

**AGENDA OF ITEMS TO BE CONSIDERED  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: January 11, 2006

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE C: Miscellaneous Matters

SCHEDULE D: Vacancy Request  
Fund Transfer

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/ Ext Fill
				Authorized	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.		
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>										
<u>DEPT. OF ADMINISTRATION</u>										
<u>BUDGET &amp; MANAGEMENT DIV.</u>										
6043	Fiscal Planning Specialist-Sr.	10	6/5/05	1	0	1	0	0	int/ext	
6044	Budget & Mgmt. Special Asst.	8	TBD	4	3	1	1	0	int/ext	
<u>BUSINESS OPERATIONS</u>										
6001	Document Technician	338	6/4/05	6	5	1	0	0	int/ext	
<u>COMMON COUNCIL-CITY CLERK</u>										
6045	Legislative Research Analyst-Sr.	6	1/7/06	3	2	1	0	0	int/ext	
<u>FIRE DEPARTMENT</u>										
6006	Heavy Equipment Operator	853	1/27/06	180	179	1	0	0	int	
6007	Office Assistant III	425	1/5/06	3	2	1	0	0	int/ext	
<u>HEALTH DEPARTMENT</u>										
6002	Maternal & Child Health Div. Mgr.	9	2/16/05	1	0	1	0	0	int/ext	
6004-05	Public Health Nurse (2 pos.)	666	12/7/05	85	59	2	2	24	ext	
<u>LIBRARY</u>										
6008	Library Reference Assistant	504	1/27/06	19	17	1	1	1	int/ext	
6009	Library Services Assistant	504	1/1/06	14	13	1	0	0	int/ext	
<u>NEIGHBORHOOD SERVICES</u>										
6010	Environmental Hygienist	555	12/14/05	5	4	1	0	0	ext	
6011-12	Code Enforcement Inspector II (2 positions)	541	1/15/05 7/17/05	39	35	2	0	2	int/ext	
<u>POLICE DEPT.</u>										
6013-17	Detective (5 positions)	806	1/6/06 12/18/05 12/18/05	247	247	5	0	0	int	
6018-19	Police Dispatcher (2 positions)	478	12/5/05	44	44	2	0	0	ext	
6020	Police Services Specialist	939	1/4/06	31	15	1	0	15	ext	
6021-25	Office Assistant II (5 positions)	410	NA	80	66	5	0	9	ext	
6026	Mail Processor	424	12/2/05	2	1	1	0	0	int/ext	
6027-31	Transcriptionist II (5 positions)	410	12/5/05	13	7	5	0	1	int/ext	
6032	Data Entry Operator II	405	12/19/05	4	3	1	0	0	int	
6033	Custodial Worker II	215	1/5/06	43	41	1	0	1	ext	
<u>DEPT. OF PUBLIC WORKS</u>										
<u>ADMINISTRATIVE SERVICES</u>										
6034	Personnel Payroll Asst. II	445	12/18/05	10	8	1	0	1	int	
<u>INFRASTRUCTURE SERVICES</u>										
6035	Utility Worker	245	7/28/05	3	2	1	0	0	int	

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<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>										
<u>EMPLOYES' RETIREMENT SYSTEM</u>										
6036	Program Assistant II	530	9/11/05	4	3	1	0	0	Pension Trust	int/ext
<u>HEALTH DEPARTMENT</u>										
6037	Health Project Coordinator (Lead)	4	NA	1	0	1	0	0	Lead Outreach Grant	int/ext
6038	Public Health Educator II	593	TBD	6	5	1	0	0	Lead Poison Preven.	int/ext
6039	Lead Risk Assessor II	541	1/1/06	14	13	1	0	0	CDBG Lead Program	int/ext
<u>DEPT. OF PUBLIC WORKS</u>										
<u>WATER WORKS</u>										
6040	Water Distr. Chief Repair Worker	282	11/20/05	14	12	1	1	0	Water Works	int

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel

Meeting: January 11, 2006

Department Account Name	Amount of Transfer		Reason
	From	To	
DEPT. OF EMPLOYEE RELATIONS 2005 Health Maintenance Organization 2005 Health Care Claims	\$600,000	\$600,000	Final payment for claims expense for 2005. HMO payments are funded adequately.
DPW-OPERATIONS DIVISION 2005 Equipment 2005 Operating Expenditures	\$150,000	\$150,000	Increased fuel costs and higher than anticipated costs for snow and ice control.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters

BMA-29 SCHEDULE D - SUPPLEMENTARY AGENDA OF OTHER  
 MISCELLANEOUS MATTERS TO BE CONSIDERED BY  
 THE FINANCE COMMITTEE (NOT ON REGULAR AGENDA)

CSC-Status - Under Civil  
 Service Unless Noted as  
 Exempt (E)

Finance & Personnel Committee

Funding Source - 100%  
 Operating Budget Unless  
 Otherwise Indicated

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	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>									
5495	<u>CITY ATTORNEY</u> Legal Office Assistant II	437	11/19/05	5	4	1	0	0		ext

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Finance and Personnel

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Department Account Name	Amount of Transfer		Reason
	From	To	
Police Department 2005 Equipment 2005 Operating	\$107,800	\$107,800	Gasoline and utility costs higher than anticipated