

DOA-Business Operations Division – Procurement Services Section
Finance & Personnel Committee Approval Required
For Single / Sole Source Contract
Contract #E12757

Background:

User Department:	Comptroller - Internal Audit Division
Purchasing Agent:	Ann-Elizabeth Shapera
Contract Description:	Auditing Services for City's Duty Disability Retirement (DDR) Program
Vendor Name and Location:	The Segal Company, Chicago, Illinois
Contract Term:	January 2, 2014 through March 20, 2014
Requisition # and Date Received:	Requisition # 13278 received on May 29, 2014
Original Contract Amount:	\$42,500.00
Current Contract Amount:	\$42,500.00

If Amendment, History of Contract Amendments:

Date	Item	Term	Cost
1/2/2014	Original Contract	1/2/2014 through 3/20/2014	\$42,500.00
5/19/2014	Amendment 1: Extended the contract through 6/30/2014 to allow additional time for project completion	3/21/2014 through 6/30/2014	\$0.00
Pending	Amendment 2: Extend the contract through 9/30/2014 to allow additional time for project completion and increase the estimated contract total by \$20,000.00 from \$42,500.00 to \$62,500.00 to cover anticipated expenditures during the extension	7/1/2014 through 9/30/2014	\$20,000.00
Total (including the pending amendment)			\$62,500.00

Purpose of Contract/Amendment: Extend the contract through 9/30/2014 to allow additional time for project completion and increase the estimated contract total by \$20,000.00 from \$42,500.00 to \$62,500.00 to cover anticipated expenditures during the extension.

Background: The Comptroller's Office requires the vendor to complete additional work that is necessary to complete this high-profile review of the Duty Disability Retirement (DDR) program. According to the user department, an estimated eighty-two (82) additional hours of work is needed to develop a meaningful report, including onsite interviews, analyses of processes, and review of the final report.

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

Finance & Personnel Committee Approval Required For Single / Sole Source Contract Contract # E13176

Background:

User Department:	Department of Employee Relations (DER)
Purchasing Agent:	Angelique M. Pettigrew
Contract Description:	Vendor Service Contract for Employment and Income Verification Services, etc.
Vendor Name and Location:	TALX Corporation d/b/a TALX UCM Services, Inc.
Contract Term:	Five (5) years to commence on the date of award with an indefinite option to renew for five (5) additional years upon mutual consent
Requisition # and Date Received	13176, 04/09/14
Original Contract Amount:	\$131,333.45
Current Contract Amount:	\$131,333.45

Purpose of Contract:

To provide Employment and Income Verification Services, etc., for five (5) years from date of award with an option to renew for five (5) additional years upon mutual consent for an estimated total of \$131,333.45. This is a replacement contract for contract E4626 approved by Finance & Personnel on March 26, 2014 that expired on June 2, 2014.

Background:

The department is requesting this exception to allow the Single Source Vendor, TALX, to continue providing the following services: (1) *employee income and employment verification*, (2) *unemployment claim processing and (3) employment eligibility processing (Form I-9)*. Since 2004, TALX has established a proven record of providing the most cost effective and adequate employment and income verification services to the department.

The City invested significant resources when it converted to the Equifax System to provide employee income and employment verification, unemployment claim processing and employment eligibility processing (Form I-9) services from a manual and paper system. The Equifax System interfaces with the City's HRMS system to allow for the automation of many functions that were previously performed manually. Since implementation, the System has been customized with support from ITMD to meet the City's needs to comply with ongoing and changing Federal and State reporting and filing requirements. The System upgrades and training session are included in the base contract fees. The City could not meet these filing mandates easily without this interfacing and Equifax's assistance.

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000010667**

Background:

User Department:	Milwaukee Health Department (“MHD”)
Purchasing Agent:	Karen Jeffries, CPPB
Contract Description:	Vendor Service Contract for Home Visiting/Case Management Services
Vendor Name and Location:	St. Vincent de Paul (SVDP) Society of Milwaukee, (Milwaukee, WI)
Contract Term:	January 1, 2011 through December 31, 2011
Requisition # and Date Received:	0000013254/May 20, 2014
Original Contract Amount:	\$157,425.00 (GRANT-FUNDED)
Current Contract Amount:	\$638,390.00

History of Contract Amendments:

Date	Item	Term	Cost
4/6/2011	Original Contract E0000010667 Vendor Service Contract for Home Visiting/Case Management Services.	1/1/2011 – 12/31/2011	\$157,425.00
12/4/2011	Amendment No. 1: Extend six (6) months from 1/1/2012 - 6/30/2012 and increase the estimated contract total by \$102,841.00 from \$157,425.00 to \$260,266.00.	1/1/2012 – 6/30/2012	\$102,841.00
4/20/2012	Amendment No. 2: Extend one year from 7/1/2012 - 6/30/2013 and increase the estimated contract total by \$189,062.00 from \$260,266.00 to \$449,328.00.	7/1/2012 – 6/30/2013	\$189,062.00
4/24/2013	Amendment No. 3: Extend one year from 7/1/2013 - 6/30/2014 and increase the estimated contract total by \$189,062.00 from \$449,328.00 to \$638,390.00. Approved by F&P Committee on: 4/24/2013	7/1/2013 – 6/30/2014	\$189,062.00
Pending	Amendment No. 4: Extend fifteen (15) months from 7/1/2014 – 9/30/2015 and increase the estimated contract total by \$309,328.00 from \$638,390.00 to \$947,718.00.	7/1/2014 – 9/30/2015	\$309,328.00
Total (including the pending amendment)			\$947,718.00

Purpose of Amendment:

This represents the fourth (4th) amendment request by the Milwaukee Health Department to the original contract amount of \$157,425.00. This amendment extends the term of the contract from 7/1/2014 through 9/30/2015 and increases the estimated total value by \$309,328.00 from \$638,390.00 to \$947,718.00.

