

Ref: CC File No. 210087  
SF 21025

**ACTION TAKEN ON VACANCY REQUESTS  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: May 19, 2021  
TIME: 9:00 A.M.  
PLACE: Committee Room 301-B  
City Hall  
SCHEDULE A: Vacancy Requests  
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: May 19, 2021  
CCFN 210087

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>			
	<u>DEPT. OF ADMINISTRATION</u>			
	<u>INFORMATION &amp; TECHNOLOGY MGMT. DIVISION</u>			
8629	IT Support Associate	5GN	5/6/21	
8630	IT Support Specialist (2 positions)	2EN	5/2/21 5/2/21	
8631	Geographic Info. Tech. I	3FN	5/17/21	
	<u>ASSESSOR</u>			
8614	Senior Prop. Appraiser 4 (2 pos.)	2HN	5/7/21 5/8/21	
	<u>CITY ATTORNEY</u>			
8633	Asst. City Attorney V (3 positions)	2QX	5/16/21 5/16/21 5/30/21	
	<u>COMMON COUNCIL-CITY CLERK</u>			
8607	License Coordinator	1CX	5/2/21	
	<u>DEPT. OF EMPLOYEE RELATIONS</u>			
8613	Human Resources Asst.	5IN	5/15/21	
	<u>FIRE DEPARTMENT</u>			
8624	Fire Lieutenant	4E	5/1/21	
8626	IT Support Specialist-Sr.	2GN	6/17/20	
8625	Business Finance Manager	1FX	5/29/21	
	<u>HEALTH DEPARTMENT</u>			
8604	Disease Intervention Spec. Coord.	2CN	5/7/21	
8605	Epidemiologist	2JN	5/15/21	
8608	Health Project Supv. - DADS	1DX	4/22/21	
8609	Violence Prev. Research Coord.	2JX	10/20/19	
8619	Environmental Health Spec. (2 pos.)	3LN	5/16/21 5/16/21	
	<u>LIBRARY</u>			
8551	IT Support Specialist	2EN	4/4/21	
8622	IT Support Specialist	2EN	5/16/21	
8575	Office Assistant II	6EN	4/18/21	
8615	Personnel Payroll Asst. III	5EN	5/1/21	
8617	Management Librarian	1EX	6/4/21	
8616	Personnel Payroll Asst. II	6HN	5/15/21	
8623	Library Technician II (2 positions)	6EN	4/3/21 6/19/21	
	<u>DEPT. OF NEIGHBORHOOD SERVICES</u>			
8640	Office Assistant IV	6HN	4/24/21	
8641	Electrical Inspector	2HN	6/5/21	

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Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>POLICE DEPARTMENT</u>				
8602	Captain of Police (4 positions)	4N-839	12/17/20 1/24/21 4/18/21 NA	
8628	Police Records Supervisor	1AX	5/30/21	
8632	Crime Analyst	2GN	6/1/21	
<u>DPW-INFRASTRUCTURE SERVICES</u>				
8638	Electrical Services Manager	1GX	2/8/21	
8639	Electrical Services Mgr. (Aux.)	1GX	NA	
<u>DPW-OPERATIONS DIVISION</u>				
7871	Vehicle Services Technician	7ON	4/1/21	
8591	Fleet Maintenance Technician	7HN	4/24/21	
8620	Equipment Parts Asst. (2 pos.)	6IN	4/25/21 5/16/21	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>COMPTROLLER</u>				
8643	Accounting Specialist	2GX	9/5/19	
<u>HEALTH DEPARTMENT</u>				
8440	Dietetic Technician	5CN	2/8/21	
8603	Dietetic Technician	5CN	2/25/21	
8610	Lead Project Specialist	2EN	8/24/20	
8621	Microbiologist	2FN	5/15/21	
<u>DPW-SEWER MAINTENANCE</u>				
8635	Sewer Field Investigator	8IN	5/2/21	
<u>DPW-WATER WORKS</u>				
8627	Lead Water Chemist	2GN	5/14/21	

SCHEDULE B - FUND TRANSFERS

Fund transfers listed were approved by the Finance & Personnel Committee.

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>DEPT. OF ADMINISTRATION</u> CityWatch Replacement Office of African American Affairs	\$76,712.50	\$76,712.50	Unspent funds from the CityWatch Replacement project will be used to provide funding for additional facility work needed at the Office of African American Affairs.
<u>FIRE DEPARTMENT</u> Special Fund-Radio/Peripheral Replace. Special Fund-Computer Replacement	\$160,000.00	\$160,000.00	Special Funds for Computer Replacements is underbudgeted due to the need for replacement toughbooks for heavy apparatus. This is due to the CAD upgrade not budgeting sufficiently for hardware replacements needed as a result of incompatibility with the new system.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous