



Office of the City Clerk

Ronald D. Leonhardt
City Clerk

Carolyn Hill Robertson
Deputy City Clerk

May 3, 2005

Andrew Ellis
4844 N. 44th Street
Milwaukee, WI 53218

Dear Andrew:

Congratulations on your appointment to the first City of Milwaukee Youth Council.

On Monday, May 9, 2005, beginning at 9:30 a.m. the City of Milwaukee, City Clerk's Office will host the inaugural ceremonies for Youth Council members. The ceremony will be held at City Hall, 200 East Wells St., in the Common Council chambers on the 3rd floor of City Hall. After the inaugural, a reception will be held in 301-A and B. The ceremony will be an all day event.

You will be provided tickets for four guests who will be able to join you on the Council floor during this ceremonial. Other guest will be asked to sit in the Council galleries.

Please be advised that a letter requesting your attendance at the inaugural ceremony has been forwarded to the principal of your school. Your parent or guardian should also notify your school giving you authorization to be excused to attend this ceremony.

Should you have any question, please do not hesitate to contact me at (414) 286-2231 or at dmorga@milwaukee.gov.

Sincerely,

Diana Morgan



Office of the City Clerk

Ronald D. Leonhardt
City Clerk

Carolyn Hill Robertson
Deputy City Clerk

April 20, 2005

Andrew Ellis
4844 N. 44th St.
Milwaukee, WI 53218

Dear Andrew:

Congratulations on being nominated as the representative of the 1st aldermanic district to the first City of Milwaukee Youth Council. As you may be aware, all nominations to the Council must be confirmed by the City of Milwaukee Common Council. The first step in this confirmation process is an appearance before a Common Council committee.

Please plan to attend the next meeting of the Community and Economic Development meeting, Tuesday, April 26, 2005, at 1:45 p.m. This meeting will be held in Room 301-B, City Hall, 200 E. Wells St.. Please report, however, to Room 301-A where you and the other nominated members will meet and receive a short briefing from City staff relating to your appearance. All you need bring is yourself and, if you wish, paper and something to write with. Please dress appropriately as this appearance will be televised on our City Channel 25.

Please be aware that parking near City Hall can be difficult, but metered street parking is usually available at this time of day.

Please feel free to contact me with any questions. I can be reached at 414-286-2231.

Sincerely,

Diana Morgan
Staff Assistant