



Department of Administration  
Budget and Management Division

Tom Barrett  
Mayor

Sharon Robinson  
Administration Director

Dennis Yaccarino  
Budget and Management Director

January 10, 2022

Mr. James Owczarski  
City Clerk  
City Hall, Room 205

RE: Communication File regarding Changes to the 2022 Positions Ordinance

Dear Mr. Owczarski,

We are submitting this communication file for introduction at the January 18, 2022 Common Council meeting. We are requesting the 2022 Positions Ordinance be amended to add five positions in the Department of Administration. The Early Childhood Program Director works to advance and coordinate childhood education efforts in collaboration with community organizations. The two Program Officers in the Community Development Grants Administration will assist in the administration of ARPA funded projects and the overall ARPA grant. The two Program Officers in the Office of African American Affairs will be funded through a grant to improve health literacy and enhance COVID-19 vaccination and other mitigation practices among underserved populations.

Please amend the 2022 Positions Ordinance as follows:

<u>Dept./ Position Title</u>	<u>Add</u>	<u>Delete</u>
<u>DEPARTMENT OF ADMINISTRATION</u>		
<u>OFFICE OF THE DIRECTOR</u>		
<u>OFFICE OF AFRICAN AMERICAN AFFAIRS</u>		
Grant Monitor	2	
<u>DEPARTMENT OF ADMINISTRATION</u>		
<u>COMMUNITY DEVELOPMENT GRANTS ADMINISTRATION</u>		
Grant Monitor	2	
Early Childhood Program Director (X)(Y)	1	
<u>MAYOR'S OFFICE</u>		
Early Childhood Program Director (X)(Y)		1

Respectfully Submitted,

Dennis Yaccarino  
Budget and Management Director

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users1/civy/positions ord/2022/22poa1.docx

