



**Milwaukee Police Department**  
Police Administration Building  
749 West State Street  
Milwaukee, Wisconsin 53233  
<http://www.milwaukee.gov/police>

November 18, 2022

**Jeffrey B. Norman**  
Chief of Police

(414) 933-4444

The Board of  
Fire and Police Commission  
200 East Wells Street, Room 706  
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Police District Administrative Assistant (Pay Range 6HN):


Kisha R. Golden

to the position of Administrative Assistant III (Pay Range 5FN), in this Department, effective Sunday, December 11, 2022.

Ms. Golden was appointed to the Department as an Office Assistant I on November 14, 2011. On June 24, 2012, she was promoted to a Police District Office Assistant (position classification changed to Police District Administrative Assistant), and is currently assigned to District One. Ms. Golden participated in a selection process, which included an evaluation of training and experience, and oral interview. Ms. Golden is being recommended based on the results of this process.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Golden to the position of Administrative Assistant III.

Respectfully Submitted,



JEFFREY B. NORMAN  
CHIEF OF POLICE

JBN:mx  
F&P: 9/14/2022 (Carr)  
c: Payroll Supervisor Santiago

I hereby certify that the above agenda item has been approved by the Commission:

\_\_\_\_\_  
Executive Director

Date: \_\_\_\_\_