

# Kalise Williams

Milwaukee, WI

## EXPERIENCE

### Aeropostle, Brookfield, WI — *Sales associate*

October 2024– March 2025

- Organized clothing in a stylish and professional way, so that customers were drawn to the clothing.
- Operated POS systems, handled cash, credit payments, and processed transactions
- Assisting with inventory audits
- Maintained up to date with store policies, store products & product information.
- Assisted customers with problems, communicated effectively.
- Teamwork and problem solving

### TJ Maxx, Brookfield, WI — *Home associate*

November 2024– March 2025

- Neatly organized store products
- Restocked products and shelves
- Maintained knowledge of store products and promotions
- Assisted customers with questions, returns, and knowledge of store policies to ensure a respectful and positive experience
- Cash handling and pos operation
- Conflict resolution
- Sales and upsell techniques.

### Scooter's Coffee, Milwaukee, WI — *Barista*

April 2024– August 2024

- Provided exceptional customer service by taking orders, preparing beverages, and handling transactions efficiently.
- Maintained cleanliness and organization of the workspace, ensuring a hygienic and inviting environment for customers.
- Collaborated with team members to meet daily goals and uphold brand standards.
- Developed strong communication skills through interactions with customers and colleagues, contributing to a positive work environment.

## SKILLS

**Customer Service:** Proficient in delivering excellent service to ensure customer satisfaction and loyalty.

**Teamwork:** Effective collaborator with a demonstrated ability to work well within a team environment.

**Communication:** Strong verbal and written communication skills honed through interactions with customers and colleagues.

**Time management:** Skilled in prioritizing tasks and managing time efficiently to meet deadlines.

**Adaptability:** Flexible and quick to learn new tasks and procedures to accommodate changing demands.

## **VOLUNTEER EXPERIENCE**

Early Voting Community Event - October 2024  
HBCU Events - 2024, 2025  
Roochelle Consulting and Events- 2022- present

## **EDUCATION**

Hamilton High school - Milwaukee, WI  
Anticipated Year of graduation- 2026