Background:

In 2006 MHD selected SVDP through a competitive RFP No. 1810 process as a subcontractor for the Maternal and Child Health Visiting Program. MHD selected SVDP because of its strengths and experience in the following areas: implementation and management of home visiting programs; providing measured program outcomes; providing effective home visitor supervision and support mechanisms for home visiting staff; a demonstrated interest in working collaboratively; and a history of providing valued community-based services to the 11 zip code target area. The MHD was re-awarded a five year comprehensive home visiting grant from the State of Wisconsin Department of Children and Families (DCF) starting July 1, 2011. In that grant application the MHD had to name its contracted partners. Based on a successful history as a contracted partner SVDP was named in that grant application. This contract amendment is needed to extend service into the final fifteen (15) months of this five year grant cycle.

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E0000011877**

Background:

User Department:	Milwaukee Health Department
Purchasing Agent:	Karen Jeffries, CPPB
Contract Description:	Vendor Service Contract for Wise Woman/Well Woman Program Consulting Services
Vendor Name and Location:	Milwaukee Health Services, Inc. (Milwaukee, WI)
Contract Term:	July 1, 2012 through June 30, 2013 with Five (5) Annual Options to Extend Upon Mutual Consent
Requisition # and Date Received:	0000013264/May 27, 2014
Original Contract Amount:	\$304,000.00 (GRANT-FUNDED)
Current Contract Amount:	\$598,250.00

History of Contract Amendments:

Date	Item	Term	Cost
7/31/2012	Original Contract E0000011877 – Vendor Service Contract for Wise Woman/Well Woman Consulting Services. Waiver Approved by F&P Committee on: 10/10/2012.	7/1/2012 – 6/30/2013 with five annual options to extend.	\$304,000.00
6/26/2013	Amendment No. 1 – Extend the contract for one (1) year from 7/1/2013 – 6/30/2014, exercising the first (1 st) of five (5) annual options to extend and increase the estimated contract total by \$294,250.00 from \$304,000.00 to \$598,250.00. Approved by F&P Committee on: 6/26/2013.	7/1/2013 – 6/30/2014	\$294,250.00
Pending	Amendment No. 2 – Extend the contract for one (1) year from 7/1/2014 – 6/30/2015, exercising the second (2 nd) of five (5) annual options to extend and increase the estimated contract total by \$110,000.00 from \$598,250.00 to \$708,250.00	7/1/2014 – 6/30/2015	\$110,000.00
Total (including the pending amendment)			\$708,250.00

Purpose of Amendment:

This represents the second (2nd) amendment request by the Milwaukee Health Department to the original contract amount of \$304,000.00. This amendment extends the term of the contract for one (1) year from 7/1/2014 through 6/30/2015 and increases the estimated total value from \$598,250.00 to \$708,250.00.

Background:

Milwaukee Health Services, Inc. has been providing Well Woman services for nineteen years and WISEWOMAN services for over five years. This is an ongoing collaboration between the City of Milwaukee Health Department and MHSI to provide needed breast, cervical and cardiovascular services to an at-risk population.

City Purchasing Director

Date

DOA-Business Operations Division – Procurement Services Section

**Finance & Personnel Committee Approval Required
For Single / Sole Source Contract
Contract # E13205**

Background:

User Department:	Milwaukee Fire Department (MFD)
Purchasing Agent:	Angelique M. Pettigrew
Contract Description:	Support & Maintenance of Fire Resource Allocation Map-Based Analysis Software for the Computer-Aided Dispatch (CAD) System
Vendor Name and Location:	Deccan International (San Diego, CA)
Contract Term:	Three (3) years from August 1, 2014 through July 31, 2017 with indefinite options to renew for three (3) additional years upon mutual consent
Requisition # and Date Received	13205, 04/23/14
Original Contract Amount:	\$76,109.00 (annual maintenance cost is \$25,369.66)
Current Contract Amount:	\$76,109.00

Purpose of Contract:

To provide support & maintenance of the Fire Department's Resource Allocation Map-Based Analysis Software for their Computer-Aided Dispatch (CAD) System for a term of three (3) years from August 1, 2014 through July 31, 2017 with an indefinite option to renew for three (3) additional years upon mutual consent. The estimated contract total is \$76,109.00. This is a continuum of services under E1110, presented to the Finance and Personnel Committee on June 26, 2013.

Background:

The department is requesting this exception to allow the only qualified proprietary vendor, Deccan International, to continue providing maintenance and support for this proprietary module. Deccan has provided support & maintenance of the Fire Department's Resource Allocation Map-Based Analysis Software since 2006.

Deccan International's Fire Resource Allocation Map-Based Analysis module takes data from the Computer Aided Dispatch System (CAD) and uses it to answer predictive queries. As part of National Fire Incident Reporting System (NFIRS) requirements, CAD records all of the relevant timestamps (such as in-route or on-scene time) for each incident responded to by the department. The department uses this information to predict how changes in resource allocation will affect our response times.

City Purchasing Director

Date