

September 18, 2003

To the Honorable, the Common Council

Subject: Local Roads Improvement Program (LRIP)

Dear Council Members:

Section 86.31 of the State Statutes establishes the Local Roads Improvement Program (LRIP). The LRIP Program provides for up to 50% reimbursement by the State of eligible costs for local street improvements. In 2004-2005 under the LRIP Program, the City will receive reimbursement up to a maximum amount of \$1,057,237.

Administrative Rule TRANS 206 was created to implement the provisions of Section 86.31 of the Statutes. In accordance with TRANS 206, a project application and a signed agreement must be submitted to the Wisconsin Department of Transportation (WISDOT) to apply for the City's share of this program fund.

We have prepared and recommend adoption of the attached resolution which authorizes and directs the Commissioner of Public Works to submit a project application and to execute the agreement with the WISDOT for funding for local street improvements under the LRIP Program. The list of projects attached to the Agreement are potential projects which are anticipated for implementation. The actual projects involved, however, will be approved through future Common Council action prior to construction. This resolution directs the Commissioner of Public Works that upon execution of the Agreement to proceed to undertake projects selected under this Program and to seek WISDOT reimbursement upon the project's completion.

In addition, the LRIP Program, being a grant program, is budgeted within the Street Improvement – State and/or Federal Aid Program accounts in the Capital Improvement Program in 2004. It is necessary that the funds be transferred to the Street Reconstruct or Resurface Program – Regular City Program.

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This resolution also authorizes the City Comptroller to transfer funds from the Street Improvements – State and/or Federal Aid Program Account to the Street Reconstruct or Resurface Program – Regular City Program Account for implementation of projects to be undertaken under the LRIP program. This resolution further specifies that only project contractual expenditures are to be billed toward the LRIP grant amount and that the City Comptroller will make a memorandum entry at the completion of the LRIP program projects to record the transaction to the Street Improvement – State and/or Federal aid Program Account. In addition, this resolution authorizes the Commissioner of Public Works to apply for LRIP Program Discretionary Funds for projects meeting the criteria as he deems appropriate.

Very truly yours,

Jeffrey S. Polenske, P.E.
City Engineer

Mariano A. Schifalacqua
Commissioner of Public Works

RB:dle

Attachment

c: Mr. W. M. Morics

bc: Ms. Lila Gorney
Ms. Mary Dziewiontkoski

(MP\LRIP RES 2004-RB)