

REQUEST FOR PROPOSALS ANALYSIS AND STAFF RECOMMENDATION

Contracting Agency: Becher Court LLC c/o Housing Authority of the City of Milwaukee
Type of Work, Services, or Material: Architectural, Engineering, and Related Services for RAD Rehabilitation
Housing Development and Number: Becher Court, WI-18
Amount: \$320,500.00 not-to-exceed
Job Number: Becher Court Mixed-Financing, 574-413010

Offeror (Firm) **City, State**
Continuum Architects + Planners SC **Milwaukee, WI**

PROCUREMENT REVIEW

PROCURING SECTION: Modernization & Development Services

Becher Court received Commitment for Housing Assistance Payments (CHAP) under the Rental Assistance Demonstration (RAD) portfolio award from HUD and received an allocation of LIHTC from WHEDA for the rehabilitation of Becher Court.

HACM currently maintains a contract with Continuum Architects + Planners SC that covers the scope of architectural, engineering, and related services required for the RAD rehabilitation work at Becher Court. Continuum Architects + Planners SC has performed satisfactorily throughout the duration of the contract with HACM and is the architect on the Holton Terrace RAD rehabilitation project and the Merrill Park RAD rehabilitation project.

Becher Court LLC would like to “piggyback” on the HACM contract, utilizing all of the same terms and conditions. The HACM contract will reach the five (5) year contract period limit on March 31, 2020. However, permission was requested of and received from HUD to enter into a contract with Continuum Architects + Planners SC for the Becher Court RAD rehabilitation, with services to be rendered past the usual five (5) year limit. Continuum Architects + Planners SC was asked to submit a proposal to render the services required at this time for Becher Court RAD rehabilitation project and said proposal in the amount of \$320,500.00 was determined to be reasonable and acceptable by staff.

The Modernization & Development Services Section recommends award of a contract to Continuum Architects + Planners SC in the amount of \$320,500.00 not-to-exceed. The initial term of the contract is twenty-eight (28) months not-to-exceed, ending 12/31/2021.

Vice President of Construction _____ Date _____

EMERGING BUSINESS ENTERPRISES

Target Contracting 25 % 20% MBE and/or WBE
5% any designation (MBE, WBE, DBE, EBE, SBE, VOB)

Proposed Contracting 25.1 % MBE

Continuum Architects + Planners SC is not a certified MBE or WBE with the State of Wisconsin. Continuum Architects + Planners SC has identified a need to subcontract to multiple subcontractors at this time. Only one subcontractor is a certified MBE with the State of Wisconsin, i.e. Cervantes Consulting Engineers LLC. Cervantes Consulting Engineers LLC is receiving 25.1% of the total contract amount. Should Continuum Architects + Planners SC need to subcontract any other portion of the work, then Continuum Architects + Planners SC will contact Purchasing/Contracts Services prior to seeking any subcontractors on its own. Purchasing/Contracts Services recommends proceeding with award.

Section 3 Coordinator _____ Date _____

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SECTION 3

Target Contracting 10 % Target Employment 30% of new hires
Proposed Contracting 25.1 % Proposed Employment zero

Continuum Architects + Planners SC is not a certified Section 3 business. Continuum Architects + Planners SC has identified a need to subcontract to multiple subcontractors at this time, triggering Section 3. Only one of the subcontractors is a certified Section 3 business, i.e. Cervantes Consulting Engineers LLC. Cervantes Consulting Engineers LLC is receiving 25.1% of the total contract amount. Should Continuum Architects + Planners SC need to subcontract any other portion of the work, then Continuum Architects + Planners SC will contact Purchasing/Contracts Services prior to seeking any subcontractors on its own. Continuum Architects + Planners SC has not identified a need to hire at this time. Should Continuum Architects + Planners SC need to hire, then Continuum Architects + Planners SC will contact Purchasing/Contracts Services prior to seeking any candidates on its own. Purchasing/Contracts Services recommends proceeding with award.

Section 3 Coordinator _____ Date _____

FINANCE AND ACCOUNTING

Finance and Accounting concurs with the recommendation of the Modernization & Development Services Section to award to Continuum Architects + Planners SC as described above. Charge the account number(s) as listed above.

Grants Accountant/Budget Analyst _____ Date _____

RECOMMENDATION

RECOMMEND AWARD AS DESCRIBED ABOVE TO CONTINUUM ARCHITECTS + PLANNERS SC.

APPROVAL RECOMMENDED

Chief Financial Officer _____ Date _____

Asst Secretary-Mod Coordinator _____ Date _____

APPROVED

Secretary-Executive Director _____ Date _____