

Department of Administration

2022 Budget Overview

Finance & Personnel Committee

October 4, 2021

Community Goals & Objectives

Objectives:

1. Improve equity and inclusion in City government and services
2. Increase training and employment opportunities for Milwaukee residents
3. Take action to make Milwaukee a world class eco-City
4. Provide reliable and quick access to City data for internal and external use
5. Improve resident access to reliable broadband
6. Maximize savings through contracting activities and initiatives
7. Limit the impact of tax levy and municipal service charge changes on the typical residential property
8. Limit the proportion of the annual city tax levies allocated to debt service and employer pension contributions

Community Goals & Objectives

Key Performance Measures	2020 Actual	2021 Projected	2022 Planned
Number of firms receiving SBE certification.	65	90	90
RPP hours worked as a percentage of total project hours.	42%	40%	40%
Percentage of contracts awarded to SBE firms:			
Construction	23%	25%	25%
Goods and Services	3%	25%	25%
Professional Services	24%	18%	18%
Combined number of jobs created and persons trained and placed in jobs through CDBG funded projects.	410	475	475
Solar energy installed citywide (kW)	3,731	500	1,000
Green infrastructure, pocket parks, and beautification projects	7	4	4
PACE projects funded	2	3	4
Number of homes receiving energy efficiency or renewable energy upgrades via Me2 and Milwaukee Shines.	12	50	40

Community Goals & Objectives

Key Performance Measures	2020 Actual	2021 Projected	2022 Planned
Combined percentage increase from prior year of changes to the property tax levy and municipal service charges on the average valued residential property.	3.6%	5.2%	1.9%
Percent of tax levy allocated to debt service and employer pension contribution.	52.4%	54.3%	51.3%
Average speed time for response at Unified Contact Center {minutes:seconds}.	1:55	:50	:40
Datasets available on the Open Data Portal.	145	170	190
Procurement requests processed within 100 days.	62%	80%	80%

2022 Budget Summary

	2021 Adopted Budget	2022 Proposed Budget	Amount Change	Percent Change
FTEs – O&M	103.64	106.29	2.65	2.6%
FTEs - Other	32.16	32.71	0.55	1.7%
Total Positions Authorized	168	172	4	2.4%
Salaries & Wages	\$6,469,054	\$6,774,761	\$305,707	4.7%
Fringe Benefits	2,975,765	3,116,390	140,625	4.7%
Operating Expenditures	2,882,869	3,186,484	303,615	10.5%
Equipment	25,000	25,000	0	0.0%
Special Funds	1,917,529	2,095,080	177,551	9.3%
TOTAL	\$14,270,217	\$15,197,715	\$927,498	6.5%

Special Funds

Account	2021 Adopted Budget	2022 Proposed Budget	Amount Change	Percent Change
Neighborhood Investment Beautification Program	\$18,000	\$30,000	\$12,000	66.7%
Climate Action Planning and Program Fund	96,000	96,000	0	0.0%
Continuum of Care	48,500	48,500	0	0.0%
Milwaukee Fatherhood Initiative	19,000	19,000	0	0.0%
Enterprise Resource Management	1,711,029	1,796,580	85,551	5.0%
Computer Maintenance/Upgrade	25,000	105,000	80,000	320.0%
TOTAL	\$1,917,529	\$2,095,080	177,551	9.3%

Special Purpose Accounts

Account	2021 Adopted Budget	2022 Proposed Budget	Amount Change	Percent Change
Children's Savings Accounts	\$25,000	\$25,000	\$0	0
City Collection Contract	1,250,000	1,250,000	0	0.0%
E-Civis Grants Locator	21,250	21,250	0	0.0%
E-Government Payment Systems	187,800	190,000	2,200	1.2%
TOTAL	\$1,484,050	\$1,486,250	2,200	0.1%

Revenues

Category	2021 Adopted Budget	2022 Proposed Budget	Amount Change	Percent Change
Charges for Services	\$75,000	\$71,000	-\$4,000	-5%
Miscellaneous	182,000	315,000	133,000	73%
TOTAL	\$257,000	\$386,000	129,000	50%

Capital Improvements Budget

Project	2021 Adopted Budget	2022 Proposed Budget	Amount Change	Percent Change
IT Upgrades	\$300,000	\$300,000	\$0	0
Peoplesoft PUM Upgrade	150,000	0	-150,000	-100.0%
Public Facility Communications	457,000	457,000	0	0.0%
Electronic Health Records & Billing	200,000	0	-200,000	-100.0%
Corporate Database Server Upgrade	650,000	0	-650,000	-100.0%
Cyber Security	200,000	200,000	0	0.0%
Facilities Communication Vehicle	0	35,000	35,000	N/A
City Clerk Business License Conversion	0	500,000	500,000	N/A
Better Buildings Challenge	100,000	100,000	0	0.0%
TOTAL	\$2,057,000	\$1,592,000	-465,000	-22.6%

Budget & Service Changes

- Add Business Finance Officer position to ECO to centralize purchasing, accounts payable, financial reporting, grants management, and related administrative duties
- Add Security & Compliance Analyst position in ITMD
- Add three positions to ITMD to support new Department of Emergency Communications
- \$12,000 increase to Neighborhood Investment Beautification Fund
- \$85,551 increase to Enterprise Resource Management special fund
- \$80,000 increase to the Computer Maintenance/Upgrade special fund

Accomplishments – Office of Equity & Inclusion

- Developed transition plan to activate the Office of Equity and Inclusion
- Mobilized the Racial Equity and Inclusion Leadership Team
- Implementing Equity and Inclusion Workforce Training Plan
- Established a racial equity tool for the Mayor's ARP proposals
- Developed process to deploy a citywide racial equity assessment and employee survey
- Deployed ARP public survey
- Maintained SBE program services through COVID-19 pandemic

Accomplishments - ECO

- Completed City's largest solar project and project management of the City's forthcoming *Climate and Equity Plan*.
- Advanced ECO's core initiatives (*Milwaukee Shines, Better Buildings Challenge, Water Centric City, Home Gr/own, Me²*)
- Planning expansion of climate & sustainability initiatives by leveraging ARPA funds:
 - Victory Over Violence Park
 - Green and Healthy Homes Initiative (*Climate, Energy and Equity Upgrade Program*)
 - Century City Clean Energy Jobs Project (in partnership with Employ Milwaukee)
 - Housing Manufacturing Partnership

Accomplishments - ITMD

- Updated IT Incident Response Plan
- Adopted City IT Acceptable Use Policy
- Facilitated AWA technology for City employees
- Completed Security Assessment and Remediation for O365 (Microsoft products)
- Migrated bartender licensing to Accela
- Deployed first phase of Electronic Health Records platform
- Coordinated affordable broadband access in Lindsay Heights
- Established new DPW Fleet Dispatch Scheduler Solution

Accomplishments – Purchasing

- Executed contract with Wisconsin Center District to provide COVID-19 Vaccinations
- Partnered with ITMD to launch DocuSign to support remote work operations
- Updated the City's Buying Plan (2021-2025)
- Executed American Rescue Plan (ARP) Community Engagement Contract
- Partnered with the Health Department to develop the COVID-19 Vaccination Incentive Gift Card Initiative
- Administered the procurement process for the 2020 DNC in an efficient and compliant manner

Other Issues

- ARPA
 - Intergovernmental Relations and CDGA pursuing State of Wisconsin ARPA funding
 - Grants to support health and neighborhood improvements
- Office of African American Affairs
 - Renovation is near completion
 - Community partners moving in