



# City of Milwaukee

P.O. Box 324  
Milwaukee, WI 53201-0324

## Meeting Minutes

### HOUSING AUTHORITY EXECUTIVE SEARCH COMMITTEE

**CHARLOTTE HAYSLETT, CHAIR**

**Karen Goetzler, Vice Chair**

**Michelle Bryant, Pstr. Willie Davis and Betty Newton**

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Tuesday, December 2, 2025

3:00 PM

Hillside Family Resource Center  
1452 N. Seventh St., Milwaukee WI 53205

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The mission of the Housing Authority of the City of Milwaukee (HACM) is to foster strong, resilient and inclusive communities by providing a continuum of high-quality housing options that support self-sufficiency, good quality of life, and the opportunity to thrive.

#### Call to Order

*Meeting called to order at 3:06 p.m.*

#### Roll Call

**Present** 4 - Gotzler, Hayslett, Bryant, Newton

**Excused** 1 - Davis

1. [R13677](#) Approval of the Minutes of the Regular Meeting of the HACM Executive Search Committee Held on November 11th, 2025

**Sponsors:** THE CHAIR

**Attachments:** [Nov. 11, 2025 HACM Exec Search Cmte Meeting Minutes.pdf](#)

A motion was made by Committee Member Gotzler, seconded by Committee Member Newton, that this Motion be APPROVED. This motion PREVAILED by the following vote:

**Aye** 4 - Gotzler, Hayslett, Bryant, and Newton

**No** 0

**Excused** 1 - Davis

2. [R13678](#) Discussion Regarding the Criteria to be Used to Rate and Rank Candidates

**Sponsors:** THE CHAIR

*Stan Quy of The Organizational Leadership Edge (TOLE) started by noting that he felt there was a good mix of candidates, both those coming from the industry, and from community members.*

*He discussed changes made to the rating and ranking criteria, based on feedback he*

*received at the previous meeting, increasing emphasis on community leadership.*

3. [R13679](#) Closed Session to Discuss Individual Candidates, But Not Discuss the Rating and Ranking of Candidates

Sponsors: THE CHAIR

**The Board may receive a motion to convene in closed session to evaluate applicants for the position of Secretary-Executive Director of the Housing Authority of the City of Milwaukee, pursuant to Section 19.85(1)(c) Wis. Stats. to consider employment, promotion, compensation or performance evaluation data of any public employe over which the governmental body has jurisdiction or exercises responsibility. The Board will then reconvene in open session concerning any such item following the closed session**

*A motion was made by Committee Member Gotzler, seconded by Committee Member Newton, that the Board convene in closed session. This motion PREVAILED by the following vote:*

*Aye: 4 – Hayslett, Gotzler, Bryant, Newton*

*No: 0*

*Excused: 1 – Davis*

*The Housing Authority Board of Commissioners convened in closed session to evaluate applicants for the position of Secretary-Executive Director of the Housing Authority of the City of Milwaukee, pursuant to Section 19.85(1)(c) Wis. Stats. to consider employment, promotion, compensation or performance evaluation data of any public employe over which the governmental body has jurisdiction or exercises responsibility. The Board will then reconvene in open session concerning any such item following the closed session*

*A motion was made by Committee Member Gotzler, seconded by Committee Member Bryant, that the Board reconvene in open session. This motion PREVAILED by the following vote:*

*Aye: 3 – Hayslett, Gotzler, Bryant*

*No: 0*

*Excused: 1 – Davis*

*Absent: 1 – Newton*

4. [R13680](#) Discussion Regarding Rating and Ranking of Candidates

Sponsors: THE CHAIR

*After coming out of the closing session. Stan Quy of The Organizational Leadership Edge (TOLE) shared his appreciation for the input shared amongst the Committee Members about the candidates discussed so far. It was agreed that the Committee Members would like to take a few days to review all of the candidates before proceeding with the rest of the agenda items. Committee members will continue to review the candidates. Mr. Quy stated he would work on a Strength/Weakness analysis and the first-round interview questions, and encouraged the Committee Members to continue to provide any feedback on the Ratings/Ranking criteria and Ideal Candidate Profile.*

5. [R13681](#) Tally of the Candidate Ranking
- Sponsors: THE CHAIR
- The Committee agreed to table this item until the next meeting on Tuesday, December 9, 2025.*
6. [R13682](#) Discussion on Whether to Extend the Time That the Job Announcement Remains Open or a Recommend a Number of Candidates for the First Round of Interviews
- Sponsors: THE CHAIR
- The Committee agreed to table this item until the next meeting on Tuesday, December 9, 2025.*
7. [R13683](#) Discussion About the Questions and the Timeframe for the First Round of Interviews
- Sponsors: THE CHAIR
- The Committee agreed to table this item until the next meeting on Tuesday, December 9, 2025.*
8. [R13684](#) Schedule Next Meeting of HACM's Executive Search Committee
- Sponsors: THE CHAIR
- During the meeting, the Committee Members scheduled the next Committee Meeting for Tuesday, December 9th at 3:00pm at the Hillside Family Resource Center, 1452 N. Seventh St. (subject to change; agenda will be posted prior to the meeting)*

## Adjournment

*There being no further business, Committee Member Bryant made a motion to adjourn the meeting at 5:05 p.m. Committee Member Newton seconded the motion. There being no objections, the motion carried.*

*Minutes prepared by Patricia Dee.*

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreter or auxiliary aids. For additional information or to request this service, contact the Housing Authority ADA Coordinator at 286-5824, (FAX) 286-0833, (TDD) 286-3504 or by writing to the Coordinator at PO Box 324, Milwaukee, WI 53201-0324.

Be hereby notified that three (3) members of the Housing Authority of the City of Milwaukee Board of Commissioners or the Crucible, Inc. Board of Directors may be present at the meeting of the HACM Executive Search Committee, as some members serve on both boards. While quorum of the HACM Board or Crucible, Inc. Board may be present at the HACM Executive Search Committee meeting, they will not exercise the responsibilities, authority, or duties vested in the HACM Board of Commissioners or the Crucible, Inc. Board of Directors.

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

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