



**Department of Neighborhood Services**  
Inspectional services for health, safety and neighborhood improvement

Martin G. Collins  
Commissioner

Tracy Williams  
Chief Operations Officer

September 13, 2005

Ref:

Common Council  
City of Milwaukee

Subject: Introduction of Resolution allocating the sum of \$50 from the Department of Neighborhood Services petty cash fund to the Department of Neighborhood Services change fund.

Dear Honorable Members:

We are submitting the attached resolution for introduction at the September 27, 2005 Common Council meeting. We are also attaching the fiscal note for this purpose.

The purpose of this resolution is for the Department of Neighborhood Services to increase the amount of change available to handle payments made to the Department at our cashier station.

My staff will gladly address any inquiries.

Respectfully submitted,

Martin G. Collins  
Commissioner