

ALPHONSO L. PETTIS

5634 West Oklahoma Avenue, #203
Milwaukee, Wisconsin 53219

Dear Hiring Authority:

Thank you for taking time out of your busy schedule to review my resume. I would like to explore the possibility of joining your organization, and am confident that I possess qualifications worthy of your consideration.

At this time in my career, I am looking for a position which will provide professional challenges, as well as the opportunity for continued growth. I am a self-motivated individual, and feel my abilities and past experiences will enable me to make a direct contribution to your organization. I excel at motivational speaking and facilitating seminars, workshops and training within the field of human services, specifically related to fatherhood, healthy relationships, personal responsibility, and promoting community awareness regarding the value of involved fathers. My extensive background in counseling and case management will prove invaluable in providing outstanding services.

I am comfortable in a decision-making capacity, and work well independently or as part of a team effort. I have demonstrated abilities in collaborating with individuals at all levels and from a wide range of socioeconomic backgrounds. I believe in empowering individuals to assume responsibility, and to provide coaching and support to help them achieve positive outcomes. In addition, I am able to analyze problems, recommend and implement solutions. I am determined to enter into a position where my energy and talents will be best utilized, and am confident that I will be able to make an immediate and positive contribution to your team, if granted the opportunity.

Once again, thank you for your time. I look forward to a personal interview to discuss your needs and my potential at your earliest convenience.

Sincerely,

Alphonso L. Pettis

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5634 West Oklahoma Avenue, #203
Milwaukee, Wisconsin 53219

RESUME OF QUALIFICATIONS

(414) 975-4056
apettis17@gmail.com

OBJECTIVE:

To obtain a challenging and rewarding position in the field of Human Services; a position that will allow me to demonstrate my abilities, and utilize my comprehensive knowledge, experience, organizational and interpersonal skills to my full potential.

EMPLOYMENT:

2018 to Present

THE ALMA CENTER - Milwaukee, Wisconsin

MEN ENDING VIOLENCE FACILITATOR - Accountable for facilitating group counseling sessions for eight to twelve individuals, ranging in age from 18 to 70, court-ordered as a result of domestic violence. Develop lesson plans; network with and collaborate with community resources. Provide education on trauma, informed care, impact on children, positive parenting, etc. Prepare progress reports, document attendance, report to parole agents, and place calls to participants and families. Responsible for the intake process to determine if individuals are appropriate for the six month program. Contracted with the Department of Corrections.

2009 to 2018

NEXT DOOR FOUNDATION - Milwaukee, Wisconsin

FATHERHOOD PROGRAM COORDINATOR - Assisted with Early Head Start/Head Start program development and outreach; collaborated with schools, community partners, and families. Conducted participant intake interviews for fathers seeking services; collected and reported demographic and other data. Responsible for case management. Effectively interacted with the fathers of the children, developed the curriculum and set-up classes to assist fathers with career planning, and taught male pregnancy prevention; achieved successful outcomes. Ensured compliance with Federal guidelines and statutes; extensive reporting requirements.

2008 to 2009

THE VINCENT FAMILY RESOURCE CENTER - Milwaukee, Wisconsin

PARENT/YOUTH COUNSELOR - Responsible for developing and implementing family involvement, youth leadership, tutoring and mentoring programs, life skills and positive parenting workshops. Promoted responsible fatherhood through community outreach and education. Assisted in the recruitment and enrollment of youth into programs. Tutored in after-school programs. Assisted low income individuals and families with supportive services resources.

2001 to 2008

ROSLIE MANOR COMMUNITY & FAMILY SERVICES - Milwaukee, Wisconsin

FATHERS OUTREACH SPECIALIST - Accountable for mentoring and case management of fathers, including low income and non-custodial fathers. Fostered relationships within the community with agencies and businesses to employ clients, provided housing resources, and assisted clients navigate through the court system as it pertained to child support and paternity. Recognized nationally for the Teen Father program, 'Today's Dads' for advancing the program as a mentor and advocate. Met with the First Lady in 2005, and invited to the White House.

EDUCATION:

Springfield College School of Human Services - Milwaukee, Wisconsin
Bachelor of Science Degree in Human Services

Certifications/Training: Fatherhood Development Curriculum for Young Fathers (Master Trainer), Family Mediation, Workin it Out Job Readiness, Doctor Dad, Ages & Stages Questionnaire, Responsible Fathers, Nurturing Fathers, and Youth Development.

MILITARY:

United States Army, honorably discharged.

ACTIVITIES:

Conduct ongoing seminars for the City of Milwaukee, State and Community agencies on topics such as Fatherhood and Healthy Relationships.

REFERENCES:

Furnished on Request.