

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000016985**

Background:

User Department:	Milwaukee Police Department (MPD)
Purchasing Agent:	Marina Litvinets
Contract Description:	VSC for Preventative Maintenance for Public Health Intelligence Threat Analysis
Vendor Name and Location:	Matthew Devine (Milwaukee, WI)
Contract Term:	12/06/2019 through 08/30/2020
Requisition # and Date Received:	000017715 & 08/14/2020
Original Contract Amount:	\$40,000.00 (GRANT-FUNDED)
Expenditures to Date:	\$10,792.20
Current Contract Amount:	\$40,000.00

History of Contract Amendments:

Date	Item	Term	Cost
12/06/2019	Original Contract - Vendor Service Contract for Public Health Intelligence Threat Analysis. F&P Committee Approval was not required	12/06/2019 through 08/30/2020	\$40,000.00
Pending	Amendment #1 – Extend the contract from 08/31/2020 through 06/30/2021 and increase the estimated contract total by \$73,000.00 from \$40,000.00 to \$113,000.00.	08/31/2020 through 06/30/2021	\$73,000.00
Total (including the pending amendment)			\$113,000.00

Purpose of Amendment:

The purpose of this amendment is to allow the MPD to extend their Vendor Service Contract for Public Health Intelligence Threat Analysis with Matthew Devine by increasing estimated contract total by \$73,000.00 from \$40,000.00 to \$113,000.00, and to extend the contract term from 08/31/2020 through 06/30/2021 to align with DMA Grant No. 2019-HSW-40-11947 period. This purchase is grant-funded with Homeland Security Public Health Intelligence Threat Analyst Grant from the State of Wisconsin's Department of Military Affairs. Use of this grant will be presented for the Finance and Personnel Committee approval on 09/16/2020.

Justification for Waiver:

In this role Matthew Devine assisted the Southeastern Wisconsin Threat Analysis Center (STAC), Southeast Wisconsin Healthcare Emergency Readiness Coalition (HERC) and WSIC (the Madison Fusion Center) to collect and analyze COVID-19 information that was used in situational reports (SITREP) which were sent to government and healthcare partners. However, that was only one small portion of the many other responsibilities assigned to the position. Extending the contract will allow MPD to continue to provide real-time health related threat information and intelligence to partner agencies in the State and nation through the network of national fusion centers. The Public Health and Medical Intelligence Threat Analyst will assist the HERC Region 7 and STAC to facilitate regional information sharing and situational awareness in regards to actual or potential threats to stakeholders that may result in a public health/medical impact. As a representative of STAC and HERC, the analyst will collaborate with public health and medical partner organizations to promote information sharing and coordination. The analyst will also work to produce timely, relevant intelligence that allows the region to prepare for, prevent, mitigate, respond to, and recover from threats or incidents resulting in injury or illness to the community.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

Rhonda U. Kelsey

City Purchasing Director

9/9/2020

Date

F&P Waiver Presentation Date: 09/16/2020

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E000008944**

Background:

User Department:	Milwaukee Health Department (MHD)
Purchasing Agent:	Ann Patz
Contract Description:	Vendor Service Contract for Computer Hardware and Software Maintenance of Laboratory Information System (LIS)
Vendor Name and Location:	Soft Computer Consultants, Inc. (Clearwater, FL)
Contract Term:	03/20/2009 through 03/19/2012 with the option to extend on yearly basis, as needed, upon mutual agreement
Requisition # and Date Received:	17546 & 05/19/2020
Original Contract Amount:	\$63,700.00
Expenditures to Date:	\$891,510.00
Current Contract Amount:	\$1,333,550.58

History of Contract Amendments:

Date	Item	Term	Cost
04/08/2009	Original Contract – Vendor Service Contract for Computer Hardware and Software Maintenance of Laboratory Information System (LIS)	03/20/2009 through 03/19/2012	\$63,700.00
05/23/2010	Amendment #1: Increased the estimated contract total by \$66,720.12 from \$63,700.00 to \$130,420.12.	N/A	\$66,720.12
12/29/2010	Amendment #2: Increased the estimated contract total by \$127,355.38 from \$130,420.12 to \$257,775.50.	N/A	\$127,355.38
04/25/2012	Amendment #3: Increased the estimated contract total by \$64,247.18 from \$257,775.50 to \$322,022.68 and extended the contract for a period of one (1) year from 03/20/2012 through 03/19/2013.	03/20/2012 through 03/19/2013	\$64,247.18
01/17/2013	Amendment #4: Increased the estimated contract total by \$71,403.12 from \$322,022.68 to \$393,425.80 and extended the contract for a period of one (1) year from 03/20/2013 through 03/19/2014. Approval waived by F&P Committee on: 01/30/2013	03/20/2013 through 03/19/2014	\$71,403.12
04/03/2014	Amendment #5: Increased the estimated contract total by \$78,611.07 from \$393,425.80 to \$472,036.87 and extended the contract for a period of one (1) year from 03/20/2014 through 03/19/2015. This amendment was not presented to F&P Committee.	03/20/2014 through 03/19/2015	\$78,611.07
02/18/2015	Amendment #6: Increased the estimated contract total by \$73,587.66 from \$472,036.87 to \$545,624.53 and extended the contract for a period of one (1) year from 03/20/2015 through 03/19/2016. Approval waived by F&P Committee on: 02/25/2015	03/20/2015 through 03/19/2016	\$73,587.66
01/28/2016	Amendment #7: Increased the estimated contract total by \$76,623.72 from \$545,624.53 to \$622,248.25 and extended the contract for a period of one (1) year from 03/20/2016 through 03/19/2017. Approval waived by F&P Committee on: 02/03/2016	03/20/2016 through 03/19/2017	\$76,623.72

