

## Housing Authority of the City of Milwaukee Employee Handbook Changes

### **Current Handbook Language:**

### **Appointment of Secretary-Executive Director**

In accordance with Section 66.1201(5)(c) of the Wisconsin State Statutes, the Secretary - Executive Director of Housing Authority of the City of Milwaukee shall be appointed by the Mayor of the City of Milwaukee under an employment contract that provides for compensation and benefits as determined and approved by the HACM Board of Commissioners.

### **Proposed Change based on HACM Bylaws:**

### **Appointment of Secretary-Executive Director**

The Secretary-Executive Director shall be appointed by the Authority. Any person appointed to fill the office of Secretary-Executive Director, or any vacancy therein, shall have such term as the Authority fixes, but no Commissioner of the Authority shall be eligible to this office, except as a temporary appointee.

### **Current Handbook Language:**

### **Succession**

In the event the Secretary-Executive Director is unavailable due to temporary vacancy, vacations or emergency, the Board delegates operational authority as follows:

- Associate Director
- Assistant Secretary
- Chief Financial Officer
- Director of Community Programs and Services
- Managing Director of Development

## **Proposed Change based on HACM Bylaws:**

### **Succession**

In the event the Secretary-Executive Director is unavailable in a manner that significantly affects agency operations, such as due to extended leave or incapacity, the Board delegates operational authority as follows:

- Assistant Secretary
- Chief Operations Officer – Program Services
- Chief Operations Officer – Real-estate
- Chief Financial Officer