

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: February 23, 2023

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: February 23, 2023
CCFN 221605

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DEPT. OF ADMINISTRATION</u>											
<u>INFORMATION & TECHNOLOGY MANAGEMENT DIV.</u>											
10144	IT Support Specialist-Lead	2HN	11/26/22	4	3	1	0	0		Int	X-2b
10156	IT Support Specialist-Senior (3 positions)	2GN	1/21/23	7	4	3	0	0		Int	X-2b
			12/10/22								
			n/a								
10157	IT Support Specialist (2 positions)	2EN	7/26/21	6	4	2	0	0		Int	X-2b
			7/26/21								
<u>ASSESSOR'S OFFICE</u>											
10141	Property Assessment Tech. II (3 pos.)	3FN	2/19/23	4	1	3	0	0		Int/Ext	X-2b
			2/19/23								
			2/19/23								
10192	Senior Property Appraiser 4	2HN	3/5/23	23	20	1	2	0		Int/Ext	X-2b
<u>CITY ATTORNEY</u>											
10140	Office Assistant II	6EN	2/18/23	1	0	1	0	0		Int/Ext	X-2b
<u>DEPT. EMERGENCY COMMUNICATIONS</u>											
10150	Emergency Comm. Supervisor (13 pos.)	1GX	n/a	13	0	13	0	0		Int	X-1
10154	Emergency Comm. Admin. Asst. IV	5IN	n/a	1	0	1	0	0		Int/Ext	X-1
10155	911 Dispatcher (48 positions)	5KN	n/a	48	0	48	0	0		Int/Ext	X-1
<u>DEPT. OF EMPLOYEE RELATIONS</u>											
10163	Business Operations Specialist	2GX	2/4/23	1	0	1	0	0		Int/Ext	X-2b
<u>FIRE DEPARTMENT</u>											
10173	Battalion Chief, Fire	4MX	1/31/23	20	17	1	0	2		Int	X-2b
10174	Fire Captain (2 positions)	4JN	3/5/23	43	41	2	0	0		Int	X-2b
			3/5/23								
10175	Fire Lieutenant	4EN	9/9/22	135	127	1	1	6		Int	X-2b
10176	Vehicle Operations Training Coord.	4JN	2/1/23	1	0	1	0	0		Int	X-2b
10177	Fire Dispatcher Senior	2FN	2/2/23	6	5	1	0	0		Int	X-2b
<u>HEALTH DEPARTMENT</u>											
10132	Medical Assistant	5CN	1/24/23	2	1	1	0	0		Int/Ext	X-2b
10133	Clinic Office Coordinator	5FN	2/18/23	3	2	1	0	0		Int/Ext	X-2b
10145	Inventory Control Assistant II	6HN	12/30/22	1	0	1	0	0		Int/Ext	X-2b
10152	Human Resources Representative	2KX	3/5/23	2	1	1	0	0		Int/Ext	X-2b
10179	Health Strategy Director	1GX	3/5/23	1	0	1	0	0	7.5% Health Disparities Gr.	Int/Ext	X-2b
10183	Environmental Health Specialist	3LN	1/28/23	17	15	1	1	0		Int/Ext	X-2b
10187	Clinic Office Coordinator	5FN	3/18/23	3	1	1	1	0		Int/Ext	X-2b
<u>LIBRARY</u>											
10166	Library Construction Project Manager	2IX	3/1/23	1	0	1	0	0		Ext	X-2a
10167	Community Relations & Engagement Dir.	1FX	2/18/23	1	0	1	0	0		Ext	X-2a
10169	Library Technical Serv. Specialist (2 pos.)	5DN	2/19/23	8	4	2	0	2		Int/Ext	X-2a
			2/19/23								
10171	Librarian III	2GN	3/5/23	64	56	1	0	7		Int/Ext	X-2a
<u>POLICE DEPARTMENT</u>											
10130	Office Assistant III-PD (2 positions)	6FN	1/22/23	21	8	2	0	11		Int/Ext	X-2b
			1/22/23								

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<u>DPW-ADMINISTRATIVE SERVICES</u>											
10148	Program Assistant II	5FN	2/18/23	1	0	1	0	0		Int/Ext	X-2b
10191	Administrative Specialist Sr.	2EX	3/6/23	1	0	1	0	0		Int/Ext	X-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
10127	Engineering Drafting Tech. IV	3NN	11/13/22	1	0	1	0	0	30% Capital	Int	X-2b
10128	Engineering Technician IV	3NN	4/17/22	2	0	1	0	1	40% Capital	Int/Ext	X-2b
10137	Building Services Supervisor II	1AX	2/19/23	1	0	1	0	0		Int/Ext	X-2b
10178	Communications Assistant III	6HN	10/16/22	5	4	1	0	0		Ext	X-2b
10181	HVAC Maintenance Technician (3 pos.)	7NN	10/15/21 2/11/22 6/10/22	7	4	3	0	0		Ext	X-2b
<u>DPW-OPERATIONS</u>											
10180	Communications Assistant IV	5FN	2/18/23	3	2	1	0	0		Int/Ext	X-2b
10184	Sanitation Supervisor	1AX	2/4/23	22	20	1	1	0		Int/Ext	X-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>HEALTH DEPARTMENT</u>											
10151	Laboratory Data Specialist	2EN	2/5/23	1	0	1	0	0	100% SURRG Grant	Int/Ext	X-6
<u>PORT MILWAUKEE</u>											
10134	Port Finance and Administration Officer	1IX	10/30/22	1	0	1	0	0	Port	Int/Ext	X-3
<u>WATER WORKS</u>											
10158	Water Information Tech. Supervisor	1FX	2/21/23	2	1	1	0	0	Water Works	Int/Ext	X-2b
10159	Sr. Water Treatment Plant Operator	2GN	1/3/22	36	27	1	6	2	Water Works	Int/Ext	X-2b
10160	Sr. Water Treatment Plant Oper. (2 pos)	2GN	12/23/21 1/20/22	36	27	2	6	1	Water Works	Int/Ext	X-2b
10161	Water Plant Machine Repair Pers.	7QN	2/11/22	9	6	1	2	0	Water Works	Int/Ext	X-2b
10162	Customer Service Representative III	6HN	2/18/23	16	12	1	3	0	Water Works	Int/Ext	X-2b

SCHEDULE B - FUND TRANSFERS

Finance and Personnel Committee Meeting: February 23, 2023
 CCFN 221605

Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>CITY ATTORNEY</u> 2023 Damages & Claims Fund 2023 Insurance Fund	\$105,871.43	\$105,871.43	Insurance premiums increased more than anticipated. The transfer is required to make premium payments.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous