiel Cole wrote this order. After getting permission from the  
homeowner that we can cut it down from her house. My nephew and  
I had all branches cut down by 5:00 p.m. on the same day of  
October 19, 2023. My guess is that Raphiel Cole never went  
back to 4634 N. Sherman Blvd. to verify that the order he wrote  
on October 19, 2023 had been address and corrected the same day.  
5 Months later, he contracted a tree service company to go to 4634 N. Sherman Blvd.  
Also the attached field





Department of Public Works - Operations Division  
Zeidler Municipal Building - 841 N. Broadway, Room 620 - Milwaukee, WI 53202  
TELEPHONE: 414-286-CITY (2489)

Make check payable to the City of Milwaukee. Check payments must be payable in U.S. dollars and be drawn on a U.S. bank. Payment receipt is only valid after check payment clears all banks.  
When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

May 23, 2024

EMMA J JACKSON  
P O BOX 90883  
MILWAUKEE, WI 53209

Date: 5/23/2024  
Record ID: PWCF-23-08534  
Violation: Hazardous Tree  
Address: 4634 N SHERMAN BL  
Taxkey: 2290825000  
Notice Date: 10/19/2023

Your property had been found in violation of City of Milwaukee Ordinance No. 116-53: The planting, preserving and maintaining of trees which are injurious and detrimental to the community, and all such trees as may be liable to fall upon any sidewalk, street or building, or which are hazardous or may result in injury to person or property because of a defective or diseased condition, or contagiously diseased trees...shall be deemed a public nuisance and are prohibited.

The Department of Public Works has removed the nuisance; per ordinance 116-67 at the expense of the owner. The amount due includes cost for removal, applicable taxes, and administrative charge of \$50.

### Pay Online

(Credit /Debit Card or E-Check)  
[milwaukee.gov/dpwpayment](http://milwaukee.gov/dpwpayment)  
Enter the Record ID # found on the coupon below.

### Pay In Person

(Cash or Check only)  
Present coupon below with payment during normal working hours:  
OFFICE OF THE CITY TREASURER  
AT CITY HALL  
200 E WELLS ST

### Pay by Mail

(Check or Money Order only)  
Send coupon below with check or money order to:  
OFFICE OF THE CITY TREASURER  
200 E WELLS ST  
MILWAUKEE, WI 53202

If unpaid; charges will be added to your next property tax bill. If you fail to pay the full amount of your property tax bill, including the special assessments and charges, your property will be eligible for in rem tax foreclosure action by the City of Milwaukee under Section 75.521, Wisconsin State Statutes, or you may be subject to a personal civil action by the City of Milwaukee under Section 74.53, Wisconsin State Statutes.

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Please detach and return with payment for City of Milwaukee DPW Hazardous Tree Charge

Unpaid charges will be assessed to the next property tax bill

Bill To  
EMMA J JACKSON  
P O BOX 90883  
MILWAUKEE, WI 53209

Record ID PWCF-23-08534

Make Checks  
Payable To

City of Milwaukee

Mail To

Office of the City of Treasurer  
PO Box 544062

Amount Due \$1,996.15

In person payments can be made at:  
Office of the City of the Treasurer  
City Hall, Room 102



Department of Public Works - Operations Division  
Zeidler Municipal Building - Milwaukee, WI 53202  
Telephone: 414 286-CITY (2489)

EMMA J JACKSON  
P O BOX 90883  
MILWAUKEE, WI 53209

October 19, 2023  
PWCF-23-08534

Re: Hazardous Tree - 4634 N SHERMAN BL

Dear Property Owner:

You are listed as the owner of record for the subject property. Under the authority of the Commissioner of Public Works, you are hereby notified that the following tree(s) located at 4634 N SHERMAN BL have been inspected and found to be hazardous pursuant to Section 116-53 of the Milwaukee Code of Ordinances

<u>Species</u>	<u>Diameter</u>	<u>Location</u>	<u>Tag</u>	<u>Description</u>	<u>Action</u>
Honey locust	46	front yard	3851	DEAD/BROKEN BRANCHES	Prune

As a hazardous tree(s) constitutes an immediate danger to the public health, safety and welfare you are hereby required to have said tree(s) cut down to ground level and its debris properly disposed of within 30 days of the notice date. If the description above indicates that only part of the tree is hazardous, such as one or more branches, then only said branch or branches must be pruned or removed.

If you do not have the tree(s) removed and the debris disposed of within this period of time, the city will cause to have the tree(s) removed by a licensed fully insured commercial tree service under contract to the City of Milwaukee.

Actual removal costs incurred by the City, plus a \$50 special charge will be assessed against the property in accordance with Sections 116-67 and 116-68 of the Milwaukee Code of Ordinances. The tree will be removed to ground level and the debris removed; however the stump will NOT be removed. Reasonable care will taken to minimize damage to turf incurred during tree work, however, the City of Milwaukee and its contractors shall not be held liable for unavoidable damage that may occur to lawn areas from equipment and/or falling debris.

STREET / SIDEWALK / ENCROACHMENT  
FIELD INVESTIGATION REPORT  
CITY OF MILWAUKEE  
Department of Public Works – Forestry Division

Property Owner  
Or Agent: VB Two LLC  
3500 Park Center Dr. STE 100  
Dayton, OH 45414

In accordance with Sections 116-56 of the Milwaukee Code of Ordinances,

the property at: 5708 N. 74th St  
(Address of encroachment)

having Tax Key No. 175-0444-000, was inspected and the following was noted:

Encroachment – City Right of Way

- ☐ Street Encroachment  
☐ Sidewalk Encroachment  
☒ Alley Encroachment

What is Encroaching?

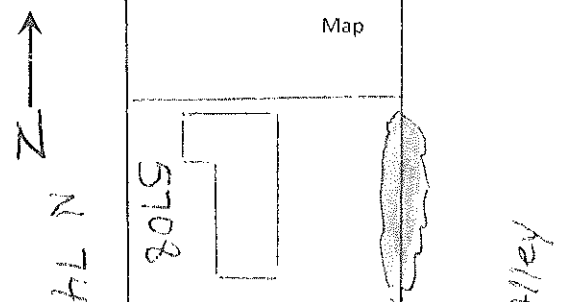
- ☒ Tree Limbs  
☐ Shrubs  
☒ Vegetation

*In order to achieve compliance, the following must be completed within 15 days:*

- ☒ Prune or remove all vegetation back to the property line and/or to a height of no less than 14 ft. directly above alley or street pavement.  
☐ Prune or remove all vegetation back to the property line and/or to a height of no less than 8 ft. directly above the sidewalk pavement.

(Additional Notes)

**\*\* All encroachments must be removed to comply with the above stated city ordinances. \*\***  
Please refer to the enclosed diagram for required clearances.

	Map	District <u>N</u> Section # <u>175</u>
		Service Request # <u>PWCF-23-08533</u>
		Inspection Date <u>10/19/2023</u>
		Inspector <u>RC</u>



## Receipt of ARBA Fee

Date:	9/24/24
Received Of:	Emma Jackson
Property at:	4634 N. Sherman Blvd.
Received By:	LME
Check # (If Applicable):	8393
Amount:	\$25.00