03/15/2017	Amendment #8: Increased the estimated contract total by \$84,051.56 from \$622,248.25 to \$706,299.81 and extend the contract for a period of one (1) year from 03/20/2017 through 03/19/2018. Approval waived by F&P Committee on: 03/22/2017	03/20/2017 through 03/19/2018	\$84,051.56
10/25/2017	Amendment #9: Increased the estimated contract total by \$60,000.00 from \$706,299.81 to \$766,299.81. (This specific amendment was funded by the 2017-18 Epidemiology and Laboratory Capacity (ELC) - Building and Strengthening Epidemiology, Laboratory and Health Information Systems Capacity grant from the Department of Health Services – Resolution #170760.) Approval waived by F&P Committee on: 11/01/2017	N/A	\$60,000.00
03/15/2017	Amendment #10: Increased the estimated contract total by \$83,399.98 from \$766,299.81 to \$849,699.79 and extended the contract for a period of one (1) year from 03/20/2018 through 03/19/2019. Approval waived by F&P Committee on: 03/22/2017	03/20/2018 through 03/19/2019	\$83,399.98
10/28/2018	Amendment #11: Increased the estimated contract total by \$30,075.00 from \$849,699.79 to \$879,774.79. Approval waived by F&P Committee on: 12/12/2018	N/A	\$30,075.00
05/01/2019	Amendment #12: Increased the estimated contract total by \$96,226.81 from \$879,774.79 to \$976,001.60 and extend the contract for a period of one (1) year from 03/20/2019 through 03/19/2020. Approval waived by F&P Committee on: 05/01/2019	03/20/2019 through 03/19/2020	\$96,226.81
11/19/2019	Amendment #13: Increase the estimated contract total by \$301,848.98 from \$976,001.60 to \$1,277,850.58 and extend the contract for a period of three (3) years from 03/20/2020 through 03/19/2023. Approval waived by F&P Committee on: 11/19/2019	03/20/2020 through 03/19/2023	\$301,848.98
6/10/2020	Amendment #14: Increase the estimated contract total by \$55,700.00 from \$1,277,850.58 to \$1,333,550.58. Approval waived by F&P Committee on: 06/10/2020	N/A	\$55,700.00
Pending	Amendment #15: Increase the estimated contract total by \$66,957.12 from \$1,333,550.58 to \$1,400,507.70. Approval waived by F&P Committee on:	N/A	\$66,957.12
Total (including the pending amendment)			\$1,400,507.70

Purpose of Amendment:

The purpose of this amendment is to increase the estimated contract total of the Milwaukee Health Department’s Vendor Service Contract for Computer Hardware and Software Maintenance of LIS with Soft Computer Consultants, Inc. by \$66,957.12 from \$1,333,550.58 to \$1,400,507.70.

This increase will cover the one-time expense for the vendor to perform MHD specific modification work on the software to allow the system to add an isolate when auto finalizing a COVID test result. The cost will be \$5,475.00 for the modifications which will allow quicker test resulting and limit opportunities for data entry errors in accordance with quote MILWA-02552 dated 07/23/2020. One-time cost for Cepheid GeneXpert Interface which includes installation and testing of the interface at the cost of \$10,875.00 in accordance with quote MILWAQ02581-1 dated 07/09/2020. One-time cost for Quantstudio analyzer interface which includes installation and testing of the interface at cost of \$15,975.00 in accordance with quote MILWAQ02580-1 dated 08/17/2020. Also includes one-time cost for two (2) 7500 analyzer interfaces which includes installation and testing of the interface at the cost of \$27,450.00 in accordance with quote MILWAQ025581-1 dated 08/17/2020 and one (1) year of software maintenance fees for the interfaces in the amount of \$598.51 per month totaling \$7,182.12 for the year, (8/1/2020 to 07/31/2021) for a grand total of \$66,957.12.

These interfaces will allow for secure result transmission, faster test result receipt, and reduced staff time in fielding result phone inquiries. This will directly support COVID19 response as the amount of test reports going

out of the lab has significantly increased; including the City employee testing efforts. Futuristically, this will allow the lab to better market its services as clients are seeking high tech solutions to manage results (as opposed to a paper fax). COVID Cares Act grant funding will be used for this purchase.

Justification for Waiver:

In 1995, the MHD Lab purchased the Laboratory Information System (LIS). The LIS uses proprietary software developed and maintained by SCC Soft Computer and the hardware is specified and maintained by SCC to run their software. To date, this system has been successful for the MHD Lab and utilized for ordering, recording, testing, and reporting patient test results. The program provides additional support as a data repository system for archiving and generating data reports. The system is integral in best practices associated with being HIPAA compliant and supports by KHC clinical services and fee-for service testing; it also houses all clinical and environmental test results that are retrieved routinely for annual reports and other data analysis. The LIS supports cost savings initiatives by allowing the ability to perform in-house billing/invoice management.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

Rhonda U. Kelsey